

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, November 6, 2008
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the October 29, 2008 Organizational Council Meeting	9
		b) Minutes of the October 29, 2008 Regular Council Meeting	27
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) <i>David Johnson, Director of Planning AUMA</i> AUMA Energy Aggregate Program 1:00 pm	
		b) RCMP – 12:00 p.m.	39
		c) Maarten Braat – Friends of St. Theresa Hospital Society – 11:30 a.m. (ADDITION)	
GENERAL REPORTS:	6.	a) b)	
PUBLIC HEARINGS:	7.	a) None	
TENDERS:	8.	a) Wadlin Lake Caretaking Contract	51
		b) Public Works/Utilities Truck Tender (Zama)	53

**COUNCIL
COMMITTEE, CAO
AND DIRECTORS
REPORTS:**

9. a) ✓ Council Committee Reports
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**CORPORATE
SERVICES:**

10. a) ✓ Policy FIN025 Purchasing Authority Directive and Tendering Process Policy 67
b) ✓ Tax Forfeiture Properties 79
c) ✓ 2009+ Energy Aggregate Program 83
d) ✓ Operating Income Statement Report – October 31, 2008 89
e) La Crete Minor Hockey Letter of Support 95
f) \
g)

**OPERATIONAL
SERVICES:**

11. a) Gravel Crushing at Filtler Pit 97
b) Gravel Purchase Tompkins Pit Area 99
c) *Brushing*
d) *Alternative Energy*
e) *Trans. Proposal.*

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 686/08 Fee Schedule 101
b) Bylaw 687/08 Municipal Reserve Closure and Sale Plan 052 2048, Block 4, Lot 3MR (La Crete) 107
c) Superior Safety Codes Service Agreement 119
d) Woodland RV Park – Fire Invoice 123
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h)

**INFORMATION /
CORRESPONDENCE:**

13. a) Information/Correspondence Items

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**IN CAMERA
SESSION:**

14. a) Personnel *- Protocol*

b) Special Projects

c) Legal

d) Ambulance

e) Inter-municipal Relations

f) Gravel

g) *Tompson's Gravel*

h) *Police,
- Graders - Purchasing Policy*

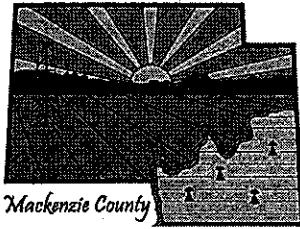
**NEXT MEETING
DATE:**

15. a) Regular Council Meeting
Wednesday, November 26, 2008
4:00 p.m.
Council Chambers, Fort Vermilion, AB

*- Ken Hughes
letter*

ADJOURNMENT:

16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the October 29, 2008 Organizational Council Meeting

BACKGROUND / PROPOSAL:

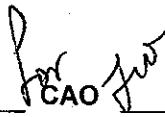
Minutes of the October 29, 2008 Organizational Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 29, 2008 Organizational Council meeting be adopted as presented.

Author: C. Gabriel Review by: 
CAO

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

Wednesday, October 29, 2008

1:00 p.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Greg Newman	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Mark Schonken	Project Comptroller
Ryan Becker	Director of Planning & Emergency Services
Dave Crichton	Director of Operations (North)
Carol Gabriel	Executive Assistant

ALSO PRESENT:

Raymond C. Purdy, Q.C. – Brownlee LLP
Susan McNeil, The Echo

Minutes of the Organizational Council meeting for Mackenzie County held on October 29, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

William Kostiw called the meeting to order at 1:03 p.m.

1. b) Chief Administrative Officer Overview

Mr. Kostiw gave a brief address to the members of Council.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-10-746

MOVED by Councillor D. Driedger

That the agenda be adopted as presented.

CARRIED

VOTING PROCEDURE

3. b) Voting Procedure

MOTION 08-10-747

MOVED by Councillor Neufeld

That all elections required at the organizational meeting be held by secret ballot.

CARRIED

**ELECTION OF REEVE &
DEPUTY REEVE:**

4. a) Election of Reeve

Mr. Kostiw called for nominations for the position of Reeve for Mackenzie County for the period October 29, 2008 to October 2009.

First Call: Councillor Newman nominated by Councillor Neufeld
Councillor Neufeld nominated by Councillor D. Driedger – Councillor Neufeld declined.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 08-10-748

MOVED by Councillor Sarapuk

That nominations cease for the position of Reeve.

CARRIED

Councillor Newman was acclaimed Reeve for Mackenzie County for the period October 29, 2008 to October 2009.

4. b) Election of Deputy Reeve

Mr. Kostiw called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 29, 2008 to October 2009.

First Call: Councillor Braun nominated by Councillor Watson

Second Call: Councillor Neufeld nominated by Councillor Froese

Third Call: No further nominations.

MOTION 08-10-749

MOVED by Reeve Newman

That nominations cease for the position of Deputy Reeve.

CARRIED

Councillor Braun was elected Deputy Reeve for Mackenzie County for the period October 29, 2008 to October 2009.

4. c) Oath of Office

The Oath of Office was administered to the Reeve and Deputy Reeve by Raymond C. Purdy, Q.C. with Brownlee LLP.

TURNOVER OF CHAIR:

5. a) Turnover of Chair to the Reeve

Mr. Kostiw turned over the chair to newly elected Reeve Newman.

DELEGATION:

6. a) Raymond C. Purdy, Q.C. – Brownlee LLP

Mr. Raymond C. Purdy, Q.C. of Brownlee LLP provided a presentation to Council on their roles and responsibilities.

BYLAWS/POLICIES:

7. a) Bylaw 688/08 Honorariums & Expenses

MOTION 08-10-750

MOVED by Councillor Wardley

That first reading be given to Bylaw 688/08 Honorariums and Expense Reimbursement for Councillors and Approved Committee Members as amended.

CARRIED

MOTION 08-10-751

MOVED by Councillor Toews

That second reading be given to Bylaw 688/08 Honorariums and Expense Reimbursement for Councillors and Approved Committee Members as amended.

CARRIED

MOTION 08-10-752

MOVED by Deputy Reeve Braun

Requires Unanimous

That consideration be given to go to third reading of Bylaw 688/08 Honorariums and Expense Reimbursement for Councillors and Approved Committee Members at this meeting.

CARRIED UNANIMOUSLY

MOTION 08-10-753

MOVED by Councillor Wardley

That third reading be given to Bylaw 688/08 Honorariums and Expense Reimbursement for Councillors and Approved Committee Members as amended.

CARRIED

7. b) Bylaw 685/08 Procedural Bylaw

MOTION 08-10-754

MOVED by Councillor Wardley

That Bylaw 685/08 Procedural Bylaw be tabled to the first meeting in December 2008.

CARRIED

MOTION 08-10-755

MOVED by Councillor D. Driedger

That the following item be added to the agenda:

7. c) Review of Council Committees

CARRIED

7. c) Review of Council Committees

MOTION 08-10-756

MOVED by Councillor J. Driedger

That the Agricultural Land Task Force Terms of Reference be amended as discussed.

CARRIED

MOTION 08-10-757

MOVED by Deputy Reeve Braun

That the County Building Construction Task Force Terms of Reference be amended as discussed.

CARRIED

MOTION 08-10-758 **MOVED** by Deputy Reeve Braun

That the Rural Water Services Board Terms of Reference be amended as discussed.

CARRIED

MOTION 08-10-759 **MOVED** by Councillor Sarapuk

That no representative be appointed to the **NAIT Advisory Committee**.

CARRIED

MOTION 08-10-760 **MOVED** by Councillor Wardley

That the representative for the **High Level & District Recreational Advisory Committee** be appointed under the Recreation Boards.

CARRIED

MOTION 08-10-761 **MOVED** by Councillor Sarapuk

That no representative be appointed to the **Regional Health Professional Retention Committee**.

CARRIED

MOTION 08-10-762 **MOVED** by Councillor Neufeld

That an **Education Task Force** be created including three members of Council and that a Terms of Reference be developed.

CARRIED

MOTION 08-10-763 **MOVED** by Councillor Watson

That a **Government Liaison Committee** be created including three members of Council and that a Terms of Reference be developed.

CARRIED

Reeve Newman recessed the meeting at 2:40 p.m. and reconvened the meeting at 2:54 p.m.

COUNCIL COMMITTEES & TASK FORCES: 8. a) **Appointment of Council Members to Council Committees, Boards and Task Forces**

8. b) **Appointment of Members at Large to County Boards/Committees**

MOTION 08-10-764

MOVED by Councillor Watson

That the following Councillors be appointed to the **Agricultural Land – Land Use Planning Committee** for the period October 29, 2008 to October 2009.

Councillor Neufeld
Councillor Froese
Councillor D. Driedger
Councillor Sarapuk

CARRIED

MOTION 08-10-765

MOVED by Councillor Froese

That the following Councillors be appointed to the **Assessment Review Board** for the period October 29, 2008 to October 2009.

D. Reeve Braun
Councillor Wardley (alternate)

CARRIED

MOTION 08-10-766

MOVED by Councillor Neufeld

That the following Members at Large be appointed to the **Assessment Review Board** for the period October 29, 2008 to October 2009 and that the third position be re-advertised.

Wally Schroeder
Darryl Zielsdorf

CARRIED

MOTION 08-10-767

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **La Crete County Building Task Force** for the period October 29, 2008 to October 2009.

D. Reeve Braun
Councillor J. Driedger
Councillor Neufeld

CARRIED

MOTION 08-10-768

MOVED by Deputy Reeve Braun

That the following Councillors be appointed to the **Fort Vermilion County Building Task Force** for the period October 29, 2008 to October 2009.

Councillor Sarapuk
Councillor Froese
Councillor Toews

CARRIED

MOTION 08-10-769

MOVED by Councillor Sarapuk

That the following Councillors be appointed to the **High Level/Zama County Building Task Force** for the period October 29, 2008 to October 2009.

Councillor Wardley
Councillor Watson
Councillor Sarapuk

CARRIED

MOTION 08-10-770

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Equipment Committee** for the period October 29, 2008 to October 2009.

Nominated:

Councillor Sarapuk
Councillor Froese
Councillor Toews
Councillor J. Driedger

Elected:

Councillor Sarapuk
Councillor Froese
Councillor J. Driedger

CARRIED

MOTION 08-10-771

MOVED by Councillor Froese

That the following Councillors be appointed to the **Finance Committee** for the period October 29, 2008 to October 2009.

Nominated:

D. Reeve Braun
Councillor Toews
Councillor Sarapuk
Councillor J. Driedger

Elected:

Councillor Watson
D. Reeve Braun
Councillor Toews
Councillor J. Driedger

Councillor Neufeld
Councillor Watson

CARRIED

MOTION 08-10-772

MOVED by Councillor Watson

That the following Councillors be appointed to the **First Nations Consultation Committee** for the period October 29, 2008 to October 2009.

Councillor Watson
Councillor Neufeld
Councillor Wardley
Councillor D. Driedger

CARRIED

MOTION 08-10-773

MOVED by Councillor Neufeld

That the following Councillors be appointed to the **Highway 88 Task Force** for the period October 29, 2008 to October 2009.

Councillor Neufeld
Councillor Sarapuk
Reeve Newman

CARRIED

MOTION 08-10-774

MOVED by Councillor Wardley

That the following Councillor be appointed to the **Mackenzie Housing Management Board** for the period October 29, 2008 to October 2009.

Nominated:
Councillor J. Driedger
Councillor Toews
Councillor Neufeld

Elected:
Councillor J. Driedger

CARRIED

MOTION 08-10-775

MOVED by Deputy Reeve Braun

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for the period October 29, 2008 to October 2009.

Dave Neufeld (La Crete)
Wally Schroeder (La Crete)

Daryl Zielsdorf (Fort Vermilion)
Jim Thompson (Fort Vermilion)

CARRIED

MOTION 08-10-776

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 29, 2008 to October 2009.

Nominated:
Councillor Wardley
Councillor J. Driedger
Councillor Neufeld

Elected:
Councillor Wardley
Councillor J. Driedger

CARRIED

MOTION 08-10-777

MOVED by Councillor Wardley

That the Member at Large position on the Mackenzie Library Board be re-advertised.

CARRIED

MOTION 08-10-778

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Mackenzie Pipeline Ad Hoc Committee**.

Councillor Froese
Councillor Watson

CARRIED

MOTION 08-10-779

MOVED by Councillor Neufeld

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 29, 2008 to October 2009.

D. Reeve Braun
Councillor Froese

CARRIED

MOTION 08-10-780

MOVED by Councillor Wardley

That the following Members at Large be appointed to the **Municipal Planning Commission** for the period October 29,

2008 to October 2009.
Beth Kappelar (High Level Rural)
Jack Eccles (La Crete)
Manfred Gross (Fort Vermilion)

CARRIED

MOTION 08-10-781 **MOVED** by Deputy Reeve Braun

That the following Councillors be appointed to the **Municipal Services Committee (High Level)** for the period October 29, 2008 to October 2009.

Reeve Newman
Councillor Watson
Councillor J. Driedger

CARRIED

MOTION 08-10-782 **MOVED** by Councillor Sarapuk

That the following Councillors be appointed to the **Parks and Recreation Committee** for the period October 29, 2008 to October 2009.

Nominated:
D. Reeve Braun
Councillor D. Driedger
Councillor J. Driedger
Councillor Toews
Councillor Wardley

Elected:
Councillor Wardley
Councillor J. Driedger
D. Reeve Braun
Councillor Toews

CARRIED

MOTION 08-10-783 **MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Regional Water Committee** for the period October 29, 2008 to October 2009.

Councillor Watson
Councillor Neufeld

CARRIED

MOTION 08-10-784 **MOVED** by Deputy Reeve Braun

That the following Councillors be appointed to the **Rural Water Services Board** for the period October 29, 2008 to October

2009.

Councillor J. Driedger
Councillor D. Driedger
Councillor Sarapuk

CARRIED

MOTION 08-10-785

MOVED by Councillor Froese

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 29, 2008 to October 2009.

Councillor Toews
Councillor Sarapuk (alternate)

CARRIED

MOTION 08-10-786

MOVED by Deputy Reeve Braun

That the following Members at Large be appointed to the **Subdivision & Development Appeal Board** for the period October 29, 2008 to October 2009 and that the other positions be re-advertised.

Wally Schroeder

CARRIED

**APPOINT
REPRESENTATIVES:**

9. a) **Appointment of Council Representatives to Other Committees**

MOTION 08-10-787

MOVED by Councillor Sarapuk

That the following Councillors be appointed to the **Caribou Mountains Wildland Advisory Committee** for the period October 29, 2008 to October 2009.

Reeve Newman
Councillor Watson (alternate)

CARRIED

MOTION 08-10-788

MOVED by Councillor Froese

That the following Councillors be appointed to the **Hay Zama Bison Advisory Committee** for the period October 29, 2008 to October 2009.

Councillor Wardley

CARRIED

MOTION 08-10-789

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Hay Zama Committee** for the period October 29, 2008 to October 2009.

Councillor Neufeld
Councillor Watson
Councillor Froese (alternate)

CARRIED

MOTION 08-10-790

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Hay Zama Tourism Sub-Committee** for the period October 29, 2008 to October 2009.

Councillor Neufeld
D. Reeve Braun
Councillor Watson

CARRIED

MOTION 08-10-791

MOVED by Deputy Reeve Braun

That the following Councillor be appointed to the **High Level Airport Committee** for the period October 29, 2008 to October 2009.

Councillor Toews

CARRIED

MOTION 08-10-792

MOVED by Councillor J. Driedger

That the following Councillor be appointed to the **High Level Forests Public Advisory Committee** for the period October 29, 2008 to October 2009.

Councillor Sarapuk

CARRIED

MOTION 08-10-793

MOVED by Councillor Froese

That the following Councillor be appointed to the **Community Futures Pan West (Mackenzie Economic Development Corporation)** for the period October 29, 2008 to October 2009.

Nominated:
Councillor Wardley
Councillor J. Driedger

Elected:
Councillor J. Driedger

CARRIED

MOTION 08-10-794

MOVED by Councillor Sarapuk

That the following Councillor be appointed to the **Mighty Peace Tourist Association** for the period October 29, 2008 to October 2009.

D. Reeve Braun

CARRIED

MOTION 08-10-795

MOVED by Councillor Neufeld

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for the period October 29, 2008 to October 2009.

Councillor Sarapuk

CARRIED

MOTION 08-10-796

MOVED by Councillor Watson

That the following Councillors be appointed to the **Northwest Corridor Development Corporation** for the period October 29, 2008 to October 2009.

Nominated:
Councillor Froese
Councillor Neufeld
Councillor Watson
Councillor J. Driedger

Elected:
Councillor Froese
Councillor Neufeld
Councillor Watson

CARRIED

MOTION 08-10-797

MOVED by Councillor Toews

That the following Councillor be appointed as the County's spokesperson on the **Partners in Prevention Committee**.

Councillor Wardley

CARRIED

MOTION 08-10-798

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Recreation Boards** for the period October 29, 2008 to October 2009.

Fort Vermilion – Councillor Toews
La Crete – D. Reeve Braun
Zama City – Councillor Wardley
High Level – Councillor Watson

CARRIED

MOTION 08-10-799

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Regional Economic Development Initiative** for the period October 29, 2008 to October 2009.

Councillor D. Driedger
Councillor Sarapuk

CARRIED

MOTION 08-10-800

MOVED by Councillor Sarapuk

That the following Councillor be appointed to the **REDI Recreational Study Sub-Committee** for the period October 29, 2008 to October 2009.

D. Reeve Braun

CARRIED

MOTION 08-10-801

MOVED by Councillor J. Driedger

That the following Councillor be appointed to the **REDI Tourism Sub-Committee** for the period October 29, 2008 to October 2009.

D. Reeve Braun

CARRIED

MOTION 08-10-802

MOVED by Deputy Reeve Braun

That the following Councillors be appointed to the **Veterinary Services Incorporated** for the period October 29, 2008 to October 2009.

Councillor Sarapuk
Councillor D. Driedger (alternate)

CARRIED

MOTION 08-10-803

MOVED by Councillor Neufeld

That the following Councillors be appointed to the **Education Task Force** for the period October 29, 2008 to October 2009.

Councillor D. Driedger
Councillor Wardley
Councillor Sarapuk

CARRIED

MOTION 08-10-804

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Government Liaison Committee** for the period October 29, 2008 to October 2009.

Nominated:
Councillor Neufeld
Councillor Toews
Councillor Watson
Councillor Sarapuk

Elected:
Councillor Neufeld
Councillor Watson
Councillor Sarapuk

CARRIED

MOTION 08-10-805

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Family Community and Support Services (FCSS)** for the period October 29, 2008 to October 2009.

La Crete – D. Reeve Braun
Fort Vermilion – Councillor Toews

CARRIED

MOTION 08-10-806

MOVED by Councillor Froese

That the following Councillor be appointed to the **Railway Task Force** for the period October 29, 2008 to October 2009.

Nominated:
Councillor D. Driedger
Councillor Froese

Elected:
Councillor D. Driedger

CARRIED

OTHER BUSINESS:

10. a) Establish Council Meeting Dates

MOTION 08-10-807

MOVED by Councillor Wardley

That the 2008-09 council meeting dates be tabled to the Regular Council meeting.

CARRIED

10. b) Organizational Chart

MOTION 08-10-808

MOVED by Councillor Sarapuk

That the organizational chart be tabled to the Regular Council meeting.

CARRIED

**DESTRUCTION OF
BALLOTS**

11. a) Destruction of Ballots

MOTION 08-10-809

MOVED by Councillor Watson

That all ballots be destroyed.

CARRIED

ADJOURNMENT:

12. a) Adjournment

MOTION 08-10-810

MOVED by Councillor D. Driedger

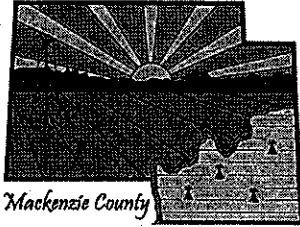
That the Organizational Council meeting be adjourned at 3:53 p.m.

CARRIED

These minutes will be presented to Council for approval on Thursday, November 6, 2008.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the October 29, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 29, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 29, 2008 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

for
CAO *for*

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, October 29, 2008

4:00 p.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:

Greg Newman	Reeve
Peter Braun	Deputy Reeve
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William Kostiw	Chief Administrative Office
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Mark Schorken	Project Comptroller
Ryan Becker	Director of Planning & Emergency Services
Dave Crichton	Director of Operations (North)
Carol Gabriel	Executive Assistant

ALSO PRESENT: Susan McNeil, The Echo
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on October 29, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:15 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 08-10-811 **MOVED** by Councillor J. Driedger

That the agenda be adopted as amended with the addition of:
10. f) Alberta Health Services Joint Letter

- 10. g) Sustainable Resource Development Advertisement
- 10. h) 2008-09 Council Meeting Dates
- 10. i) Organizational Chart
- 11. d) Tompkins Landing Ferry
- 6. d) Land Auction

CARRIED

6. d) Public Land Auction for Tax Recovery

Reeve Newman declared the public land auction for tax recovery open at 4:16 p.m.

Ms. Whittleton read the Public Auction Guidelines to everyone present.

Mr. Kostiw opened the bidding for the following property:
Plan 2938RS; Block 2; Lot 9 (4904-49 Avenue)
Reserve Bid - \$10,630.00 plus GST
Three bids were received below the reserve bid.

Mr. Kostiw opened the bidding for the following property:
Plan 2938RS; Block 2; Lot 18 (4713-49 Avenue)
Reserve Bid - \$8,450.00 plus GST
No bids were received.

Mr. Kostiw opened the bidding for the following property:
Plan 9222231; Lot 14 (Hutch Lake)
Reserve Bid - \$12,850.00 plus GST
No bids were received.

Mr. Kostiw declared the public land auction closed at 4:27 p.m.

MOTION 08-10-812

MOVED by Councillor Watson

That the highest bid of \$4,000.00 on Plan 2938RS; Block 2; Lot 9 not be accepted.

CARRIED

MOTION 08-10-813

MOVED by Councillor Watson

That the decision with respect to the unsold property at the Public Land Auction be tabled to the next meeting.

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

**3. a) Minutes of the October 14, 2008 Regular Council
Meeting**

MOTION 08-10-814

MOVED by Councillor Wardley

That the minutes of the October 14, 2008 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) None

GENERAL REPORTS:

**6. a) Municipal Planning Commission Meeting Minutes –
September 25, 2008**

MOTION 08-10-815

MOVED by Councillor Sarapuk

That the Municipal Planning Commission meeting minutes of September 25, 2008 be received for information.

CARRIED

**6. b) Parks and Recreation Committee Meeting Minutes –
September 24, 2008**

MOTION 08-10-816

MOVED by Councillor Neufeld

That the Parks and Recreation Committee meeting minutes of September 24, 2008 be received for information.

CARRIED

**6. c) Mackenzie Housing Management Board Meeting
Minutes – August 25 & September 24, 2008**

MOTION 08-10-817

MOVED by Councillor Wardley

That the Mackenzie Housing Management Board meeting minutes of August 25 and September 24, 2008 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

TENDERS: 8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:** 9. a) None

**CORPORATE
SERVICES:** 10. a) Tax Write Off

Deputy Reeve Braun declared himself in conflict and left the meeting at 4:47 p.m.

MOTION 08-10-818 **MOVED** by Councillor Toews

That the tax write off for Stall 10, 10306-101 Street (La Crete) be tabled for further information.

CARRIED

Deputy Reeve Braun rejoined the meeting at 4:53 p.m.

10. b) 2009-2011 Business Plan

MOTION 08-10-819 **MOVED** by Councillor Wardley

That the 2009-2011 Mackenzie County Business Plan be tabled to the first meeting in December 2008.

CARRIED

10. c) Maps on Website

MOTION 08-10-820 **MOVED** by Councillor Toews

That all hamlet legal description and civic addressing maps be made available on the website in low resolution.

CARRIED

10. d) Mackenzie County Logo

MOTION 08-10-821 **MOVED** by Councillor Wardley

That administration be authorized to proceed with redesigning the County logo as amended for use as our three dimensional logo.

DEFEATED

10. e) Discovery Channel Documentary

MOTION 08-10-822

MOVED by Councillor Wardley

That administration be authorized to sign the Location Release Form for the County's participation in the Discovery Channel "Extreme Logging" Documentary.

CARRIED

10. f) Alberta Health Services Joint Letter

MOTION 08-10-823

MOVED by Councillor Wardley

That Mackenzie County co sign the letter to the Chair of Alberta Health Services with the Town of High Level as presented.

CARRIED UNANIMOUSLY

MOTION 08-10-824

MOVED by Councillor Toews

That the Reeve co sign the letter to the Chair of Alberta Health Services Board along with the Friends of St. Theresa Hospital, Fort Vermilion Community Health Council, and the Wildrose Native Women as presented.

Councillor Toews requested a recorded vote.

In Favor

Councillor Toews
Reeve Newman

Opposed

Councillor Froese
Councillor Neufeld
Councillor Sarapuk
D. Reeve Braun
Councillor Watson
Councillor J. Driedger
Councillor Wardley
Councillor D. Driedger

DEFEATED

10. g) Sustainable Resource Development Advertising

MOTION 08-10-825

MOVED by Councillor D. Driedger

That administration be authorized to advertise the Sustainable

Resource Development public meetings.

CARRIED

10. h) 2008-09 Council Meeting Dates

MOTION 08-10-826

MOVED by Deputy Reeve Braun

That the Regular Council meetings for the period December 2008 to December 2009 be scheduled as follows and that November 25th and December 8th be set as Council Budget meeting dates.

Date	Location	Time
Tuesday, December 9, 2008	Fort Vermilion	10:00 a.m.
Tuesday, January 13, 2009	Fort Vermilion	10:00 a.m.
Wednesday, January 28, 2009	Fort Vermilion	4:00 p.m.
Tuesday, February 10, 2009	Fort Vermilion	10:00 a.m.
Wednesday, February 25, 2009	Fort Vermilion	4:00 p.m.
Tuesday, March 10, 2009	Fort Vermilion	10:00 a.m.
Thursday, March 26, 2009	Fort Vermilion	4:00 p.m.
Tuesday, April 7, 2009	Fort Vermilion	10:00 a.m.
Wednesday, April 22, 2009	Fort Vermilion	4:00 p.m.
Tuesday, May 12, 2009	Fort Vermilion	10:00 a.m.
Wednesday, May 27, 2009	Fort Vermilion	4:00 p.m.
Tuesday, June 9, 2009	Fort Vermilion	10:00 a.m.
Wednesday, June 24, 2009	Fort Vermilion	4:00 p.m.
Tuesday, July 7, 2009	Fort Vermilion	10:00 a.m.
Wednesday, July 22, 2009	Fort Vermilion	4:00 p.m.
Tuesday, August 11, 2009	Fort Vermilion	10:00 a.m.
Wednesday, August 26, 2009	Fort Vermilion	4:00 p.m.
Tuesday, September 8, 2009	Fort Vermilion	10:00 a.m.
Wednesday, September 23, 2009	Fort Vermilion	4:00 p.m.
Tuesday, October 13, 2009	Fort Vermilion	10:00 a.m.
Wednesday, October 28, 2009	Fort Vermilion	4:00 p.m.
Tuesday, November 10, 2009	Fort Vermilion	10:00 a.m.
Wednesday, November 25, 2009	Fort Vermilion	4:00 p.m.
Tuesday, December 8, 2009	Fort Vermilion	10:00 p.m.
Wednesday, December 23, 2009	Fort Vermilion	4:00 p.m.

CARRIED

10. i) Organizational Chart

MOTION 08-10-827

MOVED by Reeve Newman

That the organizational chart be accepted as presented.

CARRIED

OPERATIONAL SERVICES:

11. a) La Crete East Storm Water Management (Foster Road)

MOTION 08-10-828

MOVED by Councillor Wardley

That the La Crete east storm water management (Foster Road) be received for information as action is being funded from current budget allocation.

CARRIED

11. b) Regional Waste Hauling

MOTION 08-10-829

MOVED by Councillor Neufeld

That the regional waste hauling be tabled to the in-camera session for further information.

CARRIED

11. c) Community Christmas Tree

MOTION 08-10-830

MOVED by Councillor Froese

That Mackenzie County grant approval to Grace Community Church to erect a community Christmas tree at the La Crete Hill Park.

CARRIED

11. d) Tompkins Landing Ferry

MOTION 08-10-831

MOVED by Councillor D. Driedger

That the letter to Alberta Transportation regarding the Tompkins Landing Ferry be presented to them at their meeting during the AAMD&C Convention.

CARRIED

Reeve Newman recessed the meeting at 5:35 p.m. and reconvened the meeting at 5:44 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 684/08 Fire Services

MOTION 08-10-832

MOVED by Councillor Wardley

That first reading be given to Bylaw 684/08 being a bylaw for

establishing fire services within Mackenzie County.

CARRIED

MOTION 08-10-833

MOVED by Deputy Reeve Braun

That second reading be given to Bylaw 684/08 being a bylaw for establishing fire services within Mackenzie County.

CARRIED

MOTION 08-10-834

Requires Unanimous

MOVED by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 684/08 being a bylaw for establishing fire services within Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 08-10-835

MOVED by Councillor Toews

That third reading be given to Bylaw 684/08 being a bylaw for establishing fire services within Mackenzie County.

CARRIED

12. b) Policy EMR004 Level of Fire Service

MOTION 08-10-836

MOVED by Councillor J. Driedger

That Policy EMR004 Level of Fire Service be approved as amended.

CARRIED

Reeve Newman recessed the meeting at 6:10 p.m. and reconvened the meeting at 6:42 p.m.

12. c) La Crete Fire Chief Appointment

MOTION 08-10-837

MOVED by Councillor Froese

That Peter Wiebe be appointed to the position of Fire Chief for La Crete Fire Rescue.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-10-838

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 08-10-839

MOVED by Councillor D. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:46 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Ambulance
- 14. d) Legal
- 14. e) Inter-municipal Relations

CARRIED

MOTION 08-10-840

MOVED by Councillor J. Driedger

That Council move out of camera at 8:05 p.m.

CARRIED

14. a) Personnel

MOTION 08-10-841

MOVED by Deputy Reeve Braun

That administration be authorized to negotiate the legal settlement on behalf of the La Crete Recreation Board.

CARRIED

14. b) Special Projects

MOTION 08-10-842

MOVED by Councillor Wardley

That the special projects update be received for information.

CARRIED

14. c) Ambulance

MOTION 08-10-843

MOVED by Councillor Watson

That the ambulance update be received for information.

CARRIED

14. d) Legal

MOTION 08-10-844

MOVED by Councillor Neufeld

That the legal update be received for information.

CARRIED

14. e) Inter-municipal Relations

MOTION 08-10-845

MOVED by Councillor Wardley

That the Memorandum of Understanding with the Town of High Level be extended to December 31, 2008.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Thursday, November 6, 2008
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-10-846

MOVED by Councillor J. Driedger

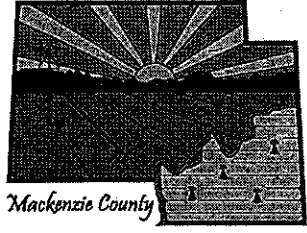
That the Regular Council meeting be adjourned at 8:06 p.m.

CARRIED

These minutes will be presented to Council for approval on Thursday, November 6, 2008.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION RCMP

BACKGROUND / PROPOSAL:

Sgt. Wade Trottier will be in attendance to discuss the crime statistics for the month of October 2008.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For information.

Author: W. Kostiw **Reviewed By:**  CAO



Royal Gendarmerie
 Canadian royale
 Mounted du
 Police Canada

Security Classification/Designation
 Classification/désignation sécuritaire

Unclassified

Wade Trottier
 NCO i/c Fort Vermilion RCMP
 Box 94
 Fort Vermilion, Alberta T0H 1N0

Your File Votre référence

Reeve Newman
 Mackenzie County
 Box 640
 Fort Vermilion, AB
 T0H 1N0

Our File Notre référence

2008-10-30

Dear Sir,

Crime Statistics - Fort Vermilion Detachment and Mackenzie County

Please find attached the Fort Vermilion Detachment crime statistics for the month of October 2008, and the crime statistics for our jurisdiction in the Mackenzie County.

As I stated at the last council meeting, the month of October was 'Occupant Restraint Month' on the Alberta Traffic Safety Plan Enforcement Calendar. The Fort Vermilion detachment focussed on seat belt enforcement in the La Crete and Fort Vermilion areas, and also took the opportunity to assist the public in ensuring their child safety restraints were properly installed. A total of 102 violation tickets were issued during the initiative. The reaction from the public was positive on the whole, and several people commented they were pleased to see the police were conducting seat belt enforcement.

Sincerely,

Trottier,Wade
 Gilbert,000045602

Digitally signed by Trottier,Wade
 Gilbert,000045602
 DN: c=CA, o=gc, ou=rcmp-grc, ou=People,
 cn=Trottier,Wade Gilbert,000045602
 Date: 2008.10.30 12:53:47 -06'00'

Wade Trottier (Sgt)

cc: Mackenzie County Council Members
 Mackenzie County Administration

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion : MAC
All codes

Mayor's Report
From 2008/10/01 to 2008/10/29

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	16	0	16	3	9	75.0%
	17	0	17	4	9	76.5%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Terri...	1	0	1	0	0	0.0%
9520 0010 Dangerous Driving (Provincial/Territorial)	2	0	2	2	0	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	54	0	54	54	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	2	0	2	2	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	10	0	10	9	0	90.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	7	0	7	7	1	114.3%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	8	0	8	5	0	62.5%
9900 0080 Written Traffic Offence Warnings	3	0	3	3	1	133.3%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	2	0	2	1	1	100.0%
9910 0030 Drivers Licence Suspensions - By Police	1	0	1	1	0	100.0%
	90	0	90	84	3	96.7%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	4	0	4	2	0	50.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	1	0	1	1	0	100.0%
	5	0	5	3	0	60.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	0	2	1	1	100.0%
7300 0120 Off-Road Vehicle Act - Offences Only	2	0	2	0	0	0.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	1	0	1	0	1	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	0	1	0	0	0.0%
8840 0311 Fire Prevention Act - Other Activities	1	0	1	0	1	100.0%
8840 0341 911 Act - Other Activities	4	0	4	0	3	75.0%
8840 0346 Off-Road Vehicle Act - Other Activities	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion : MAC

All codes

Mayor's Report
From 2008/10/01 to 2008/10/29

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0376 Trespass Act - Provincial/Territorial - Other Activitie...	1	0	1	0	1	100.0%
	13	0	13	1	7	61.5%

Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0016 Fail to comply/appear - Appearance Notice/PTA/Recogniza...	4	0	4	0	0	0.0%
3410 0017 Fail to Comply with an Undertaking	1	0	1	1	0	100.0%
3430 0010 Disturbing the peace	9	0	9	0	7	77.8%
3490 0010 Trespass at night	1	0	1	1	0	100.0%
3510 0010 Fail to attend court	2	0	2	0	0	0.0%
3530 0020 Harassing phone calls	1	0	1	0	1	100.0%
3810 0010 False Fire Alarm	1	1	0	0	0	0.0%
8550 0140 Breach of Peace	2	0	2	0	2	100.0%
	21	1	20	2	10	60.0%

Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
999 3055 Checkstop	8	0	8	8	0	100.0%
999 3057 Prisoners Held	10	0	10	4	7	110.0%
8999 3062 Alcohol Abuse / Use Involved	12	0	12	4	9	108.3%
	30	0	30	16	16	106.7%

Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6450 0010 Youth Criminal Justice Act - Offences Only	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1627 0010 Uttering threats against a person	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion : MAC
All codes

Mayor's Report
From 2008/10/01 to 2008/10/29

Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
1430 0010 Assault	2	0	2	1	3	200.0%
	2	0	2	1	3	200.0%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000 334(b) CC	1	0	1	0	0	0.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000 33...	1	0	1	1	0	100.0%
	2	0	2	1	0	50.0%
Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000 334(a)	0	0	0	1	0	0.0%
	0	0	0	1	0	0.0%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2172 0010 Mischief over \$5,000 - Damage to, or Obstruct enjoyment...	1	0	1	1	0	100.0%
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	10	1	9	1	3	44.4%
	11	1	10	2	3	50.0%
Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0340 Fraud through mails	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0040 Break and Enter - Other	2	1	1	0	1	100.0%
2121 0010 Break & Enter to Steal Firearm	1	0	1	0	0	0.0%
	3	1	2	0	1	50.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	33	0	33	0	33	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	5	1	4	0	3	75.0%
8550 0040 Animal Calls	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion : MAC
All codes

Mayor's Report
From 2008/10/01 to 2008/10/29

Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0060 Items Lost/Found - except passports	4	0	4	0	2	50.0%
	43	1	42	0	39	92.9%
Totals						
	243	4	239	118	93	88.3%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion
All codes

Mayor's Report
From 2008/10/01 to 2008/10/30

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	17	0	17	4	10	82.4%
	18	0	18	5	10	83.3%

Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	0	0	0.0%
9520 0010 Dangerous Driving (Provincial/Territorial)	2	0	2	2	0	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	62	0	62	62	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	2	0	2	2	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	12	0	12	11	0	91.7%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	12	2	10	9	1	100.0%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	5	0	5	5	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	16	0	16	12	1	81.3%
9900 0080 Written Traffic Offence Warnings	3	0	3	3	1	133.3%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	4	0	4	3	2	125.0%
9910 0030 Drivers Licence Suspensions - By Police	2	0	2	2	0	100.0%
	121	2	119	111	5	97.5%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Traffic offences - Impaired Operation Related Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	6	1	5	2	0	40.0%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	2	0	2	2	0	100.0%
	8	1	7	4	0	57.1%

Violation group - Provincial Statutes (except traffic)	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	5	0	5	2	3	100.0%
7300 0100 Mental Health Act - Offences Only	1	0	1	0	1	100.0%
7300 0120 Off-Road Vehicle Act - Offences Only	2	0	2	0	0	0.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	1	0	1	0	1	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	2	0	2	0	1	50.0%
8840 0291 Child Welfare Act - Other Activities	5	0	5	1	3	80.0%
8840 0297 Coroner's Act - Sudden Death	1	0	1	0	0	0.0%
8840 0311 Fire Prevention Act - Other Activities	1	0	1	0	2	200.0%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion
All codes

Mayor's Report
From 2008/10/01 to 2008/10/30

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0321 Intoxicated Persons Detention Act - Other Activities	2	0	2	0	2	100.0%
8840 0336 Mental Health Act - Other Activities	2	0	2	0	2	100.0%
8840 0341 911 Act - Other Activities	7	1	6	0	5	83.3%
8840 0346 Off-Road Vehicle Act - Other Activities	1	0	1	0	0	0.0%
8840 0356 Provincial/Territorial Wildlife Act - Other Activities	1	0	1	0	0	0.0%
8840 0376 Trespass Act - Provincial/Territorial - Other Activitie...	2	0	2	0	2	100.0%
	33	1	32	3	22	78.1%
Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or reco...	3	0	3	2	1	100.0%
3410 0016 Fail to comply/appear - Appearance Notice/PTA/Recogniza...	4	0	4	0	0	0.0%
3410 0017 Fail to Comply with an Undertaking	2	0	2	2	0	100.0%
3410 0010 Disturbing the peace	22	1	21	0	18	85.7%
3490 0010 Trespass at night	1	0	1	1	0	100.0%
3510 0010 Fail to attend court	2	0	2	0	0	0.0%
3520 0010 Fail to comply probation order	1	0	1	1	0	100.0%
3530 0020 Harassing phone calls	2	1	1	0	2	200.0%
3770 0010 Uttering Threats Against Property or an Animal	1	0	1	0	0	0.0%
3810 0010 False Fire Alarm	1	1	0	0	0	0.0%
8550 0140 Breach of Peace	6	0	6	0	7	116.7%
	45	3	42	6	28	81.0%
Violation group - Other Criminal Code - Offensive Weapons				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3370 0010 Weapons possession contrary to order and fail to surren...	2	0	2	1	1	100.0%
3375 0050 Unauthorized possession of a firearm/prohibited weapon ...	1	0	1	1	0	100.0%
3395 0010 Unsafe storage of firearms	1	0	1	0	0	0.0%
	4	0	4	2	1	75.0%
Violation group - Other Criminal Code - Corruption				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
30200 0200 Public Mischief	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion
All codes

Mayor's Report
From 2008/10/01 to 2008/10/30

Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8999 3055 Checkstop	8	0	8	8	0	100.0%
8999 3057 Prisoners Held	25	0	25	17	13	120.0%
8999 3062 Alcohol Abuse / Use Involved	43	2	41	14	29	104.9%
	76	2	74	39	42	109.5%
Violation group - FES - Other FES Statutes	Reported	Unfounded	Actual	Clearance		
6450 0010 Youth Criminal Justice Act - Offences Only	3	0	3	2	0	66.7%
	3	0	3	2	0	66.7%
Violation group - Drug Enforcement - Possession	Reported	Unfounded	Actual	Clearance		
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	2	1	1	1	0	100.0%
	2	1	1	1	0	100.0%
Violation group - Crimes Against the Person - Sexual Offences	Reported	Unfounded	Actual	Clearance		
1340 0010 Sexual Interference	1	0	1	4	1	500.0%
	1	0	1	4	1	500.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
1625 0010 Criminal Harassment	1	0	1	0	1	100.0%
1627 0010 Uttering threats against a person	5	3	2	0	3	150.0%
	6	3	3	0	4	133.3%
Violation group - Crimes Against the Person - Kidnapping/Hostage/Abduction	Reported	Unfounded	Actual	Clearance		
1510 0030 Forcible confinement	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	Clearance		
1420 0010 Assault With Weapon or Causing Bodily Harm	2	0	2	2	2	200.0%
1430 0010 Assault	17	2	15	8	10	120.0%
1450 0020 Discharge air gun or air pistol with intent	0	0	0	0	1	0.0%
	19	2	17	10	13	135.3%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
2140 0011 Other theft under \$5000 334(b) CC	3	0	3	0	1	33.3%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion
All codes

Mayor's Report
From 2008/10/01 to 2008/10/30

Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	1	0	1	0	0	0.0%
2141 0031 Theft of motorcycle under or equal to \$5000 334(b) CC	1	0	1	0	1	100.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000 33...	1	0	1	1	0	100.0%
2141 0091 Taking motor vehicle/vessel under or equal to \$5000 wit...	2	0	2	1	2	150.0%
	8	0	8	2	4	75.0%

Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000 334(a)	0	0	0	1	0	0.0%
2131 0041 Theft of other motor vehicle over \$5000	1	0	1	0	0	0.0%
2131 0091 Taking Motor Vehicle/Vessel over \$5000 without consent ...	1	0	1	0	1	100.0%
	2	0	2	1	1	100.0%

Violation group - Crimes Against Property - Possession of Stolen Goods	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2150 0020 Possession of property obtained by crime over \$5000	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2172 0010 Mischief over \$5,000 - Damage to, or Obstruct enjoyment...	1	0	1	1	0	100.0%
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	21	2	19	1	11	63.2%
	22	2	20	2	11	65.0%

Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2160 0340 Fraud through mails	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

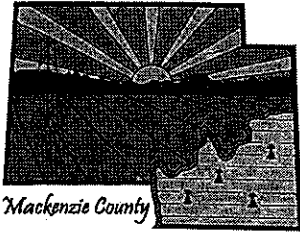
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	1	0	1	0	0	0.0%
2120 0020 Break and Enter - Residence	0	0	0	0	1	0.0%
2120 0040 Break and Enter - Other	2	1	1	0	2	200.0%
2121 0010 Break & Enter to Steal Firearm	1	0	1	0	0	0.0%
	4	1	3	0	3	100.0%

Occurrence Stats (All Violations)

: K : WESTERN ALBERTA : Fort Vermilion
All codes

Mayor's Report
From 2008/10/01 to 2008/10/30

Violation group - Crimes Against Property - Arson (excluding offences related to death)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2110 0010 Arson - damage to property	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	33	0	33	0	33	100.0%
8550 0015 Fingerprints taken for the general public	1	0	1	0	1	100.0%
8550 0020 Abandoned Vehicles	2	0	2	0	2	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	9	1	8	0	5	62.5%
8550 0040 Animal Calls	3	0	3	0	2	66.7%
8550 0060 Items Lost/Found - except passports	5	0	5	0	2	40.0%
	53	1	52	0	45	86.5%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0080 Person Reported Missing	1	1	0	0	0	0.0%
8550 0101 Request to locate individual	3	0	3	0	3	100.0%
	4	1	3	0	3	100.0%
Violation group - Common Police Activities - Assistance Files				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agen...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	439	20	419	194	196	93.1%



**MACKENZIE COUNTY
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	John Klassen, Director of Operations – South
Title:	Wadlin Lake Caretaking Contract Tender Opening

BACKGROUND / PROPOSAL:

Tender opening for caretaking of Wadlin Lake Campground.

OPTIONS & BENEFITS:


N/A

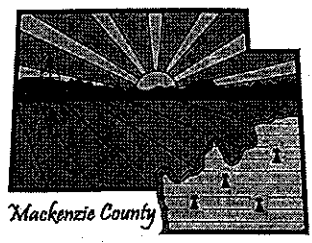
COSTS & SOURCE OF FUNDING:

To be funded from the parks 2009 operational budget.

RECOMMENDED ACTION:

That the Wadlin Lake caretaking contracts be referred to the Parks Committee for an in depth review and a recommendation be brought back to Council.

Author: C. Friesen Review Date:  CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Public Works/Utilities Truck Tender (Zama)

BACKGROUND / PROPOSAL:

Quotes for the purchase of a truck for use by the Public Works/Utilities department in Zama will be provided on meeting day.

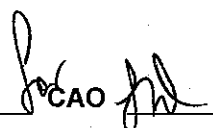
OPTIONS & BENEFITS:

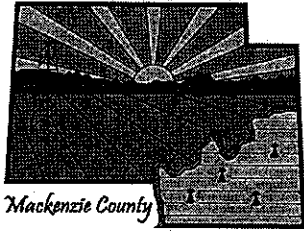
COSTS & SOURCE OF FUNDING:

To be provided on meeting day.

RECOMMENDED ACTION:

That a truck be purchased for the Public Works/Utilities Department in Zama.

Author: W. Kostiw Reviewed By:  CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By:  CAO 

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Attended the following meetings:

October 7-10 – Western Government Finance Officers Association conference
October 14 – Finance Committee meeting – ATB Financial – investment proposal
October 14 – Council meeting
October 17 – Municipal Affairs workshop in regards to Municipal Sustainability Initiative
October 20 – Managers meeting
October 24 – Council Budget meeting
October 28 – Council workshop
October 29 – Organizational meeting and Council meeting

Personnel update:

Carla Komarnicki was hired for the position of AR/Utilities Clerk. Carla started her new position on October 27.

Sherry Ducharme has resigned from her position as Administrative Assistant. We are advertising for this position.

Andre Penny, who was assisting with TCA project during summer, has obtained a permanent position within the Region and has resigned. We offered a temporary full time (6 month) position to assist with TCA project to an individual and we are awaiting a response.

Administration, projects and activities:

⇒ AUPE negotiations

The Finance Committee has been working on the County's position.

⇒ Investments – outsourcing for external Investment Manager (permitted under Policy FIN027)

The Finance Committee meeting is scheduled for November 5, 2008.

⇒ 2009 Budget

The department is working on preparing a package for November 25 council budget meeting.

⇒ Inter-municipal negotiations

I have been assisting the negotiation committee with reviewing the draft agreements.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

The following are some of the upcoming projects/activities (as per the Financial Management Plan presented to Council during the budget deliberations):

- Prepare and submit the debenture borrowing applications for the Zama projects – paper work was done and will be submitted in late October;
- Grants reporting – will be working towards submitting invoices to granting bodies and preparing project summaries for purpose of grant reporting - September/October and/or upon completion of a project;
- Offsite levy review (working together with other departments and an engineering firm);
- Tangible Capital Assets project –our current progress report was presented to the Finance Committee at their last meeting; the progress documents were forwarded to our auditors for comments; gathering data for roads and lands inventories;
- Utilities rates review – October
- 2009 Budget – work on the new financial reporting module; contacted MA, expecting to receive their sample worksheets in a couple of weeks.

Respectfully submitted,

Joulia Whittleton

Director of Operations (North) Capital Projects Review

Regular Council Meeting

November 6th, 2008

In brief review:

ZAMA WATER PLANT,

The nano filters have arrived, Nason is currently working on the mechanical and electrical connections for the filters. Natural gas has been installed to the WTP and the unit heaters are operational, the main building is only on tempary power this is due to ATCO needs to do their connection to the building this should be done in the next week. New well site is also under way and all of the underground is complete, the building is currently being constructed.

ZAMA LAGOON,

Construction is under way working on landscaping and should be operational in November.

4 MILE RD EAST OF HIGH LEVEL

Construction is under way and should be completed early November.

HIGH LEVEL DRAINAGE RGE 17-3

Construction is under way and should be completed along with clean up in early November.

FORT VERMILION 47TH STREET

The awarded contractor has been in the hamlet to review the site, material has been ordered and construction should commence early November 2008.

ZAMA PAVING

Construction is complete and final inspection is scheduled for November 4, 2008

MACKENZIE HOUSING AND 45TH STREET,

The construction portion of the project is complete there is some cleanup work that is still required and the lines need to be painted. Final inspection will be done in the near future.

HELIPORT ROAD PAVING,

Construction is complete and final inspection is scheduled for Nov 4th with the contractor and Engineer and county administration.

FORT VERMILION SHOP AND EQUIPMENT

We have prepared our equipment for snow removal and currently have some of the labors doing site inspections and repairs on culverts in the rural areas.

ZAMA WASTE WATER INFILTRATION

This is completed and currently working on cleanup.

OTHER DUTIES

We have been working on the 2009 budget for the operating and capital for the North, hamlet preventive maintenance sewer flushing in Fort Vermilion and Zama has recently been completed.

David A. Crichton

Director of Operations North

Mackenzie County

Projects Control - Council Report

Mark Schonken

6 November 2008

Gravel

We have significantly completed our crushing at the West La Crete pit and should start with the Filtler pit starting the 13th of November.

We have also completed a draft gravel strategy for the County, which will be supplied to Council when it has been finalized for approval. The purpose of this document will be to limit gravel costs as much as possible for the County

Road inventory

We have completed the first phase of our road inventory for TCA purposes and we are in the verification phase of this project. A summary of the road inventory will be supplied when the verification phase has been completed.

Other activities

Infrastructure plan

The infrastructure plan for the following three years is being updated. Preliminary meetings have been held with directors and some councilors. My goal is to have a first draft ready by the end of November.

Project reviews

We are also reviewing additional options in terms of other projects, including reallocation of costs between projects.

Director of Operations (South) Report For November 6, 2008 Regular Council Meeting

As winter is just around the corner we attempting to wrap up most of the projects, as you may see further in this project update report most will finish this fall, I am pleased with the projects that have and will get completed this year and look forward to a productive season of planning with Council for the upcoming construction year.

Utilities (South)

- 1) **La Crete WTP** – *Plan to be wrapped up in the near future.*
- 2) **Remote Meter Readers** – *Project complete.*
- 3) **Buffalo Head Water Point** – *Project complete*
- 4) **Sewer Lift Station** – *(for the north east part of La Crete) to be constructed in 2009.*
- 5) **La Crete Lagoon Study** – *May carry forward to 2009.*

Parks/Playgrounds and Facilities:

- 1) **Shelter Areas** – *Complete.*
- 2) **Park Improvements** – *Complete for 2008, rebudget for Zama park fence in 2009.*
- 3) **Campground Improvements** – *Will be completed in 2008.*
- 4) **Machesis and Wadlin Upgrades** – *Complete.*
- 5) **Washrooms at FV Park** – *Complete.*
- 6) **Zama Beautification Program** – *Complete for 2008.*
- 7) **Bear Bins** – *Complete.*

Solid Waste:

- 1) **Tire Bunkers** – *Complete.*
- 2) **Bin Replacement** – *Complete.*
- 3) **Waste Transfer Station Upgrades** – *Complete.*

Public Works (South):

- 1) **Solar Crosswalks** – *Will be installed soon*
- 2) **LA Equipment & Vehicles** – *(A carry forward from 2007) Plan to purchase a loader scale out of the remaining balance.*
- 3) **LA South Access Turning Lane** – *We need to carry the balance, or rebudget to have the intersection lighting installed.*
- 4) **LA 100st Traffic Lights** – *Complete.*
- 5) **102nd St Curb, Gutter and Sidewalk** – *Nearing completion.*
- 6) **105th and 98th Ave Hot Mix** – *We only completed 98th due to the structure on 105th needs to be addressed.*
- 7) **Attachments for Plow Trucks** – *Complete.*
- 8) **98th Ave Project** – *Tendered and will commence in the spring of 2009.*
- 9) **LA Equipment & Vehicles** – *Complete.*
- 10) **99st Reconstruction** – *Complete.*
- 11) **LA Major Shop Tools** – *Complete.*
- 12) **LA Repair Storm Sewer 100st** – *Complete.*
- 13) **LA Shop Relocate** – *Planning in progress.*
- 14) **Street Lighting For Dark Spots** – *Waiting for ATCO to install one light at 89th Ave.*
- 15) **LA Small Equipment For Shop** – *Complete.*
- 16) **Blumenort Rd (3 miles)** – *Complete.*
- 17) **Hwy 697 Drainage (Buffalo Head)** – *Waiting for approval from AB Environment.*
- 18) **LA 109th Ave Storm Sewer** – *Complete.*
- 19) **Rd Construction (Ernie Driedger Rd)** – *Construction complete, we need to gravel.*
- 20) **LA River Rd North** – *Road construction shut down for winter, drainage ditch to the East is complete.*
- 21) **LA 101st Ave Accesses** – *Complete.*
- 22) **Blumenort Rd Intersection** – *Complete.*
- 23) **Golf Course Rd** – *Complete.*
- 24) **AJA Friesen Rd** – *One and a half of three miles complete and shutting down for winter, will be cleaning up to insure drainage for spring.*

John Klassen
Director of Operations (South)
Mackenzie County



Planning & Emergency Services

Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 841-7740

E-mail: rbecker@mackenziecounty.com

Director of Planning & Emergency Services Report - October 2008

During the month of October Ambulance once again consumed a lot of time and energy. I attended a meeting with our MLA Frank Oberle, an Assistant Deputy Minister, Darlene Bouwsema, from Health & Wellness and representatives of Alberta Health Services (AHS) to try and formalize the Counties position on ambulance.

The Fire Services bylaw and policy was revamped and recently passed which also took some time and research to complete. I will now sit down with the Fire Departments to evaluate the Standard Operating Procedures. With their input we will modernize the document. Once this review is completed we will bring to Council for your comments.

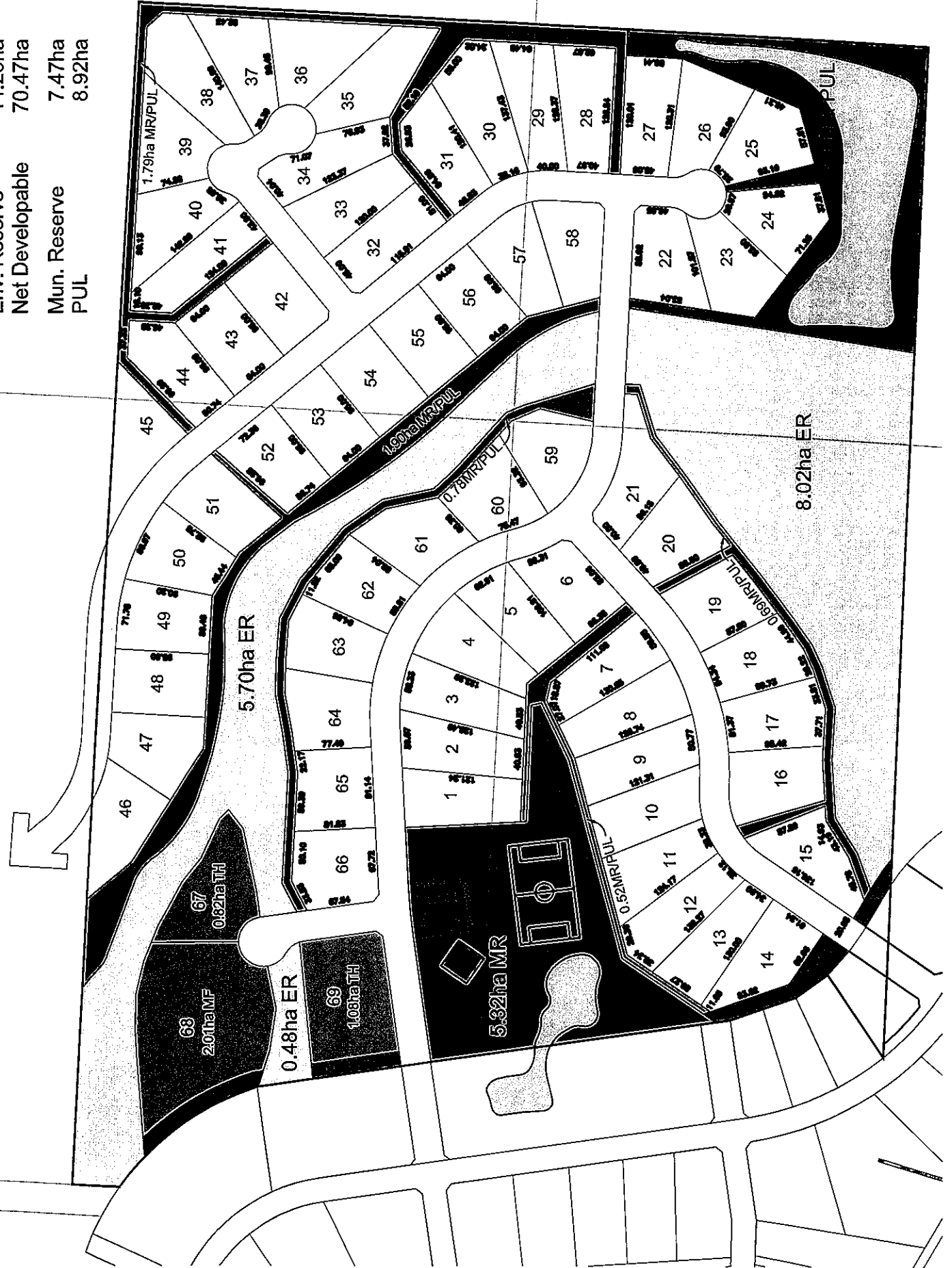
Work continues on the Zama subdivision design with ISL engineering. The site plan for residential development has been received and attached to my report for Councils information and comments. The environmental site assessment has been completed and is being prepared for our review. The geotechnical work will be done later this year once the ground has frozen which will allow the equipment to move on site.

The Municipal Development Plan continues to move along well. The community survey has been completed and will be in the November County Image. Final work is being done to add it to the County Website as well. The end date for submissions will be mid January.

Several items have been brought forward for Council decision in the attached package.

R.N.BECKER
Director, Planning & Emergency Services

Plan Area 84.67ha
 Env. Reserve 14.20ha
 Net Developable 70.47ha
 Mun. Reserve 7.47ha
 PUL 8.92ha



CAO REPORT TO COUNCIL
November 6, 2008

This report is intended to highlight the major projects status and significant matters that are affecting the County's business affairs. Overall the year 2008 is ending on a fairly successful note in regards to construction projects and general County affairs. However, I am very concerned about the overall financial state of our Country which is directly seriously affecting our ratepayers. I suggest we need to discuss this global impact on our County affairs to see if we need to take any specific action. We also need to discuss our AAMD&C convention strategy.

1. Roads & Utilities

- a. Most of our road projects are substantially complete and final touch ups will be done next spring (ie. landscaping).
- b. We are working on grant applications for 2009 and perhaps Council should review our priorities at the next budget meeting (ie. Resource Roads).
- c. We are preparing tenders for approved projects and discussing terms of consultant engagement letters.
- d. The utility projects are well under control and the major project Zama water treatment plant should be producing water by year end with final completion early 2009 (ie. gravel – see Public Works report). Discussion.

2. Buildings

- a. The building projects are being monitored by the Building Committee.

3. Personnel – In-camera discussion

4. Finance – See directors report and budget

5. Protocol – In-camera discussion

6. Consultants & Negotiations – In-camera discussion

In summary, between good management and good weather we were able to complete most of our projects. I am concerned about volume of work we try to complete annually which is a lot and I am trying to get a better annual balance. We are fortunate to have a strong financial position and should be able to deal with any economic situation that arises.

Thank you.

William Kostiw
CAO

Attachments:

	Page
a. AAMC&C Convention Agenda	5
b. Transportation Proposal (Activation Analysis)	9
c. Invitation to Tender – La Crete Administration Building	23
d. Ground Elevations of Major Populated Centres in MD23	25
e. Population Distribution in Major Populated Centres in MD23	26
f.	
g.	
h.	
i.	
j.	
k.	



Fall 2008 Centennial Convention Program

Tuesday, November 11, 2008

- | | |
|-------------------|--|
| 12:00 – 7:00 pm | AAMDC Registration/Information Desk
<i>Foyer on Pedway Level (Outside Hall D)</i> |
| 3:00 - 3:45 pm | Opening Ceremonies <ul style="list-style-type: none">▪ Procession and <i>O Canada</i>▪ Invocation▪ Greetings from Municipal Affairs▪ Greetings from the City of Edmonton▪ Greetings from the RCMP▪ In Memoriam▪ Long Service Awards▪ R. W. Hay Award <i>Hall D on Pedway Level</i> |
| 3:45 - 4:30 pm | Annual General Meeting
<i>Hall D on Pedway Level</i> <ul style="list-style-type: none">▪ President's Report▪ Financial Statements▪ Credentials Committee▪ Bylaw Amendments |
| 4:30 pm – 6:00 pm | Municipal Affairs Open House
<i>Riverview Room on Pedway Level</i> |
| 6:30 pm – 8:00 pm | Reeves'/Mayors' Meeting
<i>Salon 4 on Meeting Level</i> |



- RAMP
- SRD

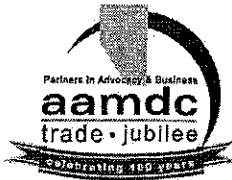
Fall 2008

Centennial Convention Program

Wednesday, November 12, 2008

6:30 am – 8:30 am	Buffet Breakfast Sponsored by : Fortis Alberta and Brandt Tractor <i>Hall D on Pedway Level</i>
6:30 am – 5:00 pm	AAMDC Registration/Information Desk <i>Foyer on Assembly Level (Outside Hall A)</i>
8:30 am – 9:00 am	Alberta First Responders and Radio Communication Systems <i>Hall A on Assembly Level</i>
9:00 am – 9:15 am	Introduction of Municipal Interns <i>Hall A on Assembly Level</i>
9:15 am – 9:45 am	The Honourable George Groeneveld, Minister of Agriculture and Rural Development <i>Hall A on Assembly Level</i>
9:45 am – 10:15 am	The Honourable Ted Morton, Minister of Sustainable Resource Development <i>Hall A on Assembly Level</i>
10:15 am – 10:30 am	Refreshment Break courtesy of NRCB <i>Assembly Level Foyer</i>
10:30 am – 10:40 am	Message from The Honourable Ed Stelmach, Premier of Alberta <i>Hall A on Assembly Level</i>
10:40 am - Noon	Ministerial Forum <i>Hall A on Assembly Level</i>
Noon - 1:30 pm	MLA Luncheon <i>Hall D on Pedway Level</i>
1:30 pm – 3:00 pm	Breakout Sessions <ul style="list-style-type: none"> ▪ Larry Campbell - Salon 4 on Meeting Level ▪ Bob Koehler - Salon 8 on Meeting Level ▪ Darci Lang - Salon 12 on Meeting Level
3:00 pm – 3:30 pm	Refreshment Break courtesy of Strongco <i>Provided in Meeting Level Foyer</i>
3:30 pm – 5:00 pm	Breakout Sessions <ul style="list-style-type: none"> ▪ Larry Campbell - Salon 4 on Meeting Level ▪ Bob Koehler - Salon 8 on Meeting Level ▪ Darci Lang - Salon 12 on Meeting Level
7:30 pm – 11:00 pm	Finning Night <i>Hall D on Pedway Level</i>

4pm AB Transportation
5:30pm Supper w/ Activation
Analysis (German Canadian Club)



Fall 2008 Centennial Convention Program

Thursday, November 13, 2008

6:30 am – 8:30 am	Brownlee LLP Buffet Breakfast <i>Hall C on Assembly Level</i>
7:00 am – 4:30 pm	AAMDC Registration/Information Desk <i>Foyer on Assembly Level (Outside Hall A)</i>
8:30 am – 9:00 am	A Shared Solution: Marketing Alberta's Municipal Careers <i>Hall A on Assembly Level</i>
9:00 am – 9:20 am	Nominations for President <i>Hall A on Assembly Level</i>
9:20 am – 9:30 am	Dr. Kevin Taft, Opposition Leader and MLA for Edmonton-Riverview <i>Hall A on Assembly Level</i>
9:30 am – 10:30 am	Municipal Excellence Awards <i>Hall A on Assembly Level</i>
10:30 am – 11:00 am	Refreshment Break courtesy of Enbridge <i>Assembly Level Foyer</i>
11:00 am – 11:30 am	Electrical Transmission in Alberta presented by EPCOR <i>Hall A on Assembly Level</i>
11:30 am – Noon	Election for President <i>Hall A on Assembly Level</i>
Noon – 1:00 pm	Buffet Luncheon <i>Hall C on Assembly Level</i>
1:00 pm – 1:20 pm	Nominations for Vice President <i>Hall A on Assembly Level</i>
1:20 pm – 2:20 pm	Keynote Address: Darryl Sittler Sponsored by ATCO Electric and ATCO Gas <i>Hall A on Assembly Level</i>
2:20 pm – 2:40 pm	The Honourable Ray Danyluk, Minister of Municipal Affairs <i>Hall A on Assembly Level</i>
2:40 pm – 2:55 pm	Say Cheese! Commemorative Delegate Group Photo <i>Hall A on Assembly Level</i>
2:55 pm – 3:10 pm	Refreshment Break courtesy of CAPP <i>Assembly Level Foyer</i>
3:10 pm – 3:20 pm	Jean Perrault, FCM President <i>Hall A on Assembly Level</i>
3:20 pm – 3:30 pm	FCM Update presented by Tim Stone of Saddle Hills County <i>Hall A on Assembly Level</i>
3:30 pm – 4:00 pm	Election for Vice President <i>Hall A on Assembly Level</i>
4:00 pm – 4:30 pm	Election for Directors <i>District 1 – Hall A</i> <i>District 4 – Hall C</i>
6:00 pm – Midnight	Centennial Gala <i>Hall D on Pedway Level</i>



Fall 2008 Centennial Convention Program

Friday, November 14, 2008

6:30 am – 8:00 am	Buffet Breakfast <i>Hall C on Assembly Level</i>
7:00 am – 12:00 pm	AAMDC Registration/Information Desk <i>Foyer on Assembly Level</i>
8:00 am – 10:30 am	Resolution Session <i>Hall A on Assembly Level</i>
10:30 am – 10:45 am	Refreshment Break courtesy of Reynolds, Mirth, Richards & Farmer LLP <i>Assembly Level Foyer</i>
10:45 am – 11:45 am	Keynote Address John Wright <i>Hall A on Assembly Level</i>
11:45 am – 12:15pm	The Future of Policing presented by D/Commr. and Commanding Officer of RCMP K Division Rod Knecht <i>Hall A on Assembly Level</i>
12:15 pm – 12:30 pm	Unfinished Business <i>Hall A on Assembly Level</i> <ul style="list-style-type: none">▪ Door Prize Draws▪ God Save the Queen
12:30 pm – 1:30 pm	Rural CEA's Luncheon <i>Hall C on Assembly Level</i> Courtesy of: <ul style="list-style-type: none">• AMEC• Genivar• Stewart, Weir & Co Ltd.

**Transportation Proposal
Mackenzie County**

Attention: Mr. Bill Kostiw, CAO
Mackenzie County

November 6, 2008

Submitted by:

Activation Analysis Group Inc.
107-4990 92 Avenue
Edmonton, Alberta T6B 2V4
780-415-5154
780-463-5280 (fax)

1. Introduction

Mackenzie County is a major contributor of economic activity, investment and development in the Province of Alberta. It is probably the largest geographical component of the Northern Alberta Development Council (NADC) region.

The NADC region contributions to the Alberta economy in 2004-2005 were:

- \$13.1 billion of capital investment or 26% of Alberta's total
- \$30.9 billion of exports which was 39% of Alberta's international goods exports.
- Gross Domestic Product in NADC region was \$45 billion, 24 % of Alberta's total.

Mackenzie holds 36% of the natural gas reserves and 80% of the light-medium crude oil reserves of the area what is known the Peace Country.

The mission of Mackenzie County:

“Our County will adopt policies that encourage investment and opportunity while balancing the requirement to preserve and maintain playgrounds and community open spaces for our residents in our hamlets and the County as a whole.”

The strategic directions for economic development are:

To maintain and strengthen our business-friendly climate that:

- Ensures that potential investors are apprised of our County's opportunities.
- Works both in collaboration with our regional partners and separately in profiling the County.

To ensure that a complimentary marketing program to attract economic investment is undertaken.

Transportation is the key driver in order to achieve the strategic objectives of the County. Present infrastructure includes rail, air and road. The issue of the continued improvement, expansion and upgrading of this infrastructure is key to the future economic development activities in the County in the next 10 years.

This project is a precursor to the development of a comprehensive economic development strategy for the County.

2. Project Objectives

The objectives of this project are:

- to determine requirements for further evolution of the main rail line and rail services through the region to maximize and support existing economic activity as well as to attract new economic activity
- to identify the development opportunities for the airport facilities in the County and the air services
- and, to identify the main surface transportation issues, particularly any required improvement needed on Highways 88 and 697 (Tompkins Landing) to realize new economic development opportunities in the region, and for the efficient delivery of goods and services

3. Our Firm

Activation Analysis Group Inc. is an Alberta based management consulting firm established in 1993 by President John Szumlas. After an eighteen-year career in the Legislature, under portfolios such as Municipal Affairs, Environment, Labour and Justice, Mr. Szumlas felt it was time to share his knowledge and skills with potential clients. The firm has numerous associates who are assembled in teams most suited to each consulting assignment. Our goal is to provide quality work, on schedule and at a reasonable cost to the client.

The firm has significant experience with Alberta municipalities in undertaking recruitment for senior personnel, conducting administrative and service delivery reviews, assisting in the development of business plans, facilitation of Council retreats and strategic planning sessions and public/stakeholder consultation. We have advised municipalities on strategic planning; human resource and policy issues; the development of policy and procedure manuals; cost-benefit analysis, and effective organizational and governance structures.

Our work has not been restricted to municipalities. We have assisted many provincial government departments, quasi-government bodies, NGOs and private business with strategic planning, environmental scans, communications plans, surveys, public meetings, focus groups, and policy analysis. We have successfully gathered data and input from stakeholders, effectively communicated those findings and made recommendations based on this research and consultation.

4. Project Team

The project team for this project has;

- Extensive knowledge of Alberta industry sectors, of business development and attraction from an Alberta perspective, and experience in preparing business development strategies and information.
- Unique contacts and ability to access targeted key people in the provincial government, in private industry, and in local governments within the region.

Individual responsibilities are as follows:

Mr. George de Rappard of GTS Group will act as project manager and client contact on the project. Mr. de Rappard will also be involved in all activities to develop relevant information, interviews with firms, in the identification of opportunities, and strategy development. He has extensive experience with economic development strategies and business development and attraction. After a career in industry, Mr. de Rappard held significant positions in the provincial government of Alberta as Deputy Minister of Executive Council and Deputy Minister of Economic Development. Mr. de Rappard has over the past several years been actively involved in market assessments for, and business attraction and promotion of Alberta based “higher” technology value-added firms. In addition, as the Belgian Consul, he has been proactively involved in promoting business opportunities and investment in Alberta and Europe.

Mr. Stein Jahnsen of GTS Group will be responsible for interviewing contacts. He will also be involved in the identification of opportunities, and in the development of strategies. Mr. Jahnsen will coordinate and produce the interim and final reports. Mr. Jahnsen has a background in economic development, transportation services and transportation policy development with the Province of Alberta. He has done airport, rail and highway work in the province, and is familiar with the aviation support industry in Alberta. His transportation background includes being President & CEO of Alberta Intermodal Services (AIS) in Calgary. He also has experience in industry sector analysis and opportunity assessments, as well as economic impact assessments. Mr. Jahnsen has been involved in a number of projects determining transport competitiveness of a wide variety of Alberta exports, including forestry, mining, chemicals, oil and gas, agricultural and food processing products to domestic markets, to USA and Mexico, and to off-shore markets through west coast and east coast Canadian and US ports.

5. Approach & Methodology

5.1 Rail in the Northwestern Alberta Economy

This work program will ascertain the role of the rail transportation mode in the Northwestern Economy served by the line to Hay River.

1. Current rail users/shippers in Northwestern Alberta will be interviewed to determine:
 - Current volumes shipped by rail
 - Current problems with the rail mode:
 - Lack of rail cars/equipment
 - Service levels to the region's shippers
 - Rail infrastructure problems
 - Volumes and value of same that could be shipped if rail problems were solved

The consultants have an extensive list and data base of Northwestern Alberta rail shippers. For completeness, we will consult with the client to ensure that all shippers have been identified.

2. Determination of current plans by CN Rail for the line, and to ensure that shippers' needs are met.
 - The consultants will identify the appropriate personnel within CN Rail, and, to the extent that CN is cooperative, determine:
 - Plans, if any, to provide adequate rail equipment/cars to meet the needs of Northwestern Alberta shippers
 - Plans, if any, for service improvements
 - Plans, if any, for infrastructure improvements on the line
3. The consultants will undertake an analysis to determine the gaps, if any, between Northwestern Alberta shippers' needs and CN plans with regard to equipment provision, rail services and infrastructure.
4. The consultants will meet with provincial officials in Alberta Transportation, in Alberta Finance and Enterprise, and in Alberta Agriculture to determine the status of any policy or other initiatives to address rail transportation problems in Northwestern Alberta

5.2 Assessment of Airport Potential; Zama, Fort Vermilion, La Crete

The consultants understand the general objective and purpose of this component is to identify aviation and airport business development and attraction

opportunities associated with the airports at Zama, Fort Vermilion and La Crete. Specific objectives include:

- Identify needs and wants of existing aviation and aviation/airport related firms at the airports that are not covered locally.
- Identify firms that could satisfy those needs and that could be candidates for business attraction initiatives
- Identify other opportunities associated with the airports, such as goods and services required by oil and gas industry, forestry industry and the provincial government, possible scheduled air services, and other aviation related opportunities
- Identify other/new possible revenue sources for the airport
- Identify programs and sources of funding for airport infrastructure improvements and additions, if any.

The following tasks will be undertaken for the airports assessment:

- *Interviews with all aviation and airport related firms in the county/users and tenants of the airports to identify goods and services needs not currently satisfied locally*
- *Interviews with oil and gas and forestry industry firms active in the region, along with other key local firms and industries and industry associations, to determine airport/aviation/air services needs not currently satisfied locally*
- *Interviews with the provincial government to determine support and service activities for the provincial tanker fleet and other government activities which could beneficially be located at the airports*
- *Interviews with key county officials to determine their views and vision regarding economic activity and growth, and attendant opportunities for the airports*
- *From the above, identify a list of aviation and airport related opportunities*
- *Identify specific firms in Alberta, Western Canada and beyond currently providing aviation and airport related goods and services related to the opportunities identified*
- *Identify and meet with funding agencies to discuss potential infrastructure funding for the airports*

5.3 Highway Improvement Needs in Support of Existing and New Economic Activity

The consultants will undertake the following tasks:

- Assess highway access needs and requirements for developments along Highway 88, specifically new potential forestry, oil and gas and mining (e.g. diamonds, oil sands) and other developments in the region. This will be done

through interviews with industry associations/organizations, specific firms and relevant government agencies

- Determine current status, condition, capacity and planned upgrading programs (if any) of Highway 88. This will be done through interviews with Alberta Transportation.
- Undertake a gap analysis of industry needs and requirements for development compared to current capacity and planned upgrading by Alberta Transportation.
- Identify limitations the Tompkins Landing has on economic activity and potential new developments.
- Identify the benefits to both current and new potential economic activity from a new bridge at Tompkins landing to replace the ferry service.
- Meet with Alberta Transportation officials to determine operating characteristics and costs (if available) of the ferry service, as well as any considerations, assessments, plans and potential costs for a new bridge to replace the ferry

Consultation will be carried out with the key stakeholders as identified by the client. In consultation with the client, the consultants will identify industry, institutions, organizations in the region to be contacted regarding the strengths and expertise of the appropriate sectors.

6. Deliverables

The Consultants will provide all key deliverables as specified in Section 5.

7. Timelines

Proposed project start date and initial client meeting:	November 15, 2008
Client update meeting, following data gathering	December 30, 2008
Draft report submitted	February 15, 2009
Final report submitted	March 15, 2009

8. Proposal Budget and Payment Schedule

The consultants are prepared to undertake the project for a fee of \$42,000.00 to 55,000.00 plus GST, plus expenses to a maximum of \$8500.00 based on receipts.

Proposed Payment Schedule for each phase would be:

25% on acceptance of the proposal

25% mid report update

30% on submission of draft report

20% on acceptance of final report

Expenses will be submitted at the times listed above.

APPENDIX

Our People

George de Rappard

Senior Associate

Expertise:

- International Trade Development
- Strategic and Business Planning
- Market Assessment & Feasibility Studies
- Market Research & Development
- Strategic Positioning
- Organizational Review, Amalgamation and Re-Organization

Profile:

Since he left the Government of Alberta in 1990, George de Rappard's consulting practise has focused on assisting private and public sector clients with general management, international trade and investment, market research, assessment and development, with emphasis on North America, Europe and the Pacific Rim. In 1995, he became a Senior Associate of Activation Analysis Group Inc.

As Chief Deputy Minister of Alberta Economic Development and Trade (1986-1990), he was charged with encouraging business development in Alberta, promotion of Alberta products to the international market, and promoting investment in Alberta's natural resources, manufacturing, high technology, petrochemicals and food manufacturers.

This work required contact with major manufacturing and investment organizations in Europe, the Pacific Rim and North America, providing George an extensive domestic and international network of contacts.

Between 1983 and 1986, George was Deputy Minister of the Executive Council. His duties included the administration and coordination of the decision-making processes of Executive Council and Cabinet. As well, he was responsible for the coordination and liaison with senior officials including deputy ministers, chairs and heads of agencies, boards and commission within the government of Alberta. From 1983 to 1993, he also served as Alberta's representative on the Executive Committee and Board of Directors of the Calgary XV Olympic Winter Games (OCO '88) Organizing Committee.

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Our People

He has served both as Executive Director, Office of the Premier, Government of Alberta and Executive Director of the Progressive Conservative Association of Alberta.

He was a private entrepreneur for many years in Western Canada, owning and operating a manufacturers' agency for industrial and automotive equipment.

In 1990, George was appointed the Honorary Consul of Belgium in Northern Alberta.

Throughout his career, George has been active in the community. He was National President of the Canada Jaycees and Vice President of Jaycees International. For over 25 years, he served as Director, Executive Committee Member, Chairman and President of Project Concern International - San Diego. Project Concern promotes and delivers primary health care in numerous countries in Central and South America and Southeast Asia.

George serves as a Board Development Officer in working with not-for-profit organizations to build governance and organizational skills of Board members and to develop Board workplans and their implementation. His contributions to the business and volunteer community have been recognized. In 1974, he received the prestigious Vanier Award as one of five outstanding young Canadians.

Our people

Stein G. Jahnsen

Profile:

Stein Jahnsen has over 35 years experience in the private and public sector, as a consultant and as an entrepreneur. He has expertise in and/or has carried out projects in:

- Market and marketing studies, assessments and surveys for a number of services and products
- Industry sector analysis and assessment
- Development and implementation of strategic plans
- Development and implementation of management and marketing information systems
- Regional socio-economic impact assessments
- Regional transportation service and impact assessments
- Regional retail sales and store location assessments
- Plant competitiveness in Alberta locations other than Edmonton and Calgary
- Local sourcing of goods and services for production facilities
- Transportation and logistics cost and service assessments for a large number of firms and diverse products to virtually any destination on all continents
- Transportation infrastructure and facility assessments and feasibility studies for all modes of transport
- Management of international transportation services
- Design and implementation of warehousing and distribution systems
- Management of transportation infrastructure construction projects

Mr. Jahnsen served as President and CEO of Alberta Intermodal Services Ltd., at the time Western Canada's largest container transport firm, operating inland container terminals, a fleet of rail container cars, and local and line haul container trucking equipment. While there, he significantly improved the company's financial performance and diversified the firm. Suppliers and clients included railways, international container shipping lines, motor carriers and exporters and importers.

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Our people

Stein G. Jahnsen

Mr. Jahnsen has served as Corporate Marketing Manager for a large retail chain, with overall responsibility for marketing strategy development, annual marketing plans, product mix, advertising and promotion, new store site locations, and market/marketing research.

Mr. Jahnsen's public sector experience in Alberta Economic Development and Trade includes management of the Distribution and Transportation Services Branch, which ensured that transportation services and infrastructure supported and enhanced provincial trade, tourism and industry development objectives. Mr. Jahnsen also served as Director, International Distribution and Ports, and advised a large number of exporters on transportation and distribution to North American and offshore markets. As Director, Special Projects with Alberta Transportation, Mr. Jahnsen was responsible for provincial transportation policy development. Mr. Jahnsen has owned and operated his own firms in the retail sector, in import and distribution, and a consultancy practice.

Mr. Jahnsen is originally from Norway and holds a Bachelor of Commerce degree (B.Comm) from the University of Alberta, Edmonton and a Master of Business Administration degree (MBA) from York University, Toronto, Ontario, Canada.

**MACKENZIE COUNTY
PROPOSED LACRETE ADMINISTRATION BUILDING**

INVITATION TO TENDER

SEALED TENDERS, marked either:

"MACKENZIE COUNTY – PROPOSED LACRETE ADMINISTRATION BUILDING-BUILDING CONTRACT"

OR

"MACKENZIE COUNTY – PROPOSED LACRETE ADMINISTRATION BUILDING-GEOTHERMAL CONTRACT"

will be received until 2:00 p.m., Local time on Wednesday, January 7, 2009 at the offices of Mackenzie County, during regular office hours, Monday to Friday (8:30 A.M. to 4:30 P.M.) at 4511 – 46 Avenue, Fort Vermilion, Alberta, T0H 1N0. Plans & Specifications may be picked on or after Monday, November 3, 2008.

The work includes the following: (Two separate contracts)

BUILDING CONTRACT:

The construction of a new one story 10,775 square foot Administration Building containing County support offices located in La Crete, Alberta with the following attributes:

- One storey
- concrete wall & strip footing foundation
- wood frame exterior walls & sloped roof construction
- Site services (water & sanitary)
- Site work: gravel parking lot & access roads, concrete sidewalks
- Mechanical work: plumbing, sanitary & HVAC (duct work only)
- Electrical work

GEOTHERMAL CONTRACT:

- drilling 20 vertical boreholes, approx. 200 feet deep
- supply & installation of all piping from boreholes to inside building
- supply & installation of all piping & geothermal equipment inside building
- connection to building HVAC system & commissioning

Plans and Specifications for either contract may be obtained from the offices of FOCUS Corporation upon the deposit of **ONE HUNDRED (\$100.00) DOLLARS in CASH or CERTIFIED CHEQUE** made payable to the Engineer.

Additional copies may be obtained from the Engineer for a non-refundable \$75.00 deposit. The \$100.00 deposit will be refunded if contractors tendering the project return the documents in good condition within (10) ten days of the date of tender closing. Plans and Specifications may be also viewed at the Edmonton Construction Association.

Tenders must be accompanied by a Certified Cheque or Bid Bond in the amount of Ten Percent (10%) of the Tender price, made payable to the Owner and a written Consent of Surety Form in the amount of One Hundred Percent (100%) of the Contract Sum.

A Performance Guaranty and Maintenance Bond and a Labour and Materials Payment Bond each in an amount equal to Fifty Percent (50%) of the Contract Sum will be required from the successful bidder.

The lowest or any Tender will not necessarily be accepted.

FOCUS CORPORATION:

#3, 8909 - 96 Street
PEACE RIVER, AB T8S 1G8
Phone: (780) 624-5631
Fax: (780) 624-3732

5018 – 52 Street
CAMROSE, AB T4V 1V7
(780) 672-2468
(780) 672-9146

Inquiries:

Mr. Doug Schuler - Focus Corporation – Peace River - Site Services

Mr. George Durocher – Focus Corporation – Camrose - Project Manager - Architectural

Mr. Brent Fordham - Focus Corporation – Camrose - Mechanical – Plumbing & Sanitary

Mr. Rick Imai – Ptarmigan Engineering – Edmonton – Structural Ph: (780) 461-8763

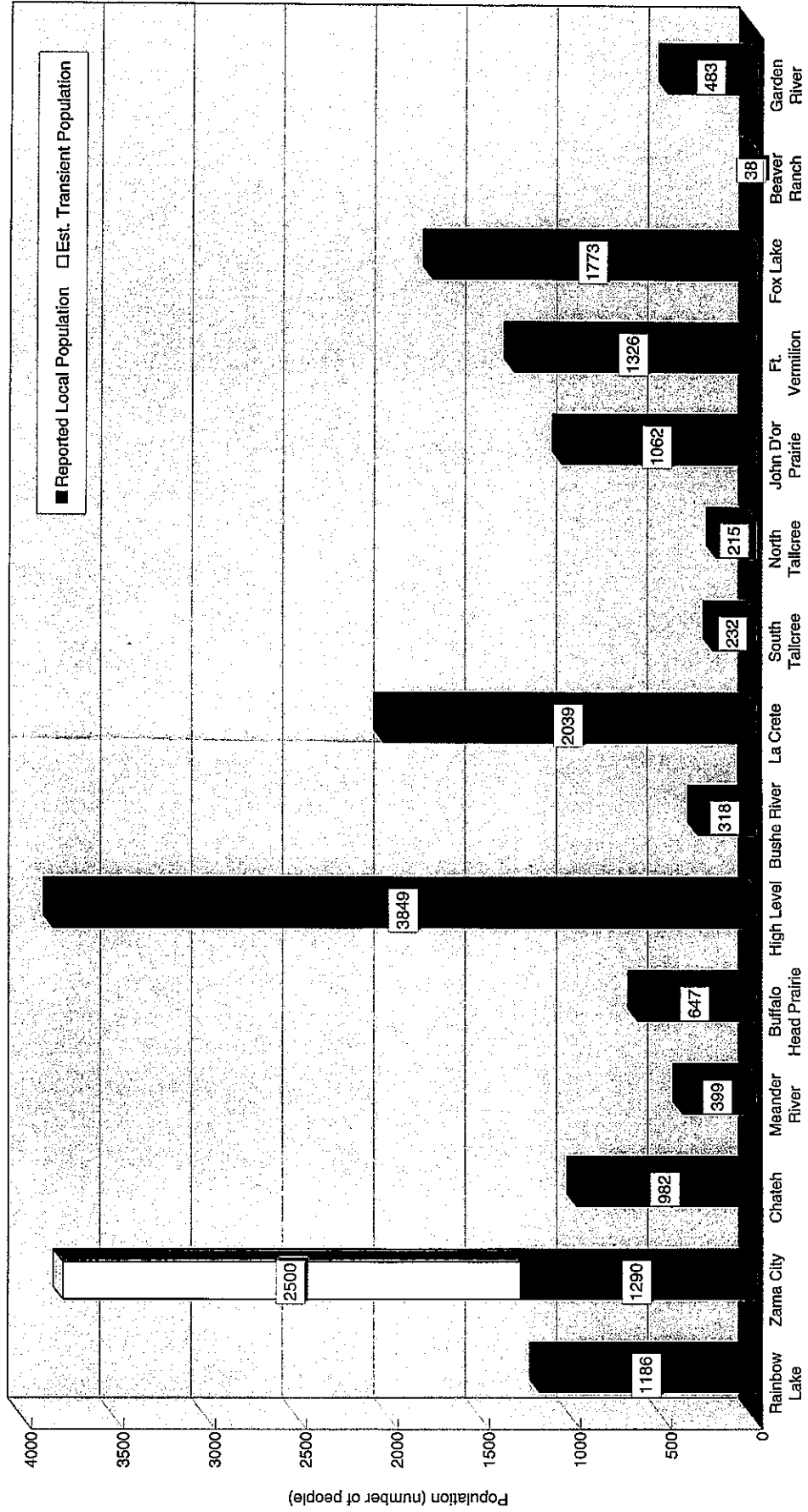
Mr. Scott Koehn – Vital Engineering – Sherwood Park – HVAC & Geothermal Ph: (780) 416-8336

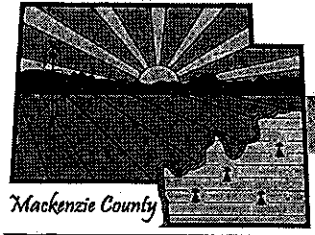
Mr. Dave Rose – TWS Engineering – Edmonton – Electrical Ph: (780) 468-5477

Ground Elevations of Major Populated Centers in MD23



Population Distribution in Major Populated Centers in MD23





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Purchasing Authority Directive and Tendering Process Policy FIN025

BACKGROUND / PROPOSAL:

Council approved the Purchasing Authority Directive and Tendering Process Policy FIN025 in December, 2007.

OPTIONS & BENEFITS:

We have some changes in the organizational structure. In addition, administration is proposing to add a table to the policy specifying which tenders shall be taken for approval by Council.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the Purchasing Authority Directive and Tendering Process Policy FIN025 be approved as amended.

Author: _____ Review Date: _____  CAO

Mackenzie County

Title	Purchasing Authority Directive and Tendering Process	Policy No: FIN025
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Legislation Reference	Municipal Government Act, Section 209 and 248 (1) and Part 5
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Purpose
<ul style="list-style-type: none">• To provide municipal employees with a clear understanding of purchasing authority, what that purchasing authority is and the process in which the municipality is committed to an expenditure, and approval for payment of such an expenditure.• To establish a policy for the tendering for the supply of goods and services and the subsequent opening and award of contracts.

<p><u>Policy statement, definitions and general guidelines</u></p> <p>1. Policy statement</p> <p>Policy will provide guideline for the purchasing of goods and services and on the tendering process.</p> <p>2. Definitions</p> <p>Recurring expenditure:</p> <ul style="list-style-type: none">• For the purpose of this policy, "Recurring" expenditures shall include items such as utilities, telephone, lease payments, contract payments, payroll or items as identified by the Chief Administrative Officer (examples of non-recurring expenditure: traveling, training & education). <p>Tender:</p> <ul style="list-style-type: none">• For the purpose of this policy, "tender" means an invitation to tender, bid, quotations and requests for proposals. <p>Bidder:</p> <ul style="list-style-type: none">• For the purpose of this policy, "bidder" means a person, groups of persons, corporation or agency that submits a tender for the supply of goods and/or services to the municipality. <p>Local Supplier:</p> <ul style="list-style-type: none">• For the purpose of this policy, "local supplier" means a business located within the Mackenzie Region; Council recognizes that it is in the best interest of the region to encourage local supply of required goods and services and is therefore committed to purchasing, where permitted, from businesses of the region where costs and quality are competitive and comparable.

Council:

- For the purpose of this policy, "Council" means Council as whole.

Designated Officer:

- For the purpose of this policy, "Designated Officer" means an individual or individuals as described in MGA.

3. Responsibilities

Chief Administrative Officer (CAO) and/or designate officer will:

- a) Provide requisition forms (for field projects) and procedures to support the implementation of this policy.
- b) Reserve the right to remove or amend the purchasing authority for any position of the municipality.

Chief Administrative Officer (CAO) and/or designate officer and the Reeve will:

- c) Be the signatories required on all contract and agreement documents for purchases approved by Council.

Director of Corporate Services will:

- d) Provide procedures for the processing of invoices and statements.
- e) Provide procedures for the recording of purchases into inventory.
- f) Provide procedures for the recording of capital assets additions.
- g) Provide the capital budget projects codes annually and as required.
- h) Provide capital and operating income statements at no less than monthly frequency and anytime upon request to the department heads for their review to supplement spending monitoring.

C.A.O., Directors and Managers will:

- i) Ensure that all tendering and purchasing complies with this policy.
- j) Ensure the proper coding of their departmental invoices to operating and capital codes.
- k) Review the monthly capital and operating income statements and provide comments for the monthly variance report prepared for Council by the Finance Department.

Purchasing Authority

5. List of positions authorized to commit expenditures on behalf of the municipality with the maximum amounts those positions are authorized to commit:

Chief Administrative Officer and/or Designated Officer	As approved by budget
Director of Corporate Services	\$10,000
Director of Public Works & Agriculture Operations (North)	\$10,000
Director of Planning, Enforcement & Emergency Services	\$10,000
Director of Environmental Services Operations (South)	\$10,000
Agricultural Field man	\$5,000

Delegated Expenditure Authority:

Other municipal employees may make purchases under a written authorization of their

respective directors, providing these expenditures have been approved in the current budget and they are not exceeding the maximum allowable commitment amounts for the respective department head positions. All written authorizations are to be approved (prior) by the CAO or by the Designated Officer. The Finance Department will receive the original approved written authorizations, and will maintain an up to date list of delegated expenditure authorities.

6. Regulations

Notwithstanding the above authorizations, the following regulations shall apply:

- a) No expenditure or total of such expenditures shall exceed the approved budget amount of each general ledger code without prior authorization of the C.A.O. or designated officer.
- b) Where a required purchase exceeds the authority noted above, approval of such purchase shall be obtained from the C.A.O. or designated officer prior to the commitment of the purchase. Approval is deemed to be given when the C.A.O. or designated officer signs and dates the purchase order requiring approval.
- c) It shall be the responsibility of each individual preparing a purchase order to know the estimated amount and not to exceed his/her limit or budget; the individual requesting approval must identify available funds for the required expenditure.
- d) It shall be the responsibility of each department head to assure that an invoice is coded to the correct general ledger code. At no time an expenditure is to be coded to another department/function to which it does not belong.
- e) Where expenditures are recurring the C.A.O shall review and approve such expenditures for payment. Should a department head request that recurring expenditures are required and approved by him/her prior to payment, that department head shall advise the C.A.O in writing of such requests identifying what recurring expenditures he/she wishes to review.

Purchase orders and tendering process

7. Purchase Orders

- a) Purchase orders shall be issued for all purchases greater than \$1,000 per purchase, except where letters of agreement or contracts exists and if it a recurring expenditure. CAO or Director must forward purchase order and copies of tender documents and the successful bid to the Director of Corporate Services (proper use of a purchase order is described in **Schedule A – Purchase Orders**).
- b) Where a purchase consists of a periodic rental or lease, the purchase order/agreement shall be reviewed and initialled as required to authorize continuance of the rental or lease.
- c) In a disaster situation, defined by the Chief Administrative Officer or the Director of Disaster Services, authority is granted to spend up to \$50,000 without the need to tender on the sole authority of the Chief Administrative Officer or the Director of Disaster Services. During the disaster, spending in excess of \$50,000 is to be approved by Reeve or Deputy Reeve, or in absence of both, any Councillor, and

the Chief Administrative Officer or the Director of Disaster Services without the need to tender.

8. Tendering process

- a) Tenders shall be requested from not less than the number of sources listed below, all tender documents to be retained for a period of not less than two years and copies to be submitted to the Finance Department:
 - i. Up to \$500/item no quotations are required.
 - ii. \$500 to \$5,000/item, three (3) quotations shall be obtained by phone or catalogue prices, and recorded on the form provided **Schedule B – Quotation Form**.
 - iii. \$5,001 to \$10,000/item, three (3) written quotations shall be obtained **Schedule C – Written Quotation Form**.
 - iv. \$10,001/item and up, three (3) quotations by **advertising** tender shall be obtained.
- b) Where tenders are received that do not comply with Section 8(a), or where three (3) tenders cannot be obtained, the tenders received will be accepted provided that:
 - v. Tenders have been requested from all local suppliers of the goods or services requested,
 - vi. Tenders received are believed to reflect a fair market price based on the conditions of the request for tenders, and
 - vii. The successful bidder is capable of providing the goods or services as per the conditions of the request for tender.
- c) Where the nature of the services required does not provide the competition necessary for the tendering process, Council may by resolution, or the CAO in writing, provide for special tendering and award processes. Examples of these are invitational tenders, legal, architectural and engineering services, accommodations.
- d) No tenders are required when group-purchasing programs are utilized (AAMD&C and AUMA group purchases).
- e) Standing quotations may be obtained and used to satisfy the requirements in Section 8(a) for the time period the vendor agrees to honour the quotation.

9. Request for Tender Process (excludes quotes)

- a) Sealed tenders shall be processed in the following manner:
 - i. Sealed tenders to be received marked in the specified manner prior to the designated tender closing. Each tender must be time and date stamped upon receipt.
 - ii. The sealed tender will be considered invalid if opened prior to the public opening, or if the contents are disclosed to any municipal staff member prior to the public opening.
 - iii. The tender opening shall be held at the Fort Vermilion Corporate office in a presence of C.A.O. or designated officer or Council and be

recorded using **Schedule D – Tender Document Form.**

- iv. A summary of the tender opening shall be included in the council meeting minutes.
- b) Withdrawal of a sealed or written tender will only be accepted prior to deadline for receipt of tenders. The request to withdraw the tender must be received in writing.
- c) The following criteria shall be used for determining if Council decision is required in awarding a tender:

Purchase scale	Minimum approval level on invoice for budgeted expenditures	Tender requirement	Council approval requirement
Up to \$500	Leadhand or Controller via written authorization from an appropriate Director	No quotes	No
>\$500 to \$5,000	Leadhand or Controller via written authorization from an appropriate Director and Directors	Three formal quotes <i>no quotes</i>	No
>\$5,000 to \$10,000	Directors	Three written quotations	No
>\$10,000 to \$50,000/100,000	Directors and CAO	Three quotations by advertising	No
>\$50,000/100,000+	Directors and CAO	Open advertised tenders or other proposal method as approved by Council	Yes (tender contract to be signed by CAO and Reeve)

10. Information to Bidder

- a) Each request for a sealed tender shall provide a clearly defined description of the goods or services required by the municipality, and shall include a statement that the terms of this policy shall apply to each tender.
- b) If additional information is developed during the request for sealed or written tenders, due to meetings, questions raised, or changes in specifications, this information shall be forwarded in writing to all bidders.
- c) Where telephone quotations or written quotes are requested, staff shall ensure that the same information and deadline is given to each person quoting.
- d) No information regarding tenders or bidders will be released until a tender has been closed. A summary of results of tenders will be public information. Details of a specific tender are not to be disclosed in accordance with the Freedom or

Information and Protection of Privacy Act.

11. Security, Bonding and other requirements

- a) Prior to awarding of the contract, all security, insurance, and if required naming the Municipality as an additional insured, and Workers Compensation Board requirements as required at the closing time of the tender, shall be in place.
- b) A bid deposit will be forfeited to the municipality if the successful bidder fails to accept the award of tender within 15 days after award of tender.
- c) If a Performance Bond is required the successful bidder shall submit it to the municipality following the award of tender, within the time specified, and the municipality shall retain the Performance Bond until the terms of the tender are complete. The Performance Bond will be forfeited to the municipality if the successful bidder fails to comply with the terms and conditions of the award.
- d) All security and bonding documents shall be held in a safe at the Fort Vermilion Corporate Office.

12. Analysis of Tenders

- a) The following factors, presented without any priority, shall be used to evaluate all bids received:
 - i. **Price**, based on the same FOB location, same currency including goods and services tax, and with discounts applied.
 - ii. **Record** of a bidder's previous performance on quality, experience, service and delivery.
 - iii. **Ability** of the bidder to meet the requirements of the tender regarding quality, specifications, delivery and service.
 - iv. **Standardization** of goods to reduce inventory and future costs.
 - v. **Bulk Purchasing**, through larger quantities, cumulative quantities or bulk packaging.
 - vi. **Life Cycle Costs** of goods or services.
- b) The municipality reserves the right to reject any and all tenders for any cause, to award tenders based on conditions other than price, or to reject all tenders without cause.
- c) The municipality shall not accept tenders, quotations or the supply of services from contractors or suppliers of services who have initiated litigation against the municipality, for a period of one year after the litigation is resolved.

13. Contingency Allowances

- a) Contingency allowances may only be spent to meet the costs of unexpected site conditions, which prevent the contractor from meeting the project specifications as

approved by Council.

b) Contingency allowances and unspent project funds may only be applied to changes in project specifications and approved by C.A.O. or designated officer or Council.

	Date	Resolution Number
Approved	Dec 11, 2007	07-12-1120
Amended		
Amended		
Amended		

Draft

SCHEDULE "A"

PURCHASING ORDERS PROCEDURE

1. Finance Department shall issue a block of purchase orders (P.O.) for the following department heads and record the P.O. numbers as issued:
 - i) Chief Administrative Officer
 - ii) Director of Corporate Services
 - Administrative
 - Recreational, Library, Tourism
 - iii) Director of Planning, Development and Emergency Services
 - Fire
 - Ambulance
 - Enforcement
 - Planning & Development
 - iv) Director of Public Works and Agriculture Operating (North)
 - Roads (Zama, Fort Vermilion, High Level and area)
 - Airport (Fort Vermilion and Zama)
 - Water and sewer services (Fort Vermilion and Zama)
 - Agriculture
 - v) Director of Environmental Services Operations (South)
 - Roads (La Crete and area)
 - Water and sewer services (La Crete)
 - Solid waste services
 - Facilities
 - Parks and playgrounds
 - Airport (La Crete)
 - vi) Agricultural Fieldman
 - Agricultural services
 - Veterinary services
2. Finance department shall maintain a block of P.O.'s for the use of the Chief Administrative Officer and Director of Corporate Services
3. Each department head shall maintain a record of all P.O.'s to ensure each number is accounted for and to identify such commitment as invoiced.
4. All expenditures committed by P.O. shall be approved in accordance to the Purchasing Authority Directive and Tendering policy
5. Copies of all Purchase Orders shall be distributed as follows:
 - White Copy – to supplier, if not required by supplier, to remain in the P.O. book
 - Yellow Copy – to Finance Department – to be attached to the corresponding invoice
 - Pink Copy – to Finance Department – to be filed in numerical order by Finance Department
6. The Yellow copy of all P.O.'s (issued or void) must be forwarded to the Finance department **immediately** after being issued or voided. Once a P.O. book is filled return to Finance Department with P.O. listing.
7. The Finance Department shall match incoming invoices with the purchase order identified on such invoice and attach the P.O. yellow copy to the invoice.

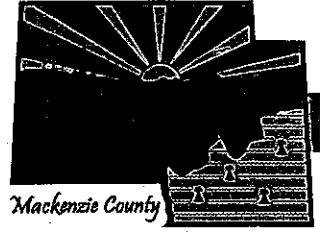
8. The Finance Department shall identify and record all invoices that require but do not identify a P.O. number.
9. Finance Department shall forward copies of invoices not identifying a P.O. number to the C.A.O for further direction.
10. Finance Department shall check all invoices to ensure billed services and/or materials match purchase order.
11. Finance Department shall check all purchase orders to ensure authorization of such purchase is in accordance with the Purchasing Authority Directive.
12. Finance Department shall maintain a file for each department head which shall contain the following:
 - 1) Unsigned Invoices waiting for department head approval,
 - 2) Invoices with no corresponding PO numbers.

Note: Any invoice that does not match to a purchase order shall not be paid without prior approval of the C.A.O. or Designated Officer or Director of Corporate Services.

13. Finance department shall forward all invoices and matched P.O.'s to the C.A.O or Designated Officer or Director of Corporate Services when the aforementioned are not authorized as per the Purchasing Authority Directive and Tendering policy.
14. Each department head shall review all invoices received on a timely basis (preferably once per week), initial where indicated and forward to the Finance Department.
Note: It is the responsibility of the department heads to ensure proper coding of all PO's and verification that all invoices are properly coded. At no time shall original invoices be allowed to leave the Finance Department.

15. Where a department head is not prepared to approve an invoice, he/she shall return the unapproved invoice to the Finance Department with appropriate direction.
Note: At no time shall the Department Head retain the original invoice.

16. The Finance Department shall process all invoices within a 30-day period unless prior arrangements have been made with the Director of Corporate Services or designate for earlier payment.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Forfeiture Properties

BACKGROUND / PROPOSAL:

The MGA states that:

Section 418(1): "Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid."

Section 419: "The council must set:

- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonable possible to the market value of the parcel, and
- (b) any conditions that apply to the sale."

There were three (3) parcels of land offered for sale on October 29, 2008 that were placed on the Tax Notification List in 2007:

Tax roll number	Legal description	Civic address	Assessment value	Taxes outstanding	Bids received
105958	2938RS; 02; 09	4904 - 49 Ave	\$10,630	\$20,971.06	\$4,000
105967	2938RS; 02; 18	4713 - 49 Ave	\$8,430	\$9,292.93	No bids
307107	9222231; ; 14	NA	\$12,850	\$1,570.49	No bids

Council postponed making a decision with respect to the unsold parcels until further information.

OPTIONS & BENEFITS:

Please see MGA s. 424 attached.

Administration consulted with advisors from Municipal Affairs. According to Municipal Affairs, a municipality cannot hold another public auction, but has an option to become

Author: _____ **Review Date:** _____ *CAO*

the owner of the parcels according to s. 424 and try disposing of parcels according to s. 425. This will allow the County to offer these parcels for sale by tenders or hire a real estate agent to sell these properties.

Municipal Affairs representative also has suggested that we contact our lawyer with respect to holding another auction without becoming an owner of a property. We are awaiting a response from a lawyer.

Municipal Affairs representative mentioned that there might be a government assistance program for reclamation of contaminated land acquired through the tax forfeiture by a municipality (that is referring to the Meander property that was taken to auction last year). It was stated that a municipality will not be legally responsible for the environmental contamination on the lands acquired through the tax forfeiture. We are exploring our option right now.

COSTS & SOURCE OF FUNDING:

The County is currently showing \$31,834.48 in its Taxes Receivable that is considered to be uncollectible.

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____ CAO _____

Transfer of parcel to municipality

424(1) The municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction.

(2) If the municipality wishes to become the owner of the parcel of land, it must request the Registrar to cancel the existing certificate of title for the parcel of land and issue a certificate of title in the name of the municipality.

(3) A municipality that becomes the owner of a parcel of land pursuant to subsection (1) acquires the land free of all encumbrances, except

- (a) encumbrances arising from claims of the Crown in right of Canada,
- (b) irrigation or drainage debentures,
- (c) registered easements and instruments registered pursuant to section 69 of the *Land Titles Act*,
- (d) right of entry orders as defined in the *Surface Rights Act* registered under the *Land Titles Act*,
- (e) a notice of lien filed pursuant to section 38 of the *Rural Utilities Act*,
- (f) a notice of lien filed pursuant to section 20 of the *Rural Electrification Loan Act*, and
- (g) liens registered pursuant to section 21 of the *Rural Electrification Long-term Financing Act*.

(4) A certificate of title issued to the municipality under this section must be marked "Tax Forfeiture" by the Registrar.

1994 cM-26.1 s424;1995 c24 s64;1996 c30 s36;1998 c24 s38;
1999 c11 s23

Right to dispose of parcel

425(1) A municipality that becomes the owner of a parcel of land pursuant to section 424 may dispose of the parcel

- (a) by selling it at a price that is as close as reasonably possible to the market value of the parcel, or
- (b) by depositing in the account referred to in section 427(1)(a) an amount of money equal to the price at which the municipality would be willing to sell the parcel under clause (a).

Should this free labour, i.e. sweat equity, be recorded and, if so, how should it be valued?

Free labour and any other donated services should be recorded. The facility can be defined as a contributed asset because a portion of its cost has been contributed; therefore, it should be recorded at its fair value.

How do you determine its fair value?

Assuming that the facility is placed into service shortly after it has been constructed, the fair value would include the costs for materials and contracted services and the value of donated services and materials. The value of donated materials and services can be estimated using the cost of similar materials, contracted rates and a reasonable hourly rate for the donated labour.

This valuation is appropriate for facilities recently constructed but what about valuing existing facilities that have been constructed with volunteer time?

If there are no records of what was donated, then the facility should be valued as if it was a fully contracted project using the replacement cost or appraisal methods.



7. How should tax recovery properties acquired by the municipality be recorded?

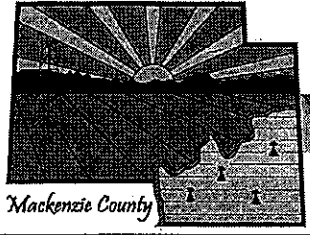
Section 424 of the *Municipal Government Act* provides for municipalities to acquire title to tax recovery properties if they are not sold at the public auction but these certificates of title must be marked 'Tax Forfeiture'. The *MGA* provides further restrictions on how the municipality administers this property. The municipality cannot receive clear title to the property until fifteen (15) years after the date of the public auction. Clear title is then issued to the municipality and all responsibilities to the previous land owner cease.

In the above situation, tax sale properties should not be recorded as tangible capital assets of the municipality until 15 years after the public auction and only recorded then if the municipality decides to use the property for municipal purposes and does not plan to sell it. The valuation date will be the later of the valuation date of the municipality or 15 years after the public auction date.

Municipalities also have the option to purchase a tax sale property for their benefit at fair market value (Section 425, *MGA*), place the funds into a special account and request 'Tax Forfeiture' to be removed from the title. In this case, the property would be recorded at the time of purchase at the fair value paid for the property.

8. Will estimating the useful life of an asset place the municipality or other parties in a position of potential liability?

Estimating the useful life of an asset for PS 3150 purposes does not put the municipality in a position of liability if the asset fails prior to completing the estimated useful life or if it is not replaced immediately following the estimated useful life. The public sector accounting standards and a public sector accounting handbook section



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2009+ Energy Aggregation Program

BACKGROUND / PROPOSAL:

The County participated in the Alberta Municipal Service Corporation (AMSC) Aggregation Program. In particular, during the last five years, the County has been acquiring the electrical energy, through its agent - the AMSC, from Nexen Marketing.

The agreement will expire December 31, 2008.

OPTIONS & BENEFITS:

The AMSC is seeking further five-year commitment from the municipalities.

Please see the information package attached including the frequently asked questions section.

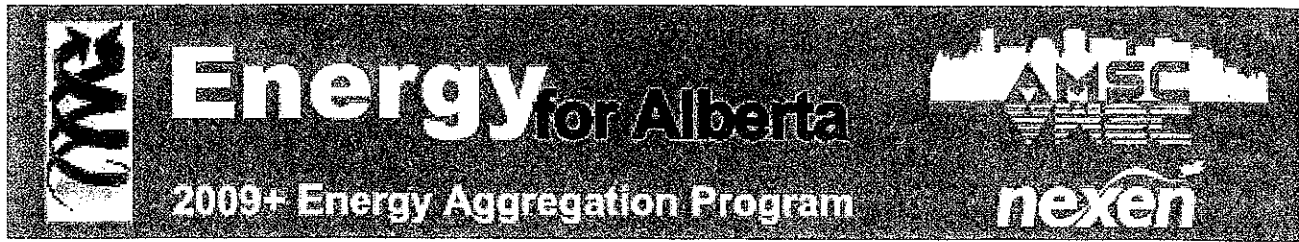
COSTS & SOURCE OF FUNDING:

Annual operating budgets

RECOMMENDED ACTION:

That the County enters into the five-year commitment agreement under the Aggregate Program through the Alberta Municipal Service Corporation for the purpose of acquiring the electrical energy.

Author: _____ Review Date: _____
CAO



Introducing the 2009+ Energy Aggregation Program!

The Alberta Municipalities Services Corporation is very proud to introduce the 2009+ Energy Aggregation Program.

Incorporated in 2005, the AMSC is a wholly-owned subsidiary of the Alberta Urban Municipalities Association and has been providing aggregated services to member municipalities, their employees, associates, and community related organizations throughout the province of Alberta. Our suite of aggregated services include: casual legal, general insurance and risk management, and benefits and pensions services.

The Energy Aggregation program has benefited the AUMA membership since its inception in 2001, launched at the time Alberta deregulated its electric utility industry. Partners since 2004, AMSC and Nexen now offer a program better than ever: transparent, more efficient, and market responsive to customer needs, all for a significantly lower administration cost.

The benefits to your Municipality include:

- Budget certainty: competitive, predictable, and stable energy costs
- Wholesale pricing: retailer margin has been eliminated
- Procurement: market responsive and transparent
- Expert advice: confidently procure energy while saving time, legal / consulting costs and controlling operating expenses
- Flexibility: add and remove sites as your community/region grows and changes
- Energy products and services: customized for Alberta municipalities
- Energy management: analysis and reporting to help you make informed decisions on your energy requirements and uses
- Sustainable: Green Power ...choose your level of Green - optional and encouraged!
- Value: all of these incredible services for one reduced administration fee

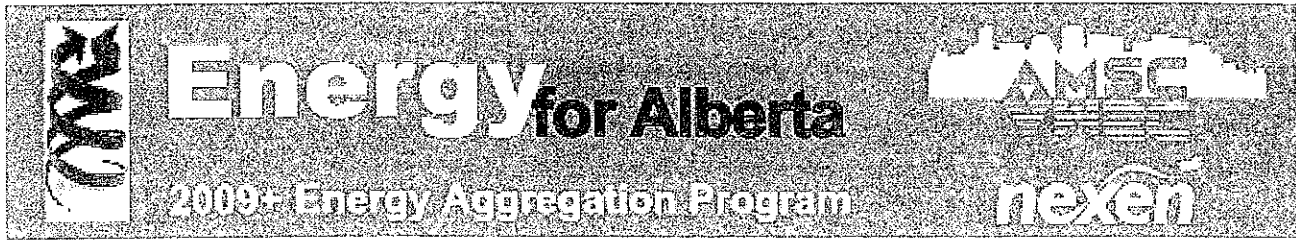
When municipalities combine their purchasing power in going to market for aggregated energy everybody benefits. AMSC's Energy Aggregation program is YOUR program, under the direction of your elected AMSC Board of Directors, for the benefit of all municipalities in Alberta.

Thank you for supporting the Energy Aggregation Program because Together We Are Better!

Regards,

A handwritten signature in black ink, appearing to read 'John McGowan', written over a white background.

John McGowan
CEO



Section ___
(Sample) Council Package
Date ___

Issue

The Alberta Municipal Services Corporation (AMSC) and Nexen Marketing are seeking support and commitment for the 2009+ Energy Aggregation Program relating to the procurement of electricity and natural gas by or prior to August 1, 2008 (to take advantage of the customer loyalty renewal incentive if applicable).

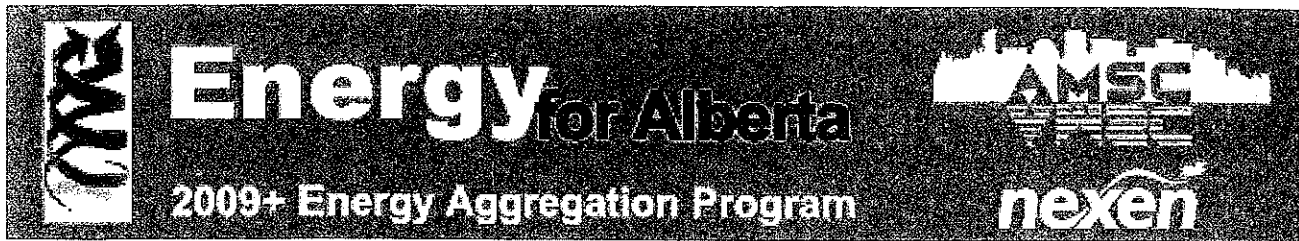
Report

Incorporated in 2005, the AMSC is a wholly-owned subsidiary of the Alberta Urban Municipalities Association and has been providing aggregated services to member municipalities, their employees, associates, and community related organizations throughout the province of Alberta.

The Energy Aggregation program has benefited the AUMA membership since its inception in 2001. Partners since 2004, AMSC and Nexen now offer a program better than ever: transparent, more efficient, and responsive to customer needs, all for a significantly lower cost.

The primary improvements in the 2009+ program compared to the 2004-2008 program are identified as:

1. **Procurement:** competitive, market responsive and transparent energy procurement. Previously each council had to approve a "strike price" for the AMSC (as the procurement agent) to go to market on behalf of each participating municipality. This was a very time consuming method of aggregation and often an inefficient process resulting in market prices moving and a new strike price having to be approved. Procurement happened in annual rounds, but in the 2009+ program, the AMSC can respond immediately on behalf of participants to procure energy as market opportunities present themselves, allowing for strategic long-range purchases to the benefit of the participants which will also support the municipality's financial sustainability goals. Exact price cannot be confirmed until the time of transaction; however indicative pricing, analysis and forecasts will drive buying decisions made by the energy experts at the AMSC.
2. **Wholesale Pricing:** the new 2009+ program allows the AMSC to procure energy (electricity and natural gas) directly with the generator / producer. This eliminates the retailer commodity margin and should result in cost savings to the municipality by wholesale purchasing. Previously the retailer charged a profit margin on the commodity, which is the practice with competitive energy retailers outside of the AMSC's program.



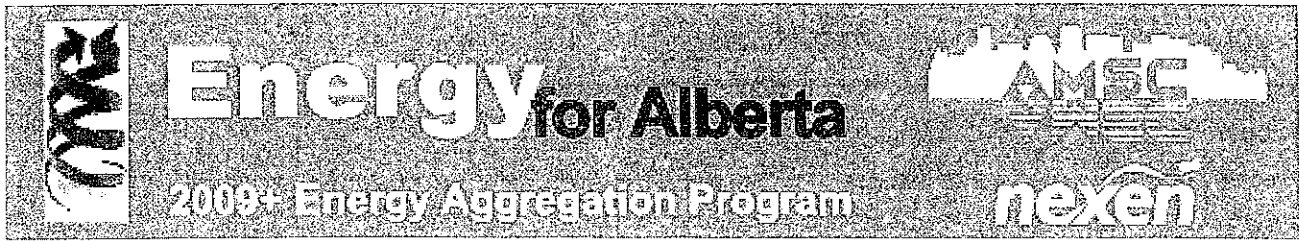
Section ____
(Sample) Council Package
Date ____

3. **Tiered Approach and Flexible Products:** fee structure acknowledges economies of scale and offers flexible specialized products that benefit both large and small municipalities. All of the benefits of the previous aggregation program, customer service, enhanced reporting, all for a lower administration fee due to program operational efficiencies.
4. **EMIS:** Energy Management Information System - customized for the diverse needs of Alberta municipalities.
5. **Green Power:** previously was mandated at a minimum 20%. The 2009+ program offers green power as an optional (however encouraged) component that can be purchased based on a fixed annual quantity or a percentage of annual consumption.

Additional benefits to the Municipality also include:

- Budget certainty: predictable and stable energy costs
- Expert advice: confidently procure energy while saving time, legal and consulting costs as well as controlling operating expenses
- Flexibility: add and remove sites as your community/region grows and changes
- Energy products and services: customized for Alberta municipalities
- Energy management: analysis and reporting to help make informed decisions on energy requirements and uses
- Value: all of these enhanced services for one lower administration fee for each commodity (Power: \$3.65-\$2.00/MWh or Natural Gas \$0.15-\$0.08/GJ) significantly less than the current program, and off-set by the savings gained from aggregated buying strength. (Detailed pricing and terms and conditions are referenced in the AUMA Member Master Agreement.)
- Nexen Marketing as the AMSC's proven partner and preferred energy aggregator since 2004. Based in Alberta with offices in Calgary and Edmonton, Nexen is committed to communities and offers the program stability and continuity. Program participants will benefit from Nexen's energy industry expertise, specialization serving municipal markets in addition to their outstanding record of customer service and accurate billing.

When municipalities combine their purchasing power in going to market for aggregated energy everybody benefits. AMSC's Energy Aggregation program is under the direction of the elected AMSC Board of Directors, for the benefit of all municipalities in Alberta. The more municipalities that participate in the program, the stronger the aggregated buying power becomes.



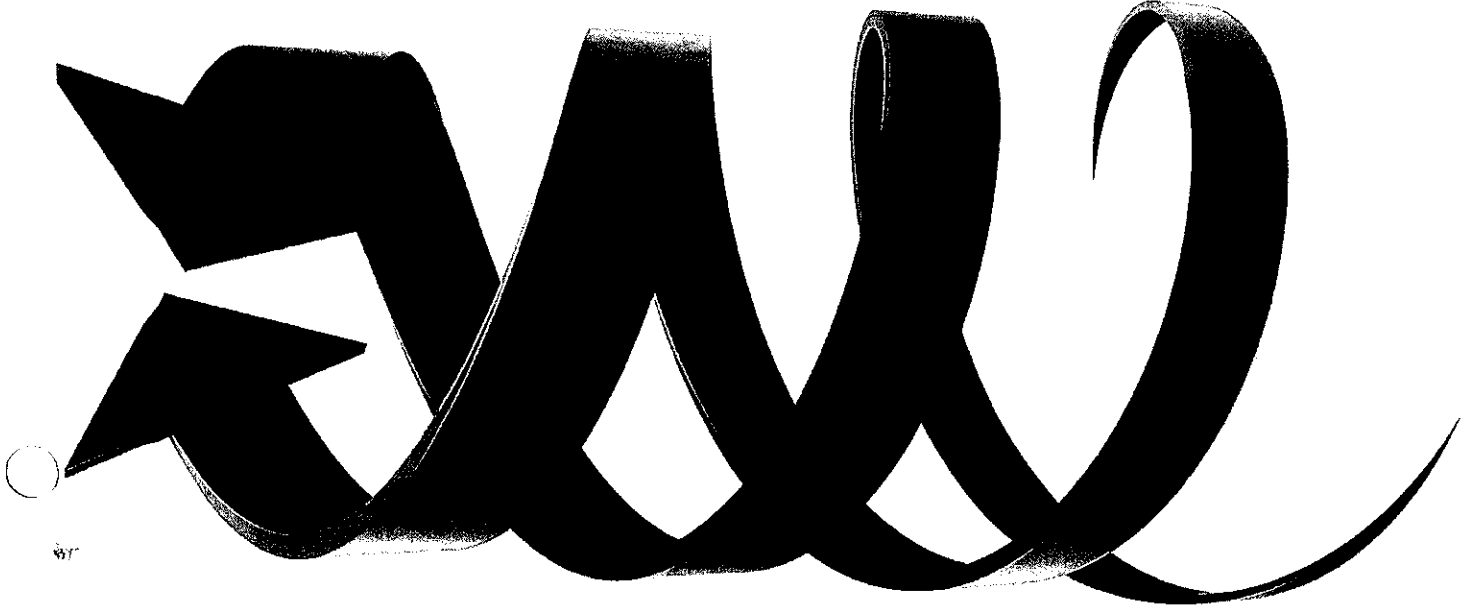
Section ____
(Sample) Council Package
Date ____

Administration has thoroughly reviewed the detailed program package supplied by the AMSC and recommends the municipality commit to the 2009+ program through to 2015 for both electricity and natural gas, with the green component to be determined based on the will of council. (If applicable, include the August 1, 2008 renewal incentive.)

RECOMMENDATION

That council authorizes the Mayor and Municipal Manager to execute the AUMA Member Master Agreement effective 2009+ - 2013 for both electricity and natural gas, with a green power component of TBA%.

Attachments: (At the discretion of the CAO as provided in the program launch binder)



Energy

2009+ Energy Aggregation Program



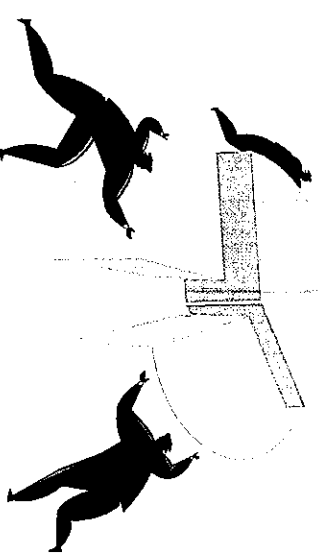


Program History

- **AMSC's Energy Aggregation Program**
 - Launched program in 2001
 - Other aggregated services include: legal, insurance & risk management, benefits and pensions
 - Partners with Nexen Marketing since 2004
 - Outstanding record of customer service
 - Accurate, timely billing and settlement
 - Responsive customer care
 - Municipal market specialists
 - Governed by the elected AMSC Board of Directors for the benefit of all Alberta Municipalities



nexen™

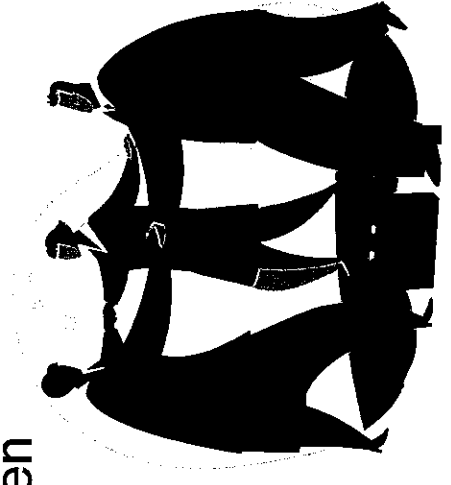




The New Program – 2009+

Building upon our success

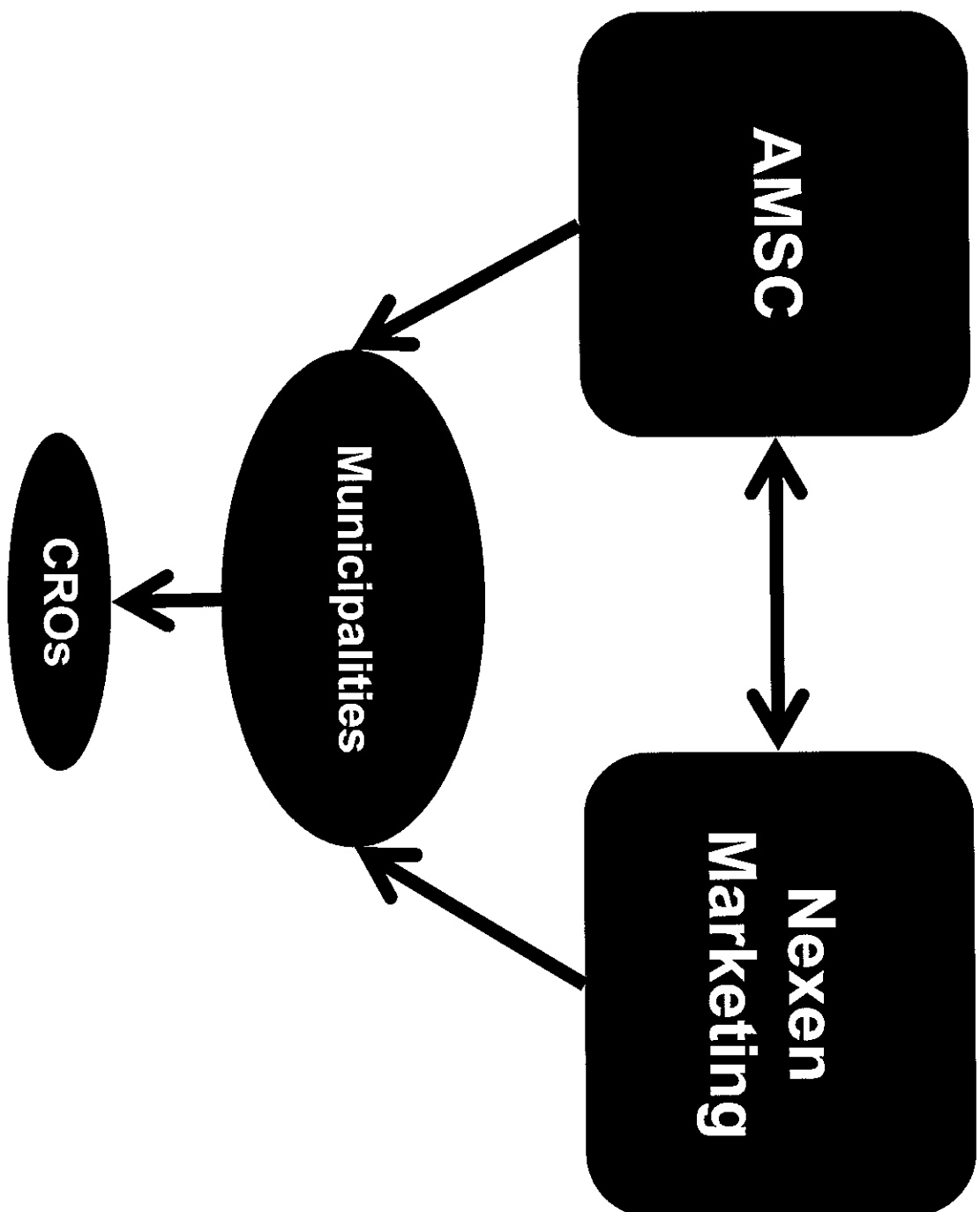
- Market responsive, transparent, competitive energy procurement
- Wholesale pricing – elimination of retailer commodity margin
- Predictable and stable energy costs
- Commodity Balancing
- Increased efficiency with reduced administration costs
- Flexible product options
- Energy Management Information System
- Proven partnership and consistency with Nexen



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The New Structure 2009+





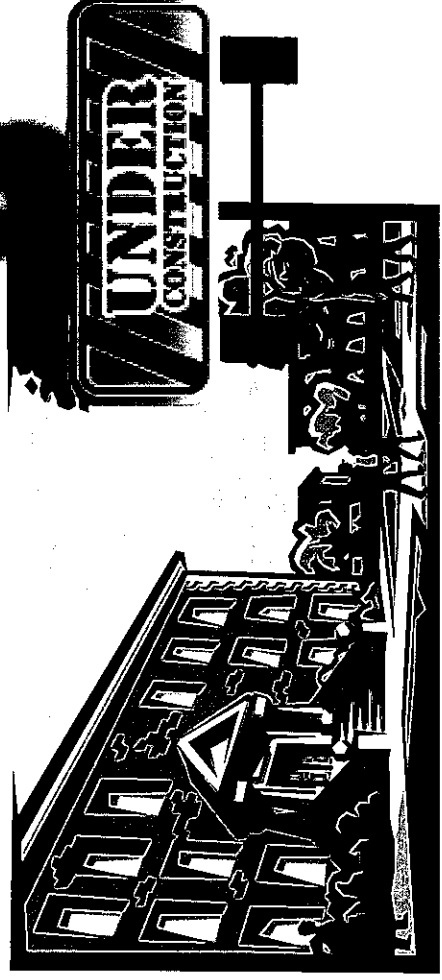
Why Choose AMSC?

Growth

- Municipalities have the ability to pre-purchase blocks of fixed price natural gas or electricity to hedge future growth
 - New facilities being planned or under construction
 - General year-over-year growth
- Pre-purchased blocks of energy can be used to build future products
- Hedge future growth with strategic procurement



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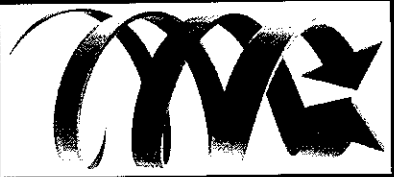




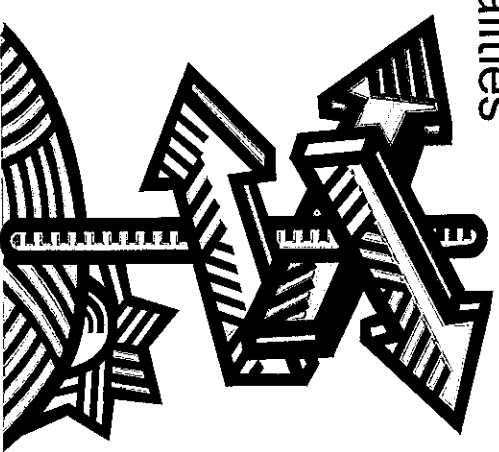
Why Choose AMSC?

Flexibility

- Add and remove sites at any time
- Balancing of commodities
 - Subject to contract terms
- Intra –vs- Inter municipal via pro rata basis
- Green Power – optional and encouraged!
 - Fixed quantity OR % of consumption
- Energy products for all sizes of municipalities



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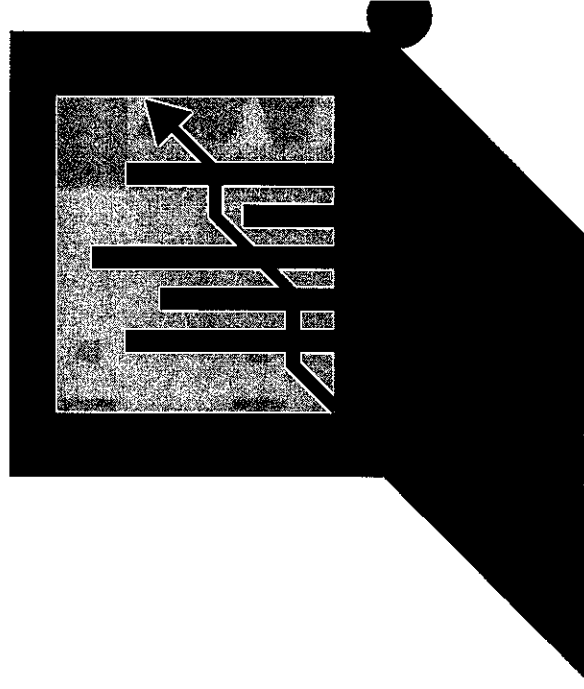


EMIS for Municipalities

Energy Management Information System – EMIS

- Specific to the needs of municipal reporting
- Analyze and manage energy consumption patterns
- Make informed decisions on energy use
- Project scope and further reports under the consultation of the Energy Customer Advisory Group
- Further details to be announced

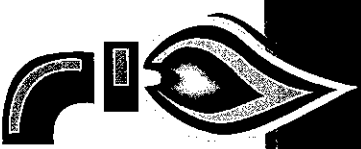
*Existing on-line reports
continue to be available*



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Flexible Product Options



Electricity and Natural Gas

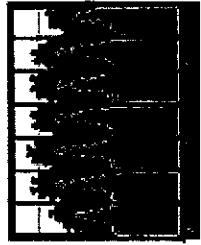
- Full Requirements
 - All Consumption within negotiated thresholds charged at a fixed rate
 - Low risk, 100% price certainty
- Block
 - Baseload or peak blocks recommended for predictable consumption
- Blended
 - Combination of block products
- Floating
 - Full exposure to hourly market prices
- Customized
 - Specialized by municipality, by account, by site





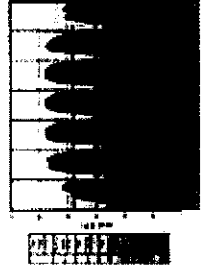
Electricity Product Options

All Requirements Product

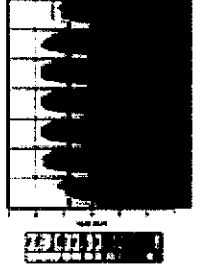


Stable monthly power costs

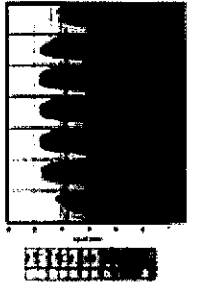
Blended Product



Baseload Product





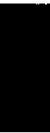

Float Product



Variable monthly power costs



When viewing electricity shapes, colours are represented as:

-  = Danger - Spot Market Purchases
-  = Caution - Spot Market Sales
-  = Coverage
-  = Soothing - Full Coverage for Normal Consumption

Note: The following prices and volumes are for illustrative purposes only and are not reflective of current market



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Green Power

- Choose your level of Green Power
- Optional but Encouraged!
 - Green credits will accrue to the purchaser
 - Be as Green as you want to be... 20-40-60-80-100%

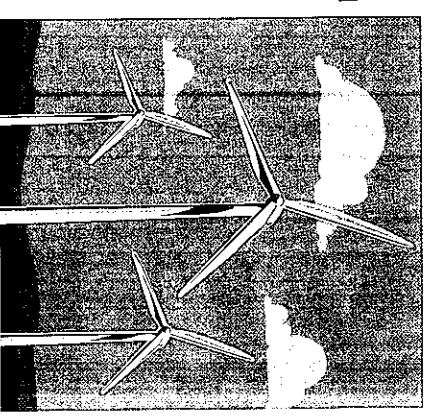
Product

Target Customer

1. Percentage of Consumption
 - Municipalities committing to a fixed percentage of green, even as they grow
 - Different percentages may apply to different facilities
 - Municipalities which have a clear marketing or communications program
2. Fixed Volume
 - These municipalities require complete budget certainty
 - Fixed Green Budget



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Procurement Principles

- Lowest competitive wholesale price
- Market direct commodity bid process
- Transparent with integrity audits
- Direct purchases from Nexen at market offer plus a fixed procurement margin

**HIDDEN RETAILER
COMMODITY MARGIN
ELIMINATED**

**= SAVINGS TO
MUNICIPALITIES**



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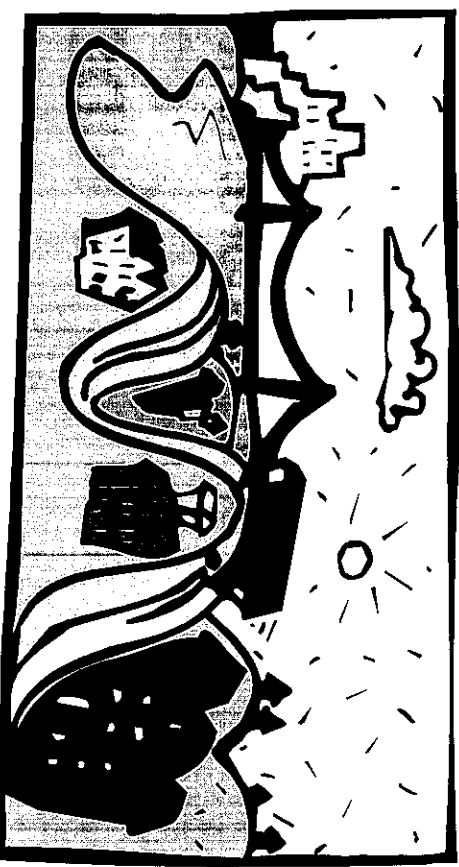


Community Related Organizations - CROS

Program Participation Benefits your Community

- Community centres
- Seniors housing
- Youth groups
- Recreation facilities
- Service clubs
- Chambers of Commerce

All can benefit from the Program!



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Committed to Communities



AMSC Services

Fee for Services include:

- AMSC specialized expertise, procurement, reporting and market analysis
- Dedicated account management
- Experienced customer care
- Accurate billing and timely settlement
- Balancing of commodities
- Flexible product options
- EMIS reporting and analysis
- Nexen partnership, consistency and integrity
- Professional consulting & AMSC legal expertise included



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Significantly lower fees as a result of program operational and management efficiencies that recognize economies of scale in larger municipalities



Schedule of Fees - Power

Electricity Service Charge

Annual Consumption Rates	Current Program AMSC + Nexen (\$/MWh)	New 2009+ Program (\$/MWh)
First 2,500 MWh/calendar year	Nexen Retail Service Charge + \$0.50/MWh AMSC Energy Management Fee	\$3.65/MWh
>2,501 MWh to 5,000 MWh/calendar year	+ \$0.60/MWh AMSC Administration Fee =	\$2.85/MWh
>5,001 MWh/calendar year	<p>\$4.10/MWh</p> <p>* Flat rate structure does not adjust for economies of scale and volume</p>	<p>• Tiered rate structure does reflect economies of scale and volume</p> <p>\$2.00/MWh</p> <p>Unaggregated streetlights: \$1.55/month/site</p>



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Schedule of Fees - Gas

▪ Natural Gas Service Charge

Annual Consumption Rates	Current Program AMSC + Nexen (\$/GJ)	New 2009+ Program (\$/GJ)
Rate 11 and 12 sites <i>(typically smaller - medium volume sites)</i>	\$0.075/GJ Energy Mgmt Fee PLUS \$0.05/GJ AMSC Administration Fee = \$0.125/GJ	\$0.15/GJ
Rate 13 sites <i>(typically larger - high volume sites)</i>	* Nexen retail service charge is included in the commodity price and not transparent	\$0.08/GJ * One administration charge that more adequately reflects larger volumes and is fixed for 5 years offers budget certainty and value



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Customer Care for Municipalities

AMSC

- Point of first contact
 - Program inquiries
 - Municipal industry experts

"AMSC – How may I help you?"



Nexen

- Direct and experienced customer care
- Service and energizations
- On-line reporting
- Billing and settlement inquiries
- Dedicated account management
- Municipal industry experts
- Market analysis, advice
- Calgary and Edmonton offices





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Energy Market Update

Market Trends and Indicative Pricing ...

	
	
April 14 th , 2008	



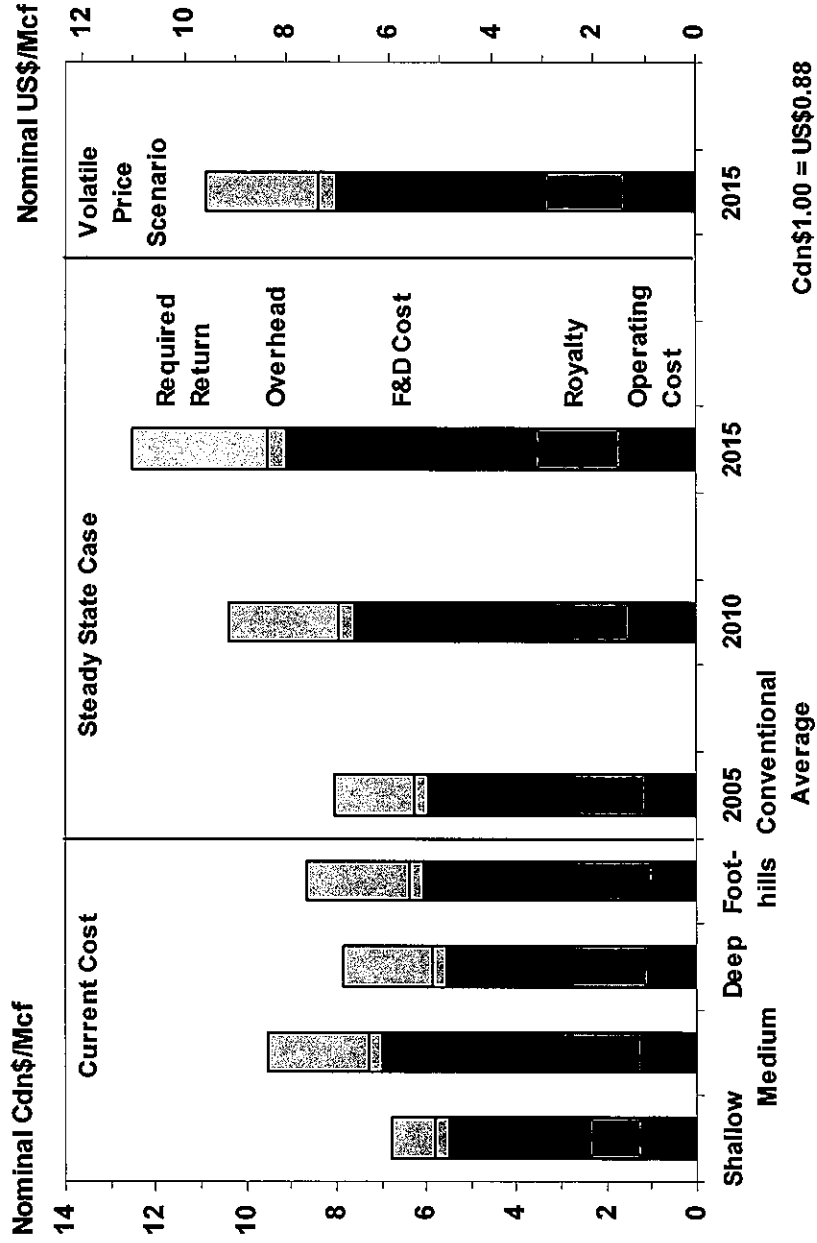
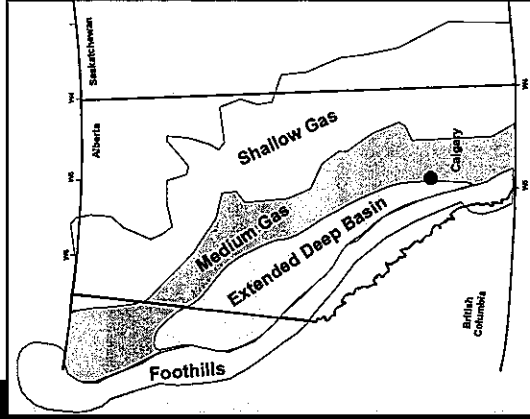
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**Economics 101: Prices are
determined by the law of supply and
demand**





Supply Drivers: Natural Gas Outlook – 2005 to 2015 Western Canada Conventional Gas Supply Cost Components



Source: ZIFF Energy

Cdn\$1.00 = US\$0.88



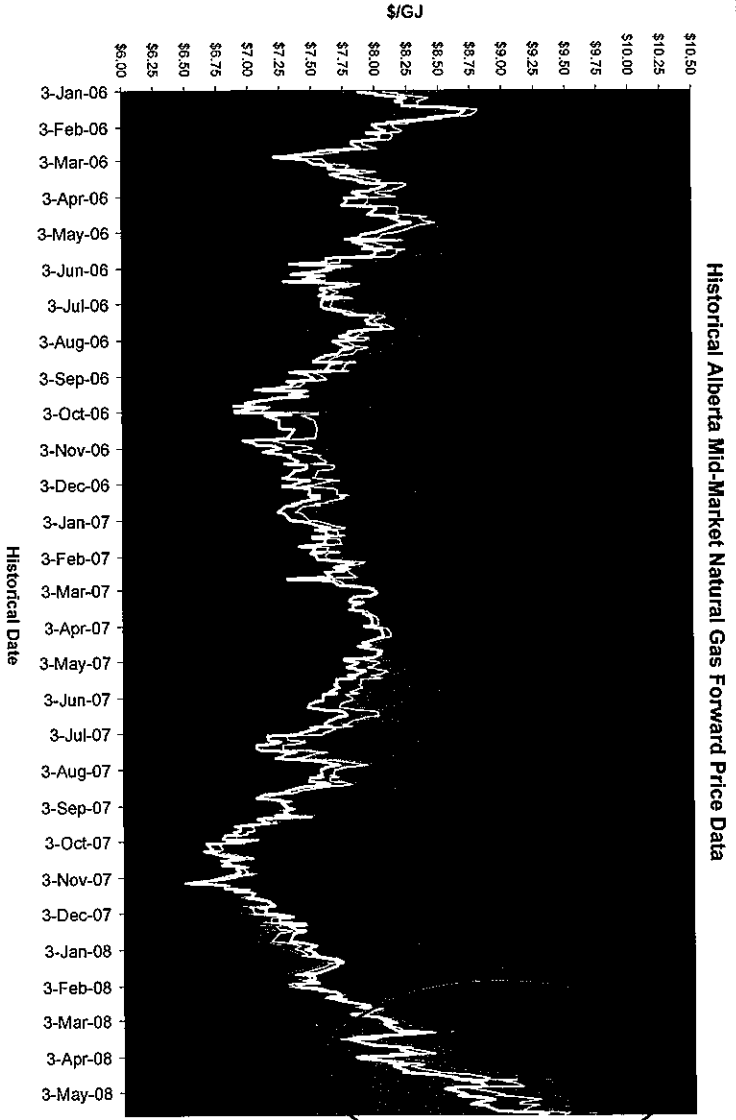
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Energy Market Update

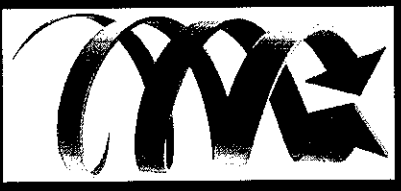
- Historical forward AECCO price movements.

Historical Alberta Wholesale Mid-Market Natural Gas Forward Prices



- Record high oil prices, reduced inventory levels, forecasted active hurricane season for the Atlantic basin have all contributed to the recent rise in gas (to levels more inline with break-even costs of new supply). It should also be noted that forward prices have also show significantly increased levels of volatility.

Nexen Marketing



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Natural Gas Bulls & Bears



- Oil sands demand for natural gas is growing
- Capital Expenditure discipline by producers
- WTI price influence
- Mackenzie Valley Pipeline delays
- Return to normal winter weather
- 07/08 Winter decline in inventory storage levels
- Low US LNG import volumes



- Unconventional Growth in U.S.
- LNG re-gas Capacity more than doubling by end of 2008
- Credit Crisis



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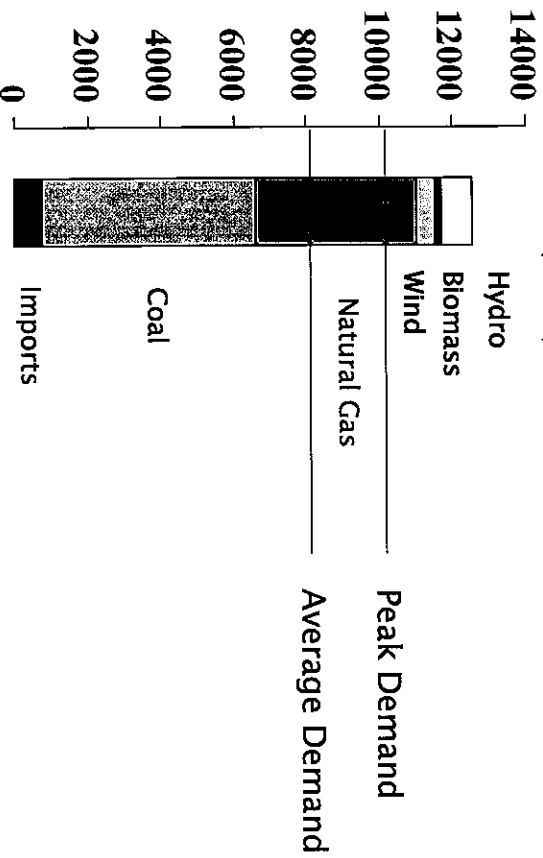


Supply Drivers: Natural Gas Outlook

– Natural Gas & Power Price Linkage

- “The following demonstrates Alberta’s supply stack, ranked from cheapest to most expensive, along with average demand and peak demand.”
- As shown, Alberta power is exposed to natural gas pricing

Alberta’s Supply Stack Compared to Average and Peak Demand (2007)



Source: IPPSA – Nov 8, 2007

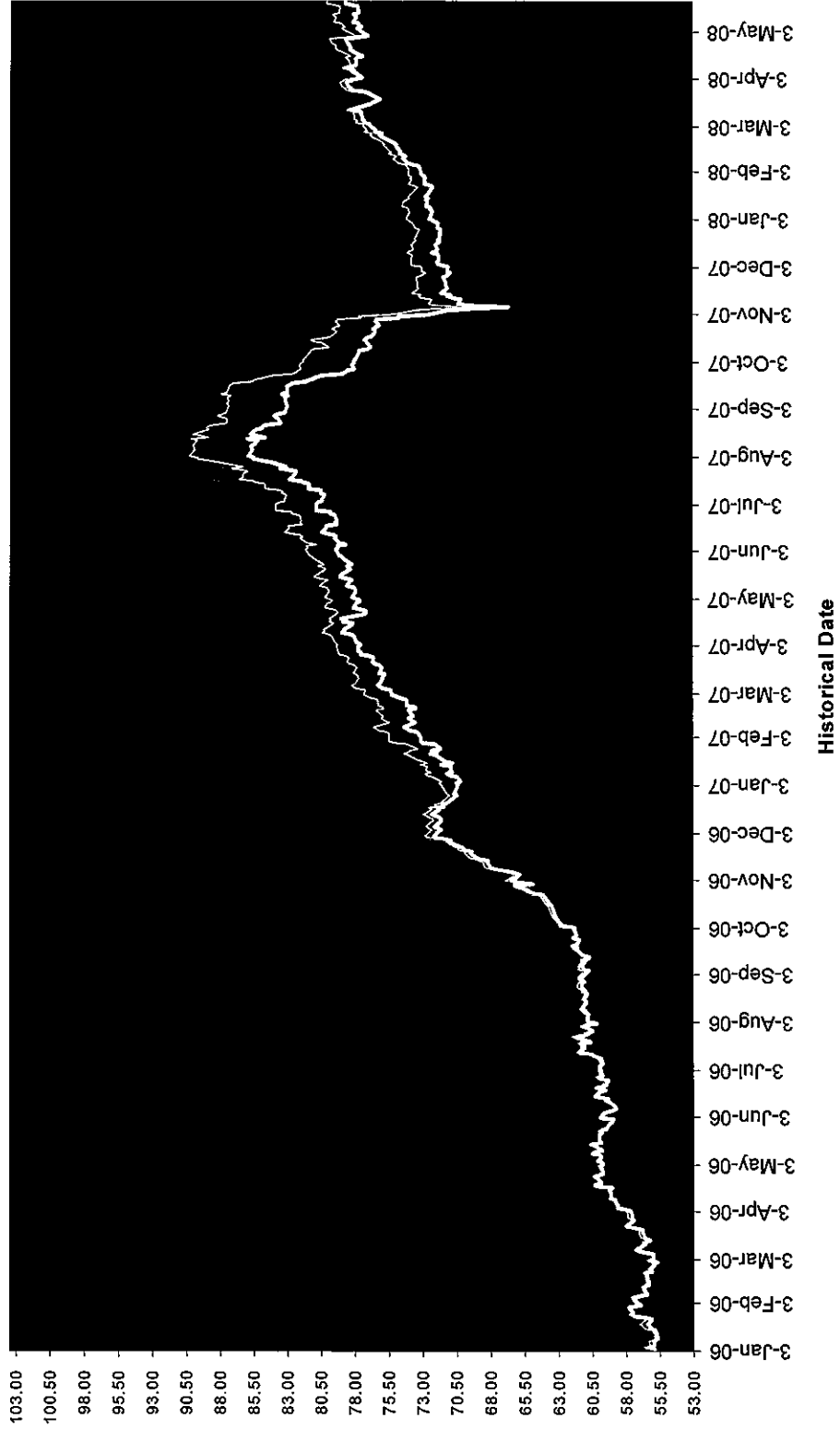
Supply Type	2008 MCR (MW)
Coal	5,893
Gas	4,635
Hydro	869
Other	178
Wind	497
TOTAL	12,072





Energy Market Update

Historical Alberta Mid-Market Power Forward Price Data



- Forward power prices fell sharply after summer as a result of the sharp fall in forward natural gas prices, new supply announcements, lower Alberta demand outlook (US credit crisis, Royalty Review, etc.), soft 2007 settle prices (reducing risk premium). However, prices are rising in sympathy with rising natural gas prices.



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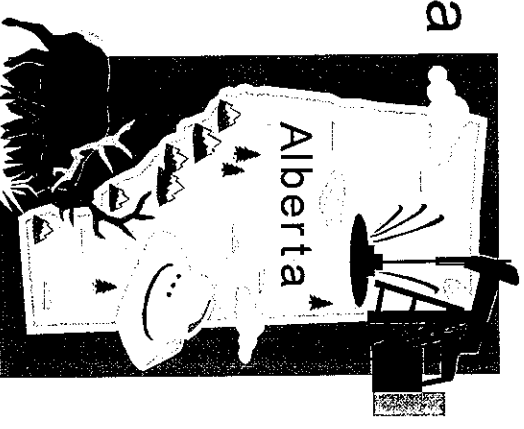


Together We Are Better

- Aggregated wholesale purchasing power
- Group knowledge and experience
- Budget certainty, stable energy costs
- Benefits large or small municipalities
- Community Related Organizations qualify
- EMIS for municipalities
- ***Your*** program for the benefit of all Alberta municipalities



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Program Contacts

AMSC	NEXEN MARKETING
<p>Brian Jackowich Senior Director, Energy Services Energy Aggregation Program 10507 Saskatchewan Drive Edmonton, AB T6E 4S1 Main 780-433-4431 Toll Free 310-AUMA Cell 780-975-4207 Direct 780-409-4316 Fax 780-433-4454 bjackowich@auma.ca www.amsc.ca</p>	<p>Laurie Rennich Account Manager – Municipal Markets 801-7th Avenue SW Calgary, AB T2P 3P7 OR Suite 955, 10020-101A Avenue Edmonton, AB T5J 3G2 Direct 403-699-5309 Cell 403-561-1781 Fax 403-716-6754 laurie_rennich@nexeninc.com nexeninc.com</p>



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Thank you!

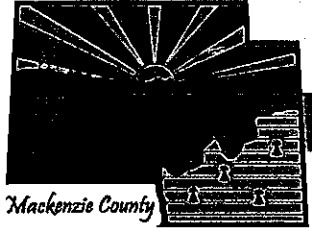
Together We Are Better



Committed to Communities



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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Operating Income Statement Report – October 31, 2008

BACKGROUND / PROPOSAL:

The capital progress report was reviewed by Council during the October 24, 2008 Budget Meeting.

Year-to-date status report of the County operating income statement for the month ended October 31, 2008 is attached.

OPTIONS & BENEFITS:

Please review the report and the variances.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the year-to-date operating income statement report for the month ended October 31, 2008 be received for information.

Author: _____ Review Date: _____

Joulia Whittleton
CAO

Mackenzie County Operating Income Statement Report, October 31, 2008

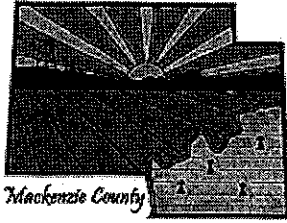
	2007 Actual		2008 Actual		2008 Budget		% Budget		Major variances
	Total		Total		Budget	Remaining	Remaining		
REVENUE									
100-TAXATION	\$30,415,277	\$31,807,184	\$31,683,148	(\$124,036)	0%	Extra tax revenue is due to changes in assessment after the levy date			
124-FRONTAGE	\$282,886	\$180,356	\$196,746	\$16,391	-8%				
420-SALES OF GOODS & SERVICES	\$482,691	\$382,435	\$454,169	\$71,734	-16%				
421-SALE OF WATER-METERED	\$1,255,469	\$983,980	\$1,280,000	\$296,020	-23%				
422-SALE OF WATER-BULK	\$353,651	\$276,781	\$378,000	\$101,219	-27%				
424-SALE OF LAND	\$39,222	\$24,000	\$19,100	(\$4,900)	26%	Sold two lots in Zama			
510-PENALTIES & COSTS ON TAXES	\$93,221	\$137,954	\$95,000	(\$42,954)	45%				
511-PENALTIES ON AR & UTILITIES	\$39,375	\$27,437	\$35,000	\$7,563	-22%				
520-LICENSES & PERMITS	\$11,595	\$13,560	\$12,550	(\$1,010)	8%				
521-OFFSITE LEVY for WATER &/OR SEWAGE	\$0	\$26,212	\$0	(\$26,212)	0%	Will be transferred to reserve at the year end			
522-MUNICIPAL RESERVE REVENUE	\$18,688	\$8,113	\$0	(\$8,113)	0%	Will be transferred to reserve at the year end			
526-SAFETY CODE PERMITS	\$67,100	\$25,695	\$50,000	\$24,305	-49%	\$40,469 is coming from Superior Safety Codes			
525-SUBDIVISION FEES	\$53,865	\$26,610	\$40,000	\$13,390	-33%				
530-FINES	\$7,349	\$2,627	\$10,000	\$7,373	-74%				
550-INTEREST REVENUE	\$877,585	\$588,792	\$597,390	\$38,598	-6%				
560-RENTAL & LEASE REVENUE	\$32,330	\$34,337	\$19,905	(\$14,432)	73%	We received rent for the farm lands in the Filler Pit area and Footner Forest Products area.			
570-INSURANCE PROCEEDS	\$13,379	\$1,430	\$0	(\$1,430)	0%				
592-OIL WELL DRILLING	\$32,728	\$35,372	\$60,000	\$24,628	-41%	We received additional notifications in October - will be invoiced			
597-OTHER REVENUE	\$290,820	\$168,703	\$115,000	(\$53,703)	47%				
598-COMMUNITY AGGREGATE PAYMENT	\$124,171	\$83,190	\$0	(\$83,190)	0%	We did not budget for this code in 2008 as it is hard to estimate what type of private construction activity may take place during a year.			
840-PROVINCIAL GRANTS	\$991,452	\$1,155,173	\$1,507,304	\$352,131	-23%	MSI operating grant is to be allocated yet			
920-CONTRIBUTED FROM CAPITAL RESERVE	\$53,709	\$0	\$0	\$0	0%				
930-CONTRIBUTION FROM OPERATING RESERVE	\$804,336	\$0	\$0	\$0	0%				
990-OVER/UNDER TAX COLLECTIONS	(\$935)	\$0	\$68,829	\$68,829	-100%				
TOTAL REVENUE	\$36,349,964	\$35,959,939	\$36,622,141	\$662,202	2%				
EXPENDITURE									
110-WAGES & SALARIES	\$4,799,170	\$4,004,732	\$5,746,553	\$1,741,821	30%				
132-BENEFITS	\$781,937	\$702,190	\$924,910	\$222,720	24%				
136-WCB CONTRIBUTIONS	\$82,905	\$44,490	\$108,558	\$64,069	59%				
142-RECRUITING	\$3,021	\$0	\$10,000	\$10,000	100%				
150-ISOLATION COSTS	\$31,108	\$16,318	\$12,000	(\$4,318)	-36%	We have a higher number of employees in Zama receiving isolation allowance.			
151-HONORARIA	\$351,780	\$266,490	\$423,350	\$156,860	37%	Fire departments honorariums will be paid in Nov-Dec for the full year			
211-TRAVEL & SUBSISTENCE	\$279,651	\$188,563	\$341,536	\$152,953	45%				
212-PROMOTIONAL EXPENDITURE	\$25,091	\$14,308	\$22,300	\$7,992	36%				

Mackenzie County Operating Income Statement Report, October 31, 2008

	2007 Actual		2008 Actual		2008 Budget		% Budget		Major variances
	Total		Total		Budget	Remaining	Remaining		
214-MEMBERSHIP/CONFERENCE FEES	\$65,539	\$71,348	\$89,279	\$17,931	20%				
215-FREIGHT	\$76,046	\$59,331	\$82,425	\$23,094	28%				
216-POSTAGE	\$31,680	\$24,009	\$25,200	\$1,191	5%	We did not budget enough in this code			
217-TELEPHONE	\$161,727	\$147,736	\$179,778	\$32,042	18%				
221-ADVERTISING	\$48,649	\$37,892	\$54,100	\$16,208	30%				
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,405	\$5,272	\$8,700	\$3,428	39%				
231-AUDIT/ACCOUNTING	\$51,097	(\$1,226)	\$47,000	\$48,226	103%	We will use this as per contract by the year-end.			
232-LEGAL	\$36,521	\$71,378	\$95,000	\$23,622	25%	We are over budget in this code because of the large legal bill in the ambulance department (budget includes \$60,000 for the legal settlement that was coded to 110 in actual)			
233-ENGINEERING CONSULTING	\$206,506	\$131,823	\$211,500	\$79,677	38%				
235-PROFESSIONAL FEES	\$1,558,640	\$733,001	\$890,850	\$157,849	18%	We are still receiving invoices; please note that 2007 actual includes contract graders - this code is separate for 2008; we will still be receiving invoices from legal firms for assisting with AUPE and inter-municipal negotiations.			
236-ENHANCED POLICING	\$91,279	\$64,547	\$125,500	\$60,953	49%				
239-TRAINING & EDUCATION	\$94,712	\$50,894	\$135,091	\$84,197	62%				
242-COMPUTER PROGRAMS/PROCESSING	\$2,547	\$16,511	\$35,000	\$18,489	53%				
251-BRIDGE REPAIR & MAINTENANCE	\$15,577	\$164,518	\$186,000	\$21,482	12%	The contract work is near completion, we should be on target.			
252-BUILDING REPAIRS & MAINTENANCE	\$124,411	\$87,650	\$214,421	\$126,771	58%				
253-EQUIPMENT REPAIR	\$235,004	\$143,281	\$230,990	\$87,709	38%				
255-VEHICLE REPAIR	\$126,899	\$76,267	\$131,500	\$55,233	42%				
258-CONTRACT GRADERS	\$0	\$528,841	\$498,000	(\$30,841)	-6%	We will be over budget on the Zama grading; this is due to number of grading hours much higher than expected			
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$973,346	\$1,084,742	\$1,226,135	\$141,393	12%	We will be over budget in this code due to hiring a contract grader to assist with grading in Rocky Lane area			
261-ICE BRIDGE	\$0	\$68,142	\$100,000	\$31,858	32%	We will use all funds as construction begins in November-December			
262-BUILDING & LAND RENTAL	\$54,440	\$78,971	\$83,560	\$4,589	5%				
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$82,000	\$78,598	\$81,940	\$3,342	4%	We have three additional employees receiving allowances under the "Use of Personal Vehicle" policy - we did not budget for these			
266-COMMUNICATIONS	\$141,411	\$60,260	\$92,482	\$32,222	35%				
267-AVL MAINTENANCE	\$70,284	\$55,648	\$72,319	\$16,671	23%				
271-LICENSES & PERMITS	\$4,192	\$3,652	\$4,400	\$748	17%				
272-DAMAGE CLAIMS	\$3,375	\$82	\$15,000	\$14,918	99%				
273-TAXES	\$23,519	\$8,662	\$10,450	\$1,588	15%				
274-INSURANCE	\$216,297	\$151,284	\$256,950	\$105,666	41%	We will use all funds as major invoices will be processed in early December			
342-ASSESSOR FEES	\$198,283	\$144,665	\$216,500	\$71,835	33%	We will use all funds as Municipal Affairs invoice is usually received in December.			
290-ELECTION COSTS	\$3,029	\$0	\$1,800	\$1,800	100%				
511-GOODS AND SUPPLIES	\$570,319	\$393,074	\$507,800	\$114,726	23%				
512-MEDICAL SUPPLIES	\$37,331	\$22,612	\$34,200	\$11,588	34%				
521-FUEL & OIL	\$554,174	\$374,092	\$539,000	\$164,908	31%	We will most likely will be over budget because of high fuel price			1g 2008.

Mackenzie County Operating Income Statement Report, October 31, 2008

	2007 Actual		2008 Actual		2008 Budget		% Budget		Major variances
	Total		Total		Budget	Remaining	Remaining		
531-CHEMICALS/SALT	\$290,448	\$123,832	\$333,340	\$209,509	63%	Chemicals and salt are being ordered.			
532-DUST CONTROL	\$493,118	\$458,485	\$495,000	\$36,515	7%	One more invoice is coming for the Zama Access.			
533-GRADER BLADES	\$68,163	\$75,970	\$122,500	\$46,530	38%				
534-GRAVEL	\$2,432,363	\$1,468,772	\$2,333,900	\$865,128	37%	It is estimated that we will use all funds and will potentially need an additional \$300,000 (RFD is coming to Council) to complete the gravel crushing program for this year.			
535-GRAVEL RECLAMATION COST	\$247,576	\$0	\$50,000	\$50,000	100%				
543-NATURAL GAS	\$88,905	\$91,080	\$123,480	\$32,400	26%				
544-ELECTRICAL POWER	\$282,998	\$286,128	\$320,700	\$34,572	11%				
710-GRANTS TO LOCAL GOVERNMENTS	\$1,465,602	\$1,053,952	\$1,515,500	\$461,548	30%	Total payment issued to Town of Rainbow Lake; the Town of High Level received their payment as agreed upon for 1/2 year; the final 1/2 year payment is to be determined.			
735-GRANTS TO OTHER ORGANIZATIONS	\$1,354,456	\$1,237,152	\$1,261,118	\$23,966	2%	We will use the remaining funds to pay utilities and insurance for the Boards; the actual includes approximately \$32,000 in approved capital (to be funded from \$120,000 allocated to reserve as discussed during the 2008 budget deliberations)			
747-SCHOOL FOUNDATION PROGRAMS	\$7,008,894	\$5,365,345	\$7,149,735	\$1,784,390	25%	One payment is remaining (December)			
750-SENIORS FOUNDATION	\$612,105	\$627,268	\$627,268	\$0	0%				
762-CONTRIBUTED TO CAPITAL	\$1,684,364	\$0	\$960,694	\$960,694	100%	To be allocated at year-end			
763-CONTRIBUTED TO CAPITAL RESERVE	\$6,156,645	\$0	\$5,562,949	\$5,562,949	100%	To be allocated at year-end			
764-CONTRIBUTED TO OPERATING RESERVE	\$557,935	\$0	\$0	\$0	0%				
810-INTEREST & SERVICE CHARGES	\$9,823	\$7,414	\$8,000	\$586	7%				
831-INTEREST-LONG TERM DEBT	\$345,029	\$133,364	\$427,945	\$294,580	69%	Payments are due December 15			
832-PRINCIPAL - LONG TERM DEBT	\$977,583	\$372,304	\$1,166,435	\$794,131	68%	Payments are due December 15			
921-BAD DEBT EXPENSE	(\$845)	\$6,048	\$19,500	\$13,452	69%				
922-TAX CANCELLATION/WRITE OFFS	\$7,907	\$51,498	\$60,000	\$8,502	14%	Tax cancellation includes a large amount for the FV RCMP building.			
992-COST OF LAND SOLD	\$0	\$0	\$12,000	\$12,000	100%				
TOTAL EXPENDITURES	\$36,299,964	\$21,533,478	\$36,622,141	\$15,088,663	41%				
SURPLUS	\$50,000	\$14,426,461	\$0	(\$14,426,461)					



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Minor Hockey Letter of Support

BACKGROUND / PROPOSAL:

The La Crete Minor Hockey is requesting a letter of support from the County in their application to host the 2008-09 hockey provincials. See attached letter.

OPTIONS & BENEFITS:

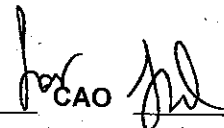
COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review By: _____


CAO

Att Carol

Oct 29/2008

Dear County Council

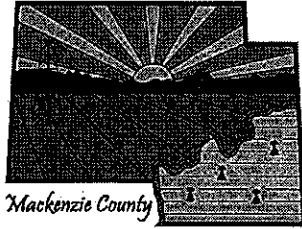
On behalf of Balneer Minor Hockey, I would like to request a letter of support on behalf of the county to hold 2008/09 Hockey Provincials here in Balneer.

The Minor Hockey Board is submitting an open bid to Hockey Alberta for the chance to again host such an event in our Community, which means we could host any one of the levels from Atom to Midget.

Thank you

Gerrit Dyck
978-3685

Wilson



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Mark Schonken, Project Controller
Title:	Gravel Purchase Tompkins Pit Area

BACKGROUND / PROPOSAL:

The County in the past obtained its gravel from the Tompkins pit area for Divisions 1 & 2. However, during the current year gravel was partially obtained from other sources in the area. The quality of gravel purchased from that area was good clean ¾ inch gravel.

OPTIONS & BENEFITS

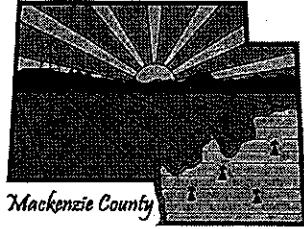
The options for the 2009 period would be to crush at the County's leased pit or to purchase the gravel from the same source. The benefit from purchasing the gravel from the same source is that the distance from that pit and the County's pit differs only with approximately 1.5 km. Furthermore, the County will not be depleting its own reserves, will only be billed for what is being used and the cost is very competitive.

COSTS & SOURCE OF FUNDING:

For the cost and other details refer to the "in camera" discussions.

RECOMMENDED ACTION:

Author: M. Schonken Review Date: 1 *for* CAO *JS*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 686/08 Fee Schedule

BACKGROUND / PROPOSAL:

In an attempt to prevent unauthorized development, the fee schedule bylaw was amended in 2007 to increase the fee for unauthorized development to 1% of construction costs. These fees were reviewed at the October 17, 2008 Municipal Planning Commission (MPC) meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the amendment of Fee Schedule Bylaw 660/07 to revise development permit fees to a flat fee of \$500 for any development permit application made after construction/development has commenced and a \$1000 flat fee for any development permit application made after completion of construction/development.

OPTIONS & BENEFITS:

While this change was well advertised, it has not served to prevent unauthorized development as intended and continues to be a problem for the Development Department. Inadvertently it has caused further conflicts for staff with respect to getting accurate construction costs. Many developers significantly understate their construction costs in order to pay a lesser fee or argue the specifics of what should or shouldn't be included in the determination of construction costs.

In order to simplify these fees, the MPC recommends that a flat fee of \$500 be established for any development that commences prior to the issuance of a development permit and \$1,000 flat fee be established for any development that is commenced and completed prior to the issuance of a development permit.

Author: Marion Krahn,
Development Officer

Reviewed by: R. Becker, Director

for
CAO *RL*

COSTS & SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION:

That first reading be given to Bylaw 686/08 being a fee schedule bylaw amendment to revise development permit fees to a flat fee of \$500 for any development permit application made after construction/development has commenced and a \$1000 flat fee for any development permit made after completion of construction/development.

Author: Marion Krahn,
Development Officer

Reviewed by: R. Becker, Director **CAO**

BYLAW NO. 686/08

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw. *2008*

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet -Laminated	\$50.00	Applicable
Individual Pages - Laminated	\$10.00	
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Area Structure Plan	\$15.00	Applicable
General Municipal Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A

Fee vs. blaq.?

Item	Amount	GST
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Commencement of Construction/Development	\$500.00	N/A
Development Permit after Commencement and Completion of Construction/Development	\$1,000.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension	\$50.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable

Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.

3. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.

4. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall be relied upon.

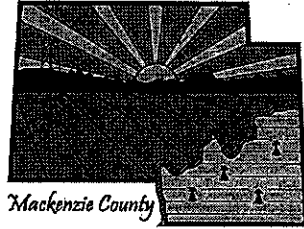
READ a first time this ____ day of _____, 2008.

READ a second time this ____ day of _____, 2008.

READ a third time and finally passed this ____ day of _____, 2008.

GREG NEWMAN
REEVE

WILLIAM KOSTIW
CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 687/08 Municipal Reserve Closure and Sale Plan 052 2048, Block 4, Lot 3MR (La Crete)

BACKGROUND / PROPOSAL:

The Planning Department received notification from the Parks and Recreation Committee that they have supported the sale of the Municipal Reserve (MR) lot located within Lakeside Estates in the Hamlet of La Crete.

As a result, the matter was presented to the Municipal Planning Commission (MPC) at their October 17, 2008 meeting where the following motion was made:

MOTION 08-266 That the Municipal Planning Commission recommendation to Council be for the approval of the closure and sale of Plan 052 2048, Block 4, Lot 3MR, subject to public hearing input.

OPTIONS & BENEFITS:

Prior to the Parks and Recreation Committee motion in support of the sale of the Lakeside Estates MR lot, the Planning and Development Department provided input:

➤ ***Country Residential Districts (whether within or outside of hamlet boundaries)***

- *Provision of MR in the form of money in lieu of lands. Country Residential Districts are classified as low density and currently contain parcel sizes of 2 to 5 acres. The parcel sizes provide sufficient space and options to accommodate children's play equipment.*

Author: Marion Krahn,
Development Officer

Reviewed by:

for CAO

➤ **High Density Hamlet Districts (HR 1, HR2, HR3, HR4, HR1A, HR1B, MHP, MHS1 and MHS2)**

- *Provision of MR in the form of lands for parks. High density residential districts contain smaller lots which do not provide many options for children's play equipment. The high density areas also equate increased population thereby resulting in an increased need for parks and playground areas.*

In addition, the Planning Department indicated:

With regard to Lakeside Estates, being a low density development, the need for MR lands for the provision of a park is not seen as being necessary and therefore, should the Parks and Recreation Committee determine that the MR lot is not needed, action could be taken to the removal of the MR designation as outlined above. The Planning and Development Department would likely not object to the lands being amended and sold. This matter would need to be presented to the Municipal Planning Commission (MPC) prior to being presented to Council.

In accordance with Section 674 of the *Municipal Government Act (MGA)*, Council may dispose of MR lands. If the lands are sold the proceeds of the sale **must** be used for purposes as outline in Section 671 (2) of the MGA which states:

(2) Municipal reserve, school reserve or municipal and school reserve may be used by a municipality or school authority or by them jointly only for any or all of the following purposes:

- (a) a public park;*
- (b) a public recreation area;*
- (c) school authority purposes;*
- (d) to separate areas of land that are used for different purposes.*

Should Council move forward and proceed through the stages to pass the bylaw, documentation will be submitted to Alberta Land Titles in order to finalize the change. Upon registration of the disposal the MR lot will change to a regular lot zoned HCR1, the same as the others within this subdivision.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That first reading be given to Bylaw 687/08 being a Land Use Bylaw Amendment to close and sell Plan 052 2048, Block 4, Lot 3MR; as outlined in Schedule "A".

*Rezone
to HCRI*

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

**September 24, 2008
10:00 am**

**Council Chambers
Fort Vermilion, Alberta**

MINUTES

PRESENT: Lisa Wardley Chair, Councilor
Peter Braun Councilor
John W Driedger Councilor
Dicky Driedger Councilor

ALSO PRESENT: John Klassen Director of Operations, South
Henry Klassen Leadhand of Parks, Playgrounds, Solid
Waste & Facilities
Connie Friesen Public Works Administrative Officer,
Environmental Services

CALL TO ORDER: 1. a) Call to Order
Councilor Wardley called the meeting to order at 10:51am

AGENDA: 2. a) Adoption of Agenda

MOTION 08-063 **MOVED** by Councilor Braun
That the agenda be adopted as presented.

CARRIED

MINUTES: 3. a) Adoption of the August 26, 2008 minutes

MOTION 08-064 **MOVED** by Councilor Braun
That the minutes of August 26, 2008 Parks and Recreation
Committee meeting be adopted as presented.

CARRIED

NEW BUSINESS: 4. a) Municipal Reserve Policy RESV 10 (as per attached email
from Development)

MOTION 08-065 **MOVED** by Councilor J. W. Driedger

That the Parks and Recreation Committee supports the sale of the MR lot in Lakeside Estates.

CARRIED

b) ADM040 Campgrounds and Playgrounds Policy

MOTION 08-066

MOVED by Councilor Braun

That the revised County Recreational Area Policy ADM040 be presented to Council for adoption.

CARRIED

Councilor Wardley recessed the meeting at 12:00pm.

Councilor Wardley reconvened the meeting at 12:55pm.

c) Park Signs Budget

To be included in the 2009 Operating Budget.

d) Parks 3 year Plan

To be revised and reflect the operational budget.

Councilor Wardley recessed the meeting at 2:23pm.

Councilor Wardley reconvened the meeting at 2:32pm.

e) Machesis Lake Contract

MOTION 08-067

MOVED by Councilor Braun

That the Machesis Lake Contract be extended for one year at the current contract price.

CARRIED

f) Potential Provincial Recreational Area Planning

MOTION 08-068

MOVED by Councilor D Driedger

That research be done for Potential Provincial Recreational Area Planning and be tabled to the next Parks and Recreation meeting.

CARRIED

- g) Recreational Society Operational Agreements (for discussion)

Administration is in the process of developing the operating agreements

**NEXT MEETING
DATE:**

- 6. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for October 15, 2008 at 1:00pm in Fort Vermilion in the Council Chambers.

ADJOURNMENT:

- 7. a) Adjournment

MOTION 08-069

MOVED by Councilor J Driedger

That the Parks and Recreation Committee meeting be adjourned at 3:30pm.

CARRIED

These minutes were adopted this ____ day of _____, 2008.

S.E. 1/4 Sec. 21-106

N.E. 1/4 Sec. 16-106

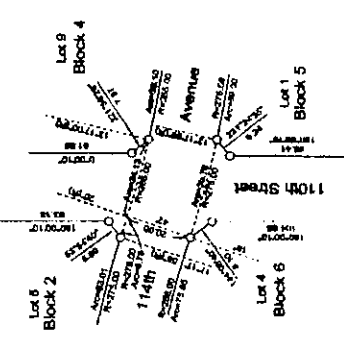
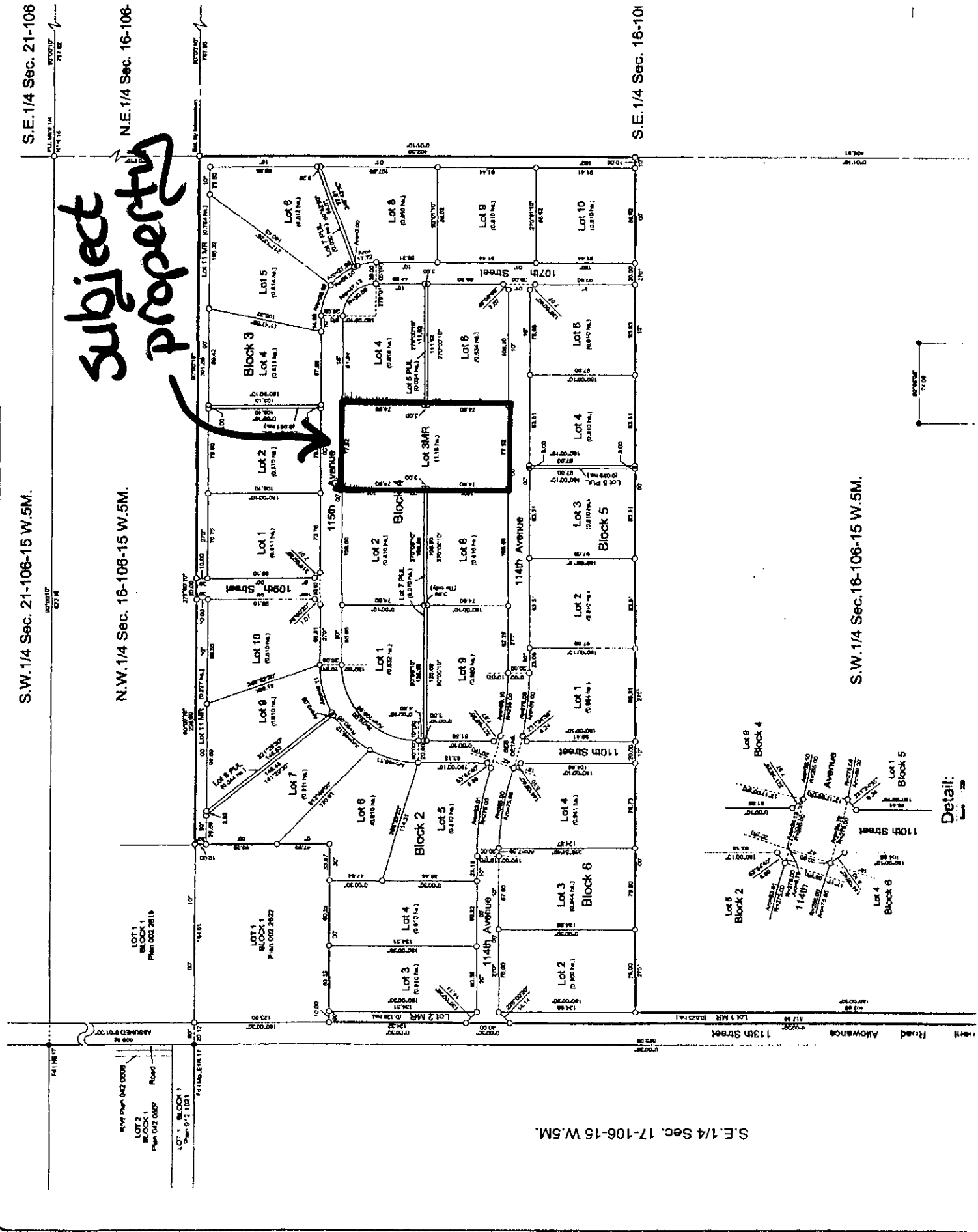
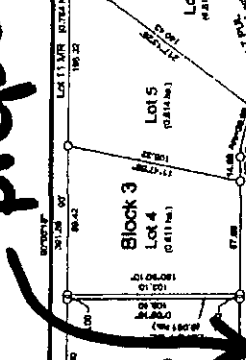
S.E. 1/4 Sec. 16-101

S.W. 1/4 Sec. 21-106-15 W.5M.

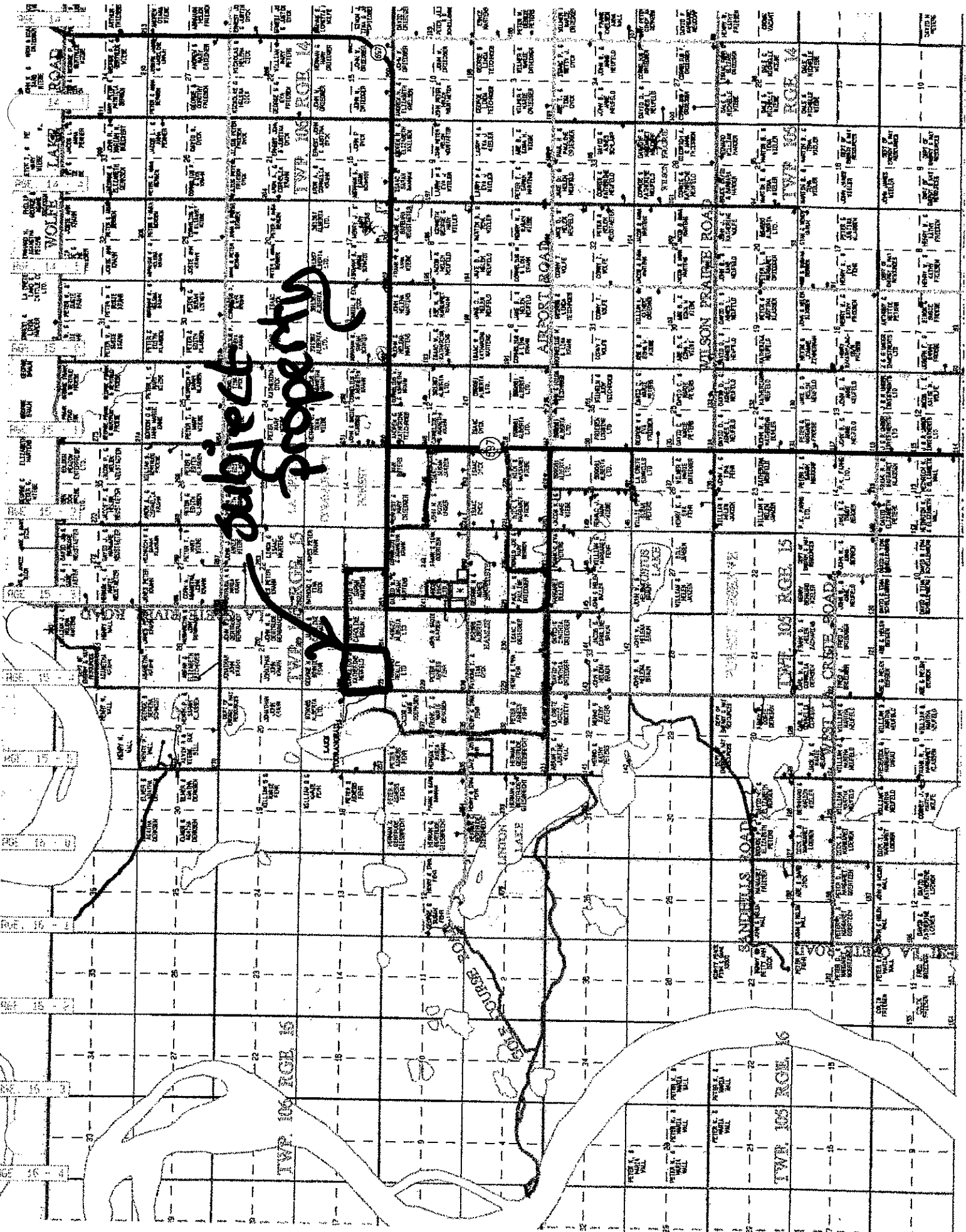
N.W. 1/4 Sec. 16-106-15 W.5M.

S.W. 1/4 Sec. 16-106-15 W.5M.

Subject Property



Detail:



subject property

BYLAW NO. 687/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A MUNICIPAL RESERVE LOT BEING
PLAN 052 2048, BLOCK 4, LOT 3MR
IN ACCORDANCE WITH SECTIONS 671, 674 AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Council of Mackenzie County has determined that the Municipal Reserve Property, as outlined on Schedule A attached hereto, be subject to closure and sale, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and sell the Municipal Reserve Property described as follows, subject to the rights of access granted by other legislation or regulations:

Plan 052 2048
Block 4
Lot 3MR
Containing 1.18 hectares more or less
Excepting thereout all mines and minerals

READ a first time this ____ day of _____, 2008.

READ a second time this ____ day of _____, 2008.

READ a third time and finally passed this ____ day of _____, 2008.

GREG NEWMAN
REEVE

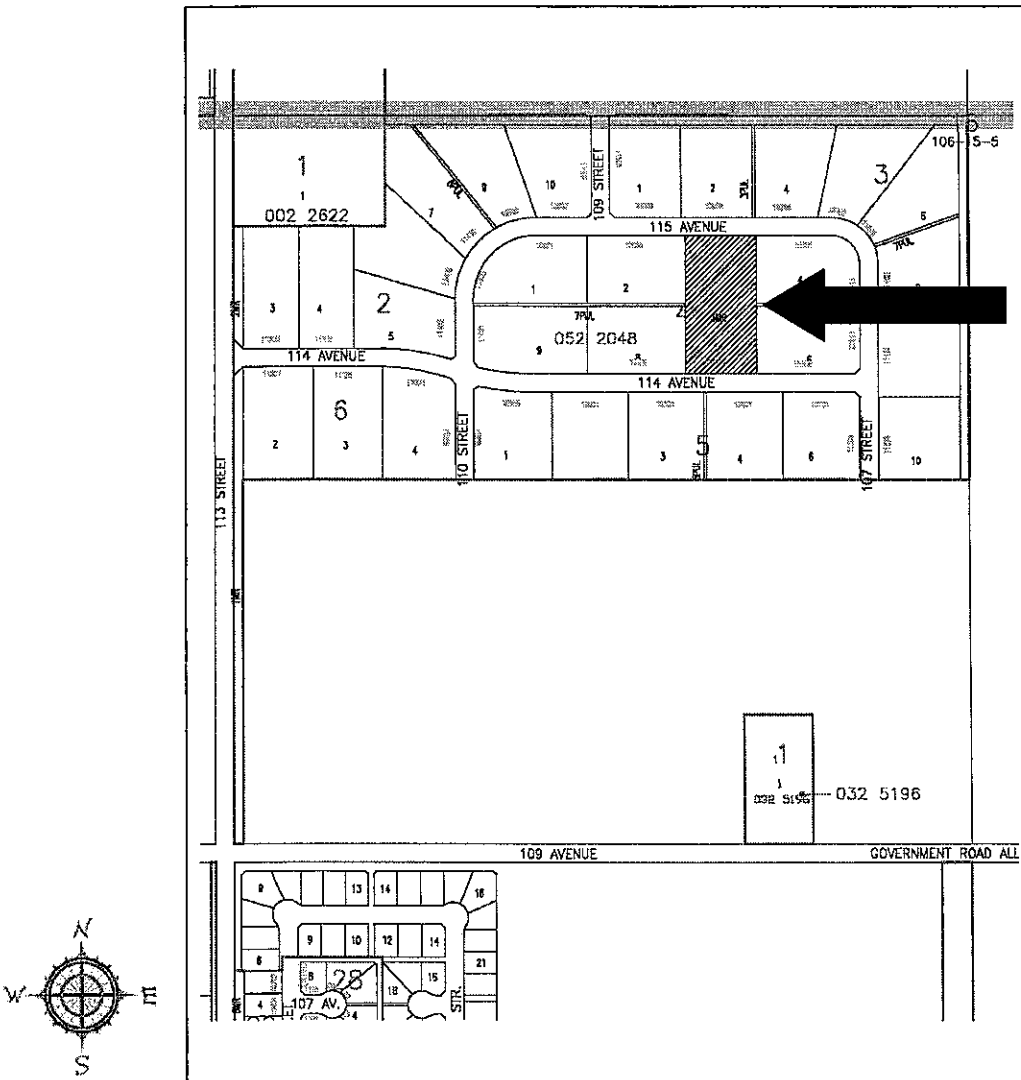
WILLIAM KOSTIW
CHIEF ADMINISTRATIVE OFFICER

BYLAW No. 687/08

SCHEDULE "A"

1. That the land use designation of the following property known as:

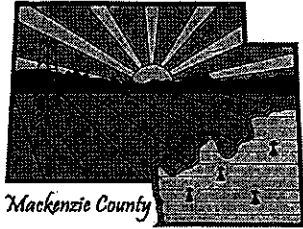
Plan 052 2048, Block 4, Lot 3MR be closed.



GREG NEWMAN
REEVE

WILLIAM KOSTIW
CHIEF ADMINISTRATIVE OFFICER

EFFECTIVE THIS _____ DAY OF _____, 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Superior Safety Codes Service Agreement

BACKGROUND / PROPOSAL:

In response to concerns raised regarding the issuance of Safety Codes Permits, the following motion was made at the August 27th, 2008 Council meeting:

Motion 08-08-615

That the Mackenzie County Safety Codes Order of Accreditation No. 78446-001, in all disciplines be terminated effective March 2, 2009.

On September 25th Superior Safety Codes asked for a meeting in La Crete with the Director of Planning and his staff. They proceeded to announce that as of that day they were closing their office. Superior Safety Codes provided no advanced notice for this. Superior Safety Codes stated that their administrative system was not working well in this area and wanted to make changes to ensure that it started working better. Superior Safety Codes proposed that the County issue Plumbing, Gas and Electrical permits, forward the paperwork to Grande Prairie or Edmonton in hopes this would move the system along quicker. Superior Safety Codes asked that the County receive the payment for these permits and forward the money to Superior Safety Codes. They offered to provide training to the County staff to provide this service.

Administration was caught in a difficult position and had limited options as the service needed to be offered. An arrangement was made in which the County planning staff will take over the acceptance and issuance of plumbing, gas and electrical permits upon receipt of Designation of Powers Certification from the Safety Codes Council and completion of training. Further arrangements have been made in which the Grande

Author: Sarah Martens,
Planning Administrative
Support

Reviewed by: R. Becker, Director

[Handwritten signature] CAO
[Handwritten signature]

Prairie Superior Safety Codes office will continue to process and issue the building and private sewage permits.

All files from the La Crete office have since been transferred to the Grande Prairie and Edmonton offices.

OPTIONS & BENEFITS:

Quite clearly the closure of the La Crete Superior Safety Codes office is a violation of the service agreement between Mackenzie County and Superior Safety Codes. Administration is recommending that a one year agreement could be signed with Superior Safety Codes to determine if this new process is effective in providing our ratepayers with an increased level of service changes be made to a new agreement

Several other conditions of the service agreement are not being followed and amendments to the new agreement are being proposed to address these items.

The following quotes several portions of the service agreement (in bold) and outlines the contraventions of the same (in regular font):

3.10 Records

- a) **The Agency shall maintain a file system, to the satisfaction of the QMP Manager, for all the records associated with performing the Services including:**
 - i. **Permit applications and permits**
 - ii. **Plans, specifications, and other related documents;**
 - iii. **Plans review reports;**
- b) **requests for inspection;**
- c) **inspection reports;**
- d) **verification of compliance;**
- e) **variances;**
- f) **orders; and**
- g) **related correspondence and/or other relevant information**

The records system used by Superior Safety Codes is not user friendly and planning staff is rarely able to find information from the site which results in lengthy research in order to obtain the required information. County staff will need to be trained to use the existing Superior database or changes will need to be made by Superior so that the system can be used by County staff.

The Agency shall submit to the Municipality, by the fifteenth (15th) day of each month, the following percentage of permit fees collected in accordance with Schedule "B" in the month previous;

30% project costs from \$0 to \$999,999

50% project costs from \$1,000,000 to \$4,999,999

Author: Sarah Martens,
Planning Administrative
Support

Reviewed by: R. Becker, Director **CAO**

70% project costs from \$5,000,000 or more

County staff is concerned that credit invoices have not been forwarded for several months. To date all permit fees have been accepted by Superior and then the proportionate amount forwarded to the County. An amendment proposed in the revised service agreement is to have all permits fees paid to the County and that the County will forward the proportionate amount to Superior upon acceptable closure of the file. This amendment would serve as an incentive for Superior to complete the files correctly and in a timely manner as no monies would be released till the file was properly closed.

Other proposed revisions to the service agreement include the following:

3.3 Agency Personal

a) *The Agency shall:*

- i) *in lieu of the closure of the La Crete Superior Safety Codes office, provide training for Municipal staff to be well versed and knowledgeable in the acceptance and issuance of Plumbing, Gas, and Electrical permits to the satisfaction of the Municipality;*
- ii) *agree and accept that no changes to the administration and processing of Safety Codes Permits will be undertaken unless specifically agreed to in writing by the municipality in advance of any such changes;*
- iii) *cease to accept payment for Building, Plumbing, Gas, Electrical and Private Sewage permits and acknowledge that ALL payments are to be processed by the Municipality.*

SCHEDULE "C"

MUNICIPALITY FEES

The Municipality will submit to the Agency, 45% of permit fees collected in accordance with Schedule "B" upon receipt of acceptable closed permits which are to include the application, Mackenzie County's Development Permit number, the complete legal address, all inspections including the final inspection, and the Permit Services Report.

Author: Sarah Martens,
Planning Administrative
Support

Reviewed by: R. Becker, Director **CAO**

While the County accepting all permit fees and issuing the plumbing, gas and electrical permits will serve to increase the workload for the planning staff, it will serve to ensure that the work is being done properly and in a timely manner. Numerous concerns have been brought forth by developers who indicated that they have been waiting 3-5 months for their building permits. While it is understood that some time is needed to complete these permits and their respective plan reviews, this length of time is not acceptable.

In addition, all forms will be completed or checked by planning staff prior to being forwarded to Superior Safety Codes which will serve to ensure that the applications are properly completed at the start.

The increased percentage of the permit fees withheld by the County reflects the increased workload for planning staff in the issuance of permits and the provision of Safety Codes Remittances and Stats Canada Reports.

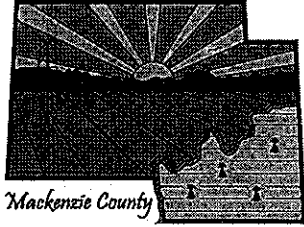
RECOMMENDED ACTION:

MOTION 1:

That Motion 08-08-615, which states "That the Mackenzie County Safety Codes Order of Accreditation No. 78446-001, in all disciplines be terminated effective March 1, 2009." be rescinded. Furthermore, that the County enter into a new one year temporary Service Agreement with Superior Safety Codes effective September 25, 2008 (being the date the La Crete Superior Safety Codes office closure) and that this agreement be reviewed by the County after eight (8) months to determine its effectiveness.

Author: Sarah Martens,
Planning Administrative
Support

Reviewed by: R. Becker, Director **CAO**



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Woodland RV Park – Fire Invoice

BACKGROUND / PROPOSAL:

On May 9th 2008, Woodland RV Park experienced a wildland fire that was attended by the La Crete Fire Department and ASRD. The owners are very thankful for the quick response and ability to extinguish the fire; however, they would like Council to consider waiving the invoice due to the current financial situation of the R.V. Park and the fact that there was no insurance to cover the fire response. Their letter and invoice are attached for review.

OPTIONS & BENEFITS:

- Option 1: That the property owner pays the full amount of the invoice.
- Option 2: That the property owner pays a partial amount of the invoice.
- Option 3: That the property owner's invoice is waived.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For Discussion

Author: J. Gabriel **Reviewed by:** R. Becker, Director *[Signature]*
CAO

To: the Mackenzie County

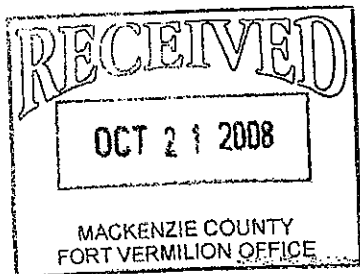
To whom it may concern;

We at the Woodland RV Park, had a fire in the spring of 2008.

When someone called the Fire Department they were quick to respond, and proceeded to put out the fire before it could spread very far, which we were very grateful for.

We are writing this letter to say that we were told by Mike Cozy the Forestry guy, that we might be able to have the bill we got (at the sum of \$1766.25) waived. We are hoping to get this done, the RV Park is not able to carry itself financially as yet, and it would be a great benefit to have the bill waived.

Thank you very much!



The owners of the
Woodland RV Park:
George Teichroeb;

Joanne Teichroeb;
joanne teichroeb

HISTORICAL

Mackenzie County
P.O. Box 640
Fort Vermilion AB T0H 1N0

INVOICE	IVC00000000007730
Type	
Date	7/9/2008
Page	1

Bill to:

TEICHROEB, GEORGE
BOX 209
LA CRETE AB T0H 2H0

Ship to:

TEICHROEB, GEORGE
BOX 209
LA CRETE AB T0H 2H0

Purchase Order ID		Customer ID	Salesperson ID	Shipping Method	Payment Terms ID	
		006091		DELIVERY	N30	
Quantity	Item Number	Description	U Of M	Discount	Unit Price	Ext. Price
1	GRASS FIRE	WOOD LAND RV PARK, LA CRETE INCIDENT NO. 15-LCFR-08, MAY 9, 2008 PUMPER UNIT - 2 @ 2.80HRS @ \$400.00/HR TANKER UNIT - 1 @ 1.40HRS @ \$400.00/HR	Each	\$0.00	\$1,680.00	\$1,680.00
1	CONTRACTED SERVICES	PETER'S WATER SERVICE	Each	\$0.00	\$86.25	\$86.25

IF YOU HAVE ANY QUESTIONS OR CONCERNS
REGARDING THIS INVOICE PLEASE CALL
(780) 928-3983.

Subtotal	\$1,766.25
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$1,766.25

INCIDENT REPORT - LA CRETE FIRE & RESCUE

Date of Incident Fri, May 9 '08 Officer in Charge Walter Krahn Incident Number 15-LCFR1-08

Linked with NA

RESPONSE TIME (Eg. 13:47 hours, 16:37 hours, 03:53 hours)

Time of Call 16:27 Time Leaving Fire Hall 16:31 Time on Scene 16:40 Time Leaving Scene 18:09 Time Back at Hall 18:20 Time Back in Service 18:20

RESPONSE TO

Structural Fire Grass Fire MVI HazMat
 Natural Disaster Search & Rescue Alarm EMS Assist Other

Nature of Incident Grass Fire

Legal Location Wood Land RV Park

CONDITIONS Road Dry Temperature 14 c Weather Sunny Wind SW
(Rainy, snowing etc.)

UNITS RESPONDING (check off with an "x" only the Units which were actually USED, but enter all the Units that responded)

	24 Hour Time	Minutes	24 Hour Time		Minutes
			to	to	
<input type="checkbox"/> 9103 - '77 Pumper					
<input checked="" type="checkbox"/> 9105 - '88 Pumper	16:31	109	18:20		
<input checked="" type="checkbox"/> 9107 - Tanker	16:31	109	18:20		
<input type="checkbox"/> 9115 - MCI Unit					
<input checked="" type="checkbox"/> 9122 - '04 Pumper	16:31	109	18:20		
<input type="checkbox"/> 9128 - Rescue Unit	16:31	109	18:20		
<input type="checkbox"/> 1641 - Chief's pick up	16:31	109	18:20		

Contracted Services _____
 Contracted Services _____
 Contracted Services _____

Peter's Water Service

Mutual Aid FVFR HLFD BRFD LCFR RLFD ZFR Other _____

MEMBERS RESPONDING

		24 Hour Time	Minutes
Walter Krahn	C	16:27 to 18:20	113
Peter Wiebe	DC	16:27 to 18:20	113
Ian Driedger	FC	16:27 to 18:20	113
Darrel Derksen	RC	16:27 to 18:20	113
Henry Driedger	C		
Darin Janzen	FL	16:27 to 18:20	113
Fred Wiebe	RL		
John Zacharias	L		
Scott Aspinall	FF		
Lena Driedger	FF		
Darlene Fehr	FF		
Brandon Froese	FF	16:27 to 18:20	113
Ed Froese	FF	16:27 to 18:20	113
Jake Giesbrecht	FF		
Jerry Grant	FF		
Rudy Janzen	FF		
Anita Neustaeter	FF		
Jake Peters	FF		

Number of Fire Officers 5

MEMBERS RESPONDING

		24 Hour Time	Minutes
Cornie Teichroeb	FF		
Jake Teichroeb	FF		
Rod Teichroeb	FF		
Steve Thiessen	FF		
Billie Unrau	FF		
Bob Wiebe	FF		
Cornie Wiebe	FF	16:27 to 18:20	113
Jack Wiebe	FF	16:27 to 18:20	113
Joe Wiebe	FF	16:27 to 18:20	113
Phillip Wiebe	FF		
Charles Wieler	FF		
	FF		
	FF		
	FF		
	FF		
	FF		
	FF		
	FF		
	FF		

Number of Fire Fighters 5

PROPERTY INFORMATION

Owner George Teichroeb
Address Box 209 La Crete, AB T0H 2H0
Home Phone 928-2054
Work Phone _____
Cell Phone 926-7295
Legal Location _____
Building Value _____
Contents Value _____

INSURANCE COMPANY INFORMATION

Company Name _____
Address _____
Phone _____ **Fax** _____
Agent _____
Address _____
Phone _____ **Fax** _____
Building Dollar LOSS _____
Contents Dollar LOSS _____

INCIDENT REPORT - LA CRETE FIRE & RESCUE

 SCO Investigation

 No Investigation (Reason) _____

 No Dollar Loss

Walter Krahn
Safety Codes Officer

D00001677
Designation Number

Jun 3 '08
Date

Walter Krahn
Signature

VEHICLE INFORMATION - MOTOR VEHICLE INCIDENT

<u>Vehicle 1</u>	<u>Vehicle 2</u>	<u>Vehicle 3</u>
Year _____	Year _____	Year _____
Make _____	Make _____	Make _____
Model _____	Model _____	Model _____
Serial Number _____	Serial Number _____	Serial Number _____
Licence Plate _____	Licence Plate _____	Licence Plate _____
Driver Name _____	Driver Name _____	Driver Name _____
Owner Name _____	Owner Name _____	Owner Name _____
Address _____	Address _____	Address _____
Phone _____	Phone _____	Phone _____
Insurance Co. _____	Insurance Co. _____	Insurance Co. _____
Phone _____	Phone _____	Phone _____
Agent _____	Agent _____	Agent _____
Phone _____	Phone _____	Phone _____
Vehicle Value _____	Vehicle Value _____	Vehicle Value _____
Dollar Loss _____	Dollar Loss _____	Dollar Loss _____

EQUIPMENT & SUPPLIES USED

38 mm Hose _____	No. of Breathing Apparatus Used _____
45 mm Hose _____	No. of Cylinders Used _____
65 mm Hose _____	Foam _____
100 mm Hose _____	Class A _____ AFFF _____
Other _____	

EQUIPMENT & SUPPLIES TO BE REPAIRED AND OR REPLACED

INJURIES TO FIRE OFFICERS OR FIRE FIGHTERS (Provide Details)

SEEN BY DOCTOR? _____

WCB COMPLETED? _____

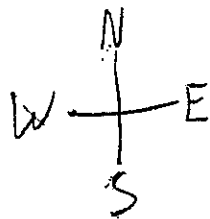
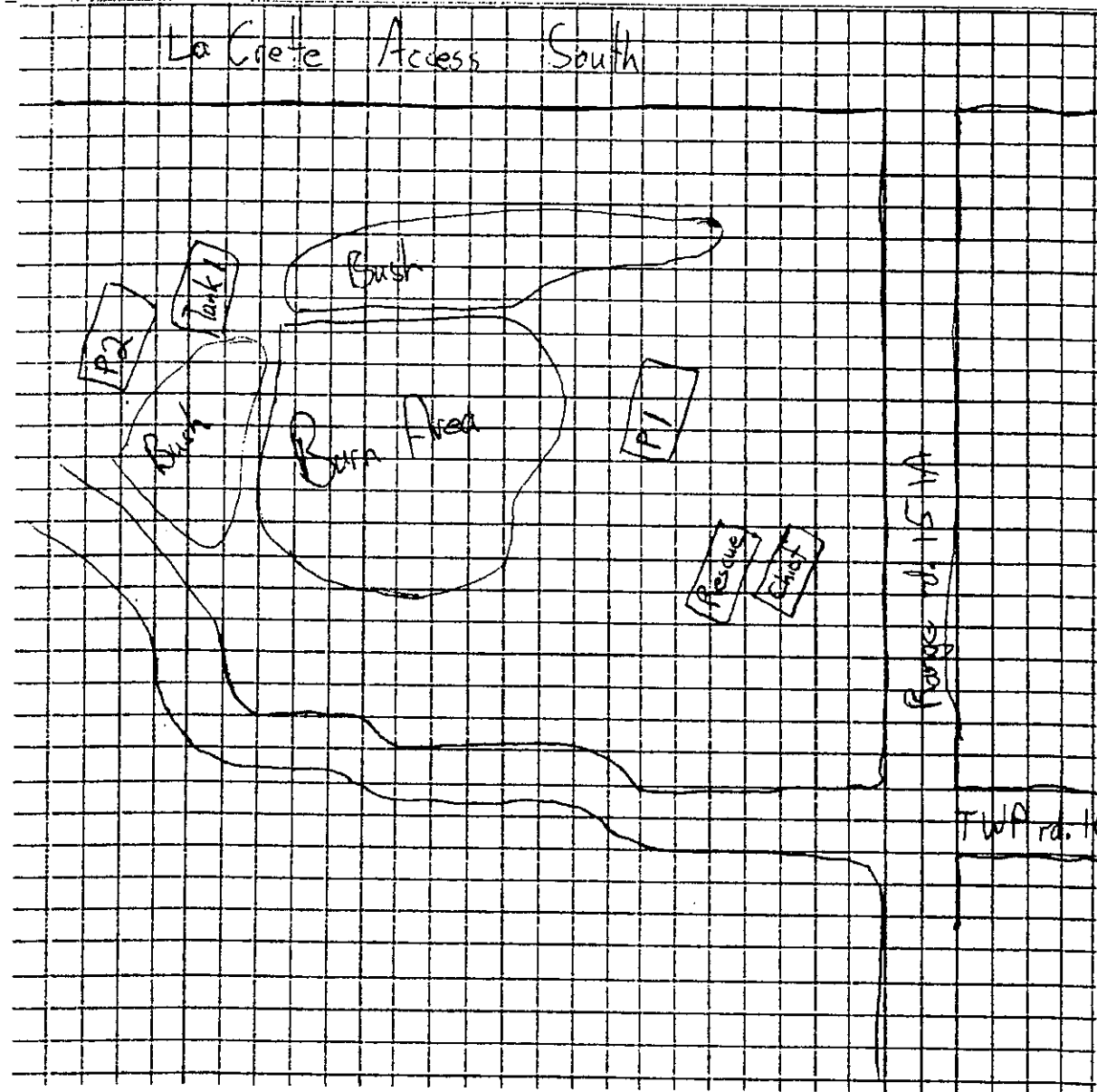
SUMMARY OF INCIDENT

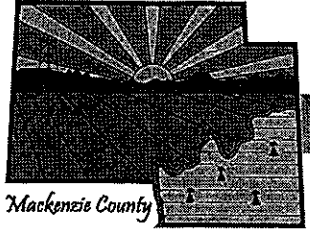
Responded to a grass fire at Wood Land RV Park. Arrival on scene revealed that grass, old lumber stacks and a picnic table were on fire. Proceeded to extinguish fire. SRD was called and the scene was handed over to the representative. SRD representative determined that LCFR had everything under control and called off his crew. LCFR extinguished fire and proceeded with overhaul to ensure that all hot spots were extinguished. Fire Chief determined that the cause of the fire was a flare up of a nearby brush pile which had been lit in the late fall or early winter.

INCIDENT REPORT - LA CRETE FIRE & RESCUE

DIAGRAM & NOTES

MUST BE COMPLETED





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Fort Vermilion Settlement; Range 2; River lot 8 (Proposed Greenspace)

BACKGROUND / PROPOSAL:

On the July 10, 2008 Council meeting administration was instructed to investigate the options of purchasing FORTVER; Range 2; Riverlot 8 within the Hamlet of Fort Vermilion for the purpose of a green space area.

After several unsuccessful attempts by phone to contact the registered land owner a letter was sent asking if he would consider selling the land to the County.

The land owner contacted the County and informed us that he is not interested in selling the land at this time for the assessed value.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

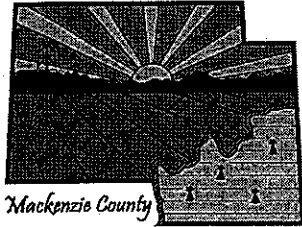
N/A

RECOMMENDED ACTION:

For information.

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker *[Signature]* **CAO** *[Signature]*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Acquisition of Land – La Crete EMS Station

BACKGROUND / PROPOSAL:

In 2007 administration was in negotiations with the Seniors Inn Society of La Crete with the purpose of subdividing and transferring the ownership of the land that the La Crete EMS station is currently on. The subdivision was completed; however, the ownership transfer has not taken place as of yet.

The terms of the initial agreement were for the County to cover the following expenses;

1. The construction of a new sidewalk (which has been completed),
2. Continued maintenance of the parking lot (snow removal and grading),
3. The cost of switching the electrical service connection (currently both buildings are on the County's electrical meter),
4. The continued payment of the municipal taxes on the Seniors Inn Society property.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Purchase price of \$1.00, funded from the EMS general operating budget.

RECOMMENDED ACTION:

That Administration be authorized to purchase Plan 042 3120, Block 2, Lot 10 from the Seniors Inn Society based on the conditions listed in the acquisition of land agreement for the sum of \$1.00.

Author: J. Gabriel

Reviewed by: R. Becker

[Signature]
CAO

ACQUISITION OF LAND AGREEMENT

Agreement made in duplicate this _____ day of _____, 200__

Between:

MACKENZIE COUNTY

Of Box 1690, La Crete, Alberta, Hereinafter referred to as the 'County'

AND

LA CRETE SENIORS INN SOCIETY

Of Box 367, La Crete Alberta, Hereinafter referred to as the 'Landowners'
Title Number 042 225 800 (Schedule A)

Know all men by these presents that I, Jake Klassen, President of the La Crete Seniors Inn Society, in the Province of Alberta, for the consideration hereunder mentioned do hereby for myself, my heirs, executors, administrators and assigns grant unto the County 0.116 acres (0.074 hectares) of land being described as:

Plan 042 3120, Block 2, Lot 10 (formerly part of Plan 1160NY, Block 2, Lot 6)

Subject to reservations and exceptions appearing in the Certificate of Title, shown in Schedule "A", hereto attached EXCEPTING THEREOUT ALL MINES AND MINERALS.

The aforesaid rights are granted upon the following terms, namely:

1. In the consideration of the foregoing we agree to accept the sum of one dollar (\$1.00) plus GST for the lands as described above, the receipt of which we hereby acknowledge, as payment for such portion of the land, which amount shall be payable upon execution of this Agreement by the Landowner.

2. For any of the purposes above named, Mackenzie County may bring upon the said land all necessary machinery and equipment and commence construction of buildings upon the lands.

.../2

3. The parties hereby agree to the following terms and conditions:
 - a) The County will pay all costs associated with a new individual electrical servicing connection if and when it is required and transferred; and
 - b) The County will maintain the yard site of Plan 1160NY, Block 2, Lot 6, including the grading of gravel, and snow removal of the parking lot; and
 - c) The County will continue to pay all taxes and frontage with respect to Plan 1160NY, Block 2, Lot 6.
4. The Parties hereby confirm that the sidewalk as previously agreed to by the parties of this agreement has been constructed and completed from north to south on the west portion of said property and no further works are thereon outstanding.
5. The County agrees to pay the owner upon execution of this agreement for purchase of land for municipal purposes.

IN WITNESS WHEREOF I (we) have hereunto subscribed my (our) name(s).
(the Company has hereunto affixed its Corporate Seal by the hands of its proper officers)

this _____ day of _____, A.D. 2008.

Signed by the said

in the presence of

.....

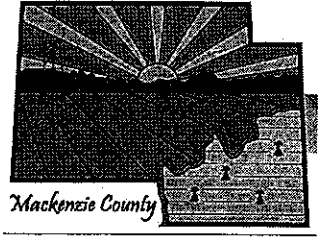
(Witness Sign Here)

}
 }
 }
 }
 }

.....

(Transferor Sign Here)

*add
 no: ownership
 change
 agreement is
 null + void*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 6, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

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• TILMA	153
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• Alberta First Responders Radio Communication System	161
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• La Crete Administration Building	164
• Jeff Anderson	165
• Mackenzie Regional Waste Management Commission	167
•	
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** CAO

**Mackenzie County
Action List as of October 14, 2008**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John K. Ed, John W. Bill N., Ryan Greg	In progress
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark	In progress
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	In progress
March 11, 2008 Council Meeting			
08-03-187	That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.	Joulia	In progress
March 26, 2008 Council Meeting			
08-03-227	That administration issue a request for proposals for the development of land in Zama. (existing County owned land)	Ryan Don Lisa	In progress
June 25, 2008 Council Meeting			
08-06-468	That administration revisit and update the Hutch Lake lot prices and bring them back for Council review and approval.	Ryan Dave C.	Nov. 6/08
July 10, 2008 Council Meeting			
08-07-487	That administration investigate the options of purchasing FORTVER Range 2 Riverlot 8 in the Hamlet of Fort Vermilion and bring back to Council.	Bill K. Ryan	Nov. 6/08
08-07-494	That administration investigate the cost of creating a professional quality promotional package for the County.	Carol Joulia Peter B.	In progress

Motion	Action Required	Action By	Status
September 9, 2008 Council Meeting			
08-09-633	That the Parks & Recreation Committee explore other regional locations for a provincial campground.	Parks & Rec	In progress
08-09-641	That Mackenzie County requests that a school board trustee ward be designated for Zama City/Meander River.	Bill Carol Lisa	In progress
October 14, 2008 Council Meeting			
08-10-717	That administration bring back a proposal/policy on naming streets within the County.	Joulia	In progress
08-10-718	That Mackenzie County remain a member of the Mighty Peace Tourist Association for 2009 and that we serve notice of our dissatisfaction with the current level of service.	Bill K. Peter	In progress
08-10-720	That administration explore the options and cost of a study on the transportation and commodity movements in the region, including the Tompkins Ferry.	Bill K. Mark S.	In progress
08-10-721	That administration investigate options for incentives for permanent housing in Zama.	Joulia Lisa Don	In progress
08-10-736	That administration provide the aerial photographs available free of charge to the RCMP subject to an agreement with the understanding that the photographs are to be used for Search & Rescue (SAR) purposes only.	Ryan	In progress
October 29, 2008 Organizational Meeting			
08-10-762	That an Education Task Force be created including three members of Council and that a Terms of Reference be developed.	Education Task Force	
08-10-763	That a Government Liaison Committee be created including three members of Council and that a Terms of Reference be developed.	Gov't Liaison Committee	
October 29, 2008 Council Meeting			
08-10-813	That the decision with respect to the unsold property at the Public Land Auction be tabled to the next meeting.	Joulia	Nov. 6/08
08-10-818	That the tax write off for Stall 10, 10306-101 Street (La Crete) be tabled for further information.	Joulia	Nov. 26/08

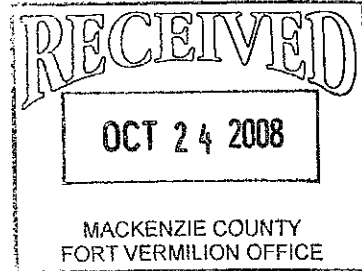
Motion	Action Required	Action By	Status
08-10-819	That the 2009-2011 Mackenzie County Business Plan be tabled to the first meeting in December 2008.	Bill K.	Dec. 9/08
08-10-820	That all hamlet legal description and civic addressing maps be made available on the website in low resolution.	Carol	In progress
08-10-825	That administration be authorized to advertise the Sustainable Resource Development public meetings.	Ryan Dicky	
08-10-831	That the letter to Alberta Transportation regarding the Tompkins Landing Ferry be presented to them at their meeting during the AAMD&C Convention.	Bill K.	Nov. 13/08

CHALLENGE
NORTH 2009
Lead the Way

Bill Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

October 17, 2008

Dear Mr. Kostiw:



Re: Sponsorship Opportunity for the 2009 Challenge North Conference

The Northern Alberta Development Council (NADC) is pleased to host its major tri-annual conference for northern Alberta, to be held April 22-24, 2009 at the Energy Centre in Cold Lake, AB.

This conference provides significant opportunity to have input on discussions of future directions of the north and on the rest of Alberta. *Challenge North* is an excellent opportunity to network with key leaders from across northern communities, business, industry, Aboriginal organizations and government. Delegates will learn from experts as they explore the future of northern communities and discuss challenges and opportunities relating to potential changes in demographics, climate change, economy, technology, social issues and other key driving forces.

The NADC is seeking sponsors for this event. A variety of sponsorship levels are available, with additional block sponsorship options. More details on this opportunity, including sponsor guarantees and conference specifics are described in the attached pamphlet and can be found on our website at www.nadc.gov.ab.ca.

You can help northern communities *Lead the Way* in 2009 by supporting the Challenge North Conference. We would be pleased to provide you with more information and discuss your sponsorship contribution. Please do not hesitate to contact Karilee Wadman, Peace River Office, 780-624-6340 or Pamela Burdek, Lac La Biche Office, 780-623-6982 (for toll free access, first dial 310-0000).

Yours very truly,

A handwritten signature in black ink, appearing to read "Robin Campbell".

Robin Campbell
Chair, MLA West Yellowhead
Northern Alberta Development Council

Encl.

CONFERENCE SPONSORSHIP
OPPORTUNITIES... DON'T DELAY!

CHALLENGE
NORTH 2009
Lead the Way

WHY SPONSOR THIS CONFERENCE?

HERE IS YOUR OPPORTUNITY TO:

- Demonstrate leadership in northern Alberta
- Network with key leaders
- Raise your corporate profile and gain exposure to new audiences
- Contribute to discussions on challenges and opportunities for the north
- Ensure northern Alberta's future is sustainable and dynamic

TWO WAYS TO PARTICIPATE!

TIER SPONSORSHIPS
RANGING FROM 500 TO 10,000

- Company logo placement
- Advertisements
- Complimentary registrations
- Sponsor showcase display space
- ...and much more!

BLOCK SPONSORSHIPS

- Sponsorship of Coffee Break (1,500)
- Sponsorship of Lunch (5,000)
- Valued Contributor

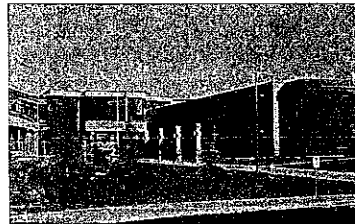
CALL TODAY!

Karilee Wadman Peace River Office 780.624.6340 karilee.wadman@gov.ab.ca	Pamela Burdek Lac La Biche Office 780.623.6982 pamela.burdek@gov.ab.ca
---	--

www.nadc.gov.ab.ca

Reserve your sponsorship by February 2, 2009

APRIL 22 - 24, 2009
COLD LAKE, ALBERTA



CONFERENCE LOCATION

Cold Lake Energy Centre
Suite 102 - 7825 51st Street
Cold Lake, Alberta

The Northern Alberta Development Council (NADC) is once again hosting its tri-annual conference that brings together northern municipal and community leaders, industry, business, Aboriginal organizations and government to discuss key northern issues.

This conference provides an opportunity to explore the future of northern communities and consider possible scenarios and strategies for northern Alberta's future. It's an opportunity to identify direction for a variety of key northern priorities including transportation, housing, tourism, health, education, youth, value-added agriculture and inter-jurisdictional projects.

Keynote speakers will discuss how increasing globalization could potentially impact various sectors within the north and delegates will be both challenged and inspired as they discuss challenges and opportunities relating to potential changes in demographics, climate change, economy, technology, social issues and other key driving forces.

SAMPLE CONFERENCE SESSIONS:

- Re-tooling Communities for the 21st Century
- Opportunities for northern rural sustainability
- Planning for Populations - Youth to Seniors
- Perspectives on Policy
- Understanding the Framework and Purpose of Sustainability Planning

TIER SPONSORSHIP

	PLATINUM 10,000 PLUS	GOLD 5,000 - 9,999	SILVER 2,500 - 4,999	BRONZE 1,000 - 2,499	COPPER 500 - 999
COMPLIMENTARY REGISTRATIONS	4	2	1	1	
ELECTRONIC BANNER DISPLAY	✓	✓			
SALUTE IN DELEGATE KITS	✓	✓	✓	✓	✓
ACKNOWLEDGEMENT AND SALUTE ON WEBPAGE	✓	✓	✓	✓	✓
SALUTE DURING KEYNOTE AND CONFERENCE FINALE	✓	✓			
SPONSOR SHOWCASE DISPLAY SPACE	✓	✓	✓	✓	✓
DISTRIBUTION OF COMPANY LITERATURE IN ATTENDEES' BAG	✓				
ADVERTISEMENT IN CONFERENCE WORKBOOK	FULL-PAGE	HALF-PAGE	QUARTER-PAGE		

BLOCK SPONSORSHIP OPPORTUNITIES

Valued Contributor

In-Kind Donations

(Wine; Books; Gift Baskets)

- Sponsor showcase display space
- Salute in delegate kits
- Acknowledgement and salute on webpage

Lunch: 5,000

- Two (2) complimentary registrations
- Company logo displayed prominently during lunch
- Salute in delegate kits
- Sponsor showcase display space
- Verbal acknowledgement

Refreshment Breaks:

Coffee Break: 1,500

(Coffee & Refreshments)

Water Coolers: 1,500

(Cooler rental, water, re-useable containers)

- Company logo displayed
- Sponsor showcase display space
- Verbal acknowledgement

SPONSOR INFORMATION

ORGANIZATION: _____

ADDRESS: _____

POSTAL CODE: _____

CITY/TOWN: _____

TITLE: _____

CONTACT NAME: _____

TELEPHONE: _____

SIGNATURE: _____

FAX: _____

E-MAIL: _____

COMPLIMENTARY REGISTRATIONS:

NAME: _____

TITLE: _____

NAME: _____

TITLE: _____

NAME: _____

TITLE: _____

NAME: _____

TITLE: _____

A CORPORATE LOGO FOR USE IN SPONSOR RECOGNITION SHOULD BE SUBMITTED IN .JPG FORMAT. PLEASE EMAIL YOUR LOGO TO KARILEE.WADMAN@GOV.AB.CA

DISPLAY SPACE REQUIRED: YES NO SIZE OF DISPLAY SPACE: _____

METHOD OF PAYMENT

CHEQUE ENCLOSED

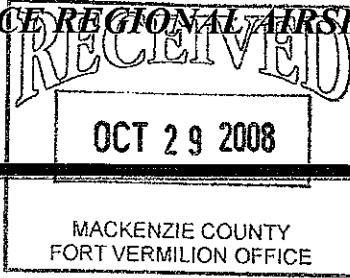
PLEASE SEND AN INVOICE

GOVERNMENT INTER-UNIT TRANSFER

PLEASE MAKE CHEQUES PAYABLE TO: 'MINISTER OF FINANCE - NORTHERN DEVELOPMENT'
AND MAIL TO: NORTHERN ALBERTA DEVELOPMENT COUNCIL, 206 PROVINCIAL BUILDING, 9621-96 AVENUE
POSTAL BAG 900-14, PEACE RIVER, AB T8S 1T4 PHONE: 780.624.6274 FAX: 780.624.6184



PEACE REGIONAL AIRSHOW ASSOCIATION



October 20, 2008

To Whom it May Concern:

RE: PEACE REGIONAL AIRSHOW SPONSORSHIP REQUEST

The Peace Regional Air Show Association is excited to host their bi-annual air-show summer of 2009 at the Peace River Airport. The year 2009 is a **Historical Celebration of 100 Years of Winged Flight in Canada.**

The Peace Regional Air-show is one of the single largest events that will be hosted in the region and will attract thousands of people from the Peace Region. In the past our visitors have included patrons from High Level, Fort Vermilion, LaCrete, Grande Prairie, British Columbia, and Saskatchewan and into the United States.

The show will bring together a broad range of in-air displays including the Canadian Forces Snowbirds, a multitude of aerobatic performers and various static air displays for patrons to enjoy.

In the past our Airshow has helped various youth & school groups, Cadets 4H Club, Scouts, Girl Guides as well as providing fund raising opportunities for these groups.

We would like to identify our Corporate Sponsors by as soon as possible and look forward to forming a mutual beneficial partnership.

With your support of this community you will help to provide an experience for families and visitors to the region that will be unforgettable. Thank you for your attention to this request and in advance, thank you for your support to ensure a quality event happens for 2009.

If you have any questions or concerns please do not hesitate to call Agnes Knudsen @780-617-3775 or Bonnie at 780-618-1874 or e-mail camary@telusplanet.net.

Yours very truly,

A handwritten signature in cursive script, appearing to read "A. Knudsen".

Agnes Knudsen, President
Peace Regional Airshow Association

Diamond \$10,000 +

By far the most prestigious of sponsorship levels and also the most rewarding, your donation to the Peace River Air Show as a Diamond sponsor will earn you all of the following; Your logo/name on all of our printed materials, logo/name on our web site, mention in any and all television or radio advertising, mention during the air show, 10 VIP parking passes, 10 VIP gate passes for Friday and Saturday, Canadian Snowbirds tent, your picture with Canadian Snowbirds our star performers.

Platinum

At the Platinum level of sponsorship you will receive; Your logo/name on all of our printed materials, logo/name on our web site, mention in any and all television or radio advertising, mention during the air show, 5 VIP parking passes, 5 VIP gate passes for Friday and Saturday, front row tent and seating for the entire show and your picture with ____ and ____ our star performers

Gold

With a Gold sponsorship you will receive; Your logo/name on all of our printed materials, logo/name on our web site, mention in any and all television or radio advertising, mention during the air show, 3VIP parking passes and 3 VIP gate passes for Friday and Saturday, front row tent and seating for Friday and Saturday and your picture with ____ and ____ our star performers.

Silver

As a Silver sponsor you will receive; Your logo/name on our web site, mention during the air show, 2 VIP parking passes and 2 VIP gate passes for Friday and Saturday, performers tent and picture with our star performers.

Bronze

As a Bronze sponsor you will receive; Your logo/name on our web site, mention during the air show, 2 VIP parking passes and 2 VIP gate passes for Friday and Saturday, picture with our star performers.

Individual Sponsorship

Just by making a donation you not only support the air show but get your name to the public by having it imprinted on the sponsors list. Where else can you get this type of exposure for only \$40?

October 20, 2008

Attention: Chief Administrative Officer

Re: Well Drilling Activity Report

Dear Sir/Madam:

Please find enclosed a well drilling activity report(s) that the Assessment Services Branch has prepared for your municipality based on information received monthly from the Energy Resource Conservation Board (ERCB). This report was generated using well drilling information on record with the ERCB as of September 30, 2008.

This report is provided solely as a convenience to municipalities in support of the following legislation:

- Section 388(1) of the *Municipal Government Act* states that each council may pass a well drilling equipment tax bylaw, and
- Section 388(2) states that the well drilling equipment tax bylaw authorizes the council to impose a tax in respect of equipment used to drill a well for which a licence is required under the *Oil and Gas Conservation Act*.

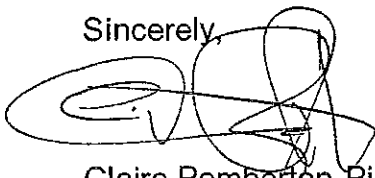
The well drilling equipment tax is an optional and one-time tax that municipalities may choose to levy on equipment used to drill a well.

The method of calculating the tax is set out in the ***Well Drilling Equipment Tax Rate Regulation 61/2002*** and ***263/2007***.

AR 61/2002 is applicable to the *Finished Drilling Dates on or before December 31, 2007*. **AR 263/2007** is for those *Finished Drilling Dates on or after January 1, 2008*. These regulations are available from the Queen's Printer at www.gov.ab.ca/qp and copies were previously forwarded to you for your information.

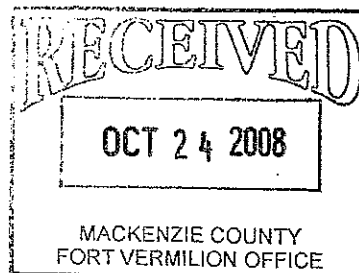
If you have any questions regarding this report or would like another copy of the *Well Drilling Equipment Tax Rate Regulation*, please contact me at (780) 422-8887 or by email at Claire.Pemberton-Pigott@gov.ab.ca. To call toll free, dial 310-0000 first and then enter (780) 422-8887 after the prompt.

Sincerely,



Claire Pemberton-Pigott
Assessment Technician

Attachment(s)



Tax Jurisdiction: 0505 Mackenzie County

ERCB Code: 0JL80

Name: Apache Canada Ltd.
Attn: Tax Manager
1000-700 9 AVE S W
Calgary, AB T2P3V4

ERCB License No.	Common Well ID	Surface Hole Address	Well Name	Finished Drilling Date	Reg	Rig	Contractor	Total Depth
0397886	00/06-05-116-05W6/0	06-05-116-05W6	ACL ZAMA 6-5-116-5	15-Aug-2008	2	8	OCW60	1,594.00
0399650	02/04-16-118-07W6/0	04-16-118-07W6	ACL 102 SHEKILIE 4-16-118-7	17-Sep-2008	2	11	OY550	1,722.00

Number of Wells: 2

ERCB Common Well ID is in the form LE LSD SEC TWP RGE MER ES.

Surface Hole Address is in the form LSD SEC TWP RGE MER.

This report includes wells reported drilled, at the ERCB, since the previous Well Drilling Activity Report was published.

ERCB is Energy Resources Conservation Board.

This report is provided solely as a convenience to stakeholders.

This report applies to Division 6 of the Municipal Government Act and the Well Drilling Equipment Tax Rate Regulation:

Reg(1) is on or before December 31, 2007. Alberta Regulation 61/2002.

Reg(2) is January 1, 2008 and after. Alberta Regulation 263/2007.

Jurisdiction: 0505 Mackenzie County

WB Code: 0PG90

Client: Response Energy Corporation
 1200 521 3 AVENUE SW
 CALGARY, AB T2P3T3

CB License No.	Common Well ID	Surface Hole Address	Well Name	Finished Drilling Date	Reg	Rig	Contractor	Total Depth
07255	02/03-23-109-05W6/2	05-23-109-05W6	RESPONSE 102 HZ RAINBOW 3-23-109-5	9-Aug-2008	2	107	A1G30	2,125.00

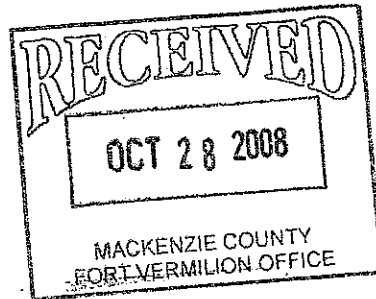
Number of Wells: 1

ERCB Common Well ID is in the form LE LSD SEC TWP RGE MER ES.
 Surface Hole Address is in the form LSD SEC TWP RGE MER.
 This report includes all wells reported drilled, at the ERCB, since the previous Well Drilling Activity Report was produced.
 ERCB is Energy Resources Conservation Board.

This report is provided solely as a convenience to stakeholders.
 This report applies to Division 6 of the Municipal Government Act and the Well Drilling Equipment Tax Rate Regulation.
 Reg(1) is on or before December 31, 2007. Alberta Regulation 61/2002.
 Reg(2) is January 1, 2008 and after. Alberta Regulation 263/2007.

Inf. No. 6.

Trade Policy



12th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4G8
Telephone 780/427-6543
Fax 780/427-0699

October 21, 2008

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw:

In July 2008 Alberta and BC announced a major step toward the full implementation of the *Trade, Investment and Labour Mobility Agreement (TILMA)*, agreeing to special provisions that will extend the agreement to municipalities, academic institutions, school boards and the health sector (MASH).

When Alberta and BC signed the TILMA in 2006 both governments agreed to a two-year transition period so each province could consult with its MASH sector before extending coverage under the TILMA. In 2007 Alberta held province-wide consultations with MASH sector representatives and associations followed by negotiations with BC during 2008.

Of particular note was the agreement to amend the TILMA to incorporate special threshold levels that would apply to MASH sector procurement. Starting April 1, 2009 the MASH sector in both provinces will use procurement thresholds of \$75,000 for goods and services tenders and \$200,000 for construction projects.

In order to support your organization's efforts to prepare for the incorporation of the MASH sector into TILMA on April 1, 2009 Alberta International and Intergovernmental Relations (IIR) is holding information sessions across the province this fall that will cover:

- New procurement provisions (including thresholds) under TILMA and tools available through Service Alberta such as templates, access to standing offer contracts, etc.;
- TILMA compliant tendering processes for engineering and architectural service procurements; and,
- Other MASH special provisions such as: an exemption for non-discriminatory municipal land-use bylaws and options for the reconciliation of business licensing requirements.

.../2

Sessions will be held from 10am to 2pm in Calgary (November 17), Medicine Hat (November 18), Red Deer (November 19), Lethbridge (November 20), Edmonton (November 21), Lloydminster (November 24), Grande Prairie (November 25) and Fort McMurray (November 26).

If you are interested in attending a session or sending a representative from your organization on your behalf, please enroll on or before November 10th by visiting <https://enroll.gov.ab.ca/secure/admin/>. When registering for a session, please select the [New Account?] link if you are a new visitor to the Enroll online self-registration system.

If you have any questions related to enrollment for the sessions please contact Cynthia Tait at 780-422-1564.

Additional information about the TILMA can be found at its official website: www.tilma.ca.

Yours truly,



Daryl Hanak
Executive Director

Enclosure



ALBERTA
INTERNATIONAL AND INTERGOVERNMENTAL RELATIONS

*Deputy Premier
Office of the Minister*

September 17, 2008

{Title} {First_Name} {Last_Name}
{Job_Title}
{Organization}
{Address}
{City}, {Province} {Postal_Code}

Dear {Title} {Last_Name}:

In the summer of 2007, consultations were held with municipalities, post-secondary academic institutions, school boards and health entities (MASH sector) regarding the *Trade, Investment and Labour Mobility Agreement* (TILMA). The active participation of the Alberta MASH sector in these consultations was a key element in Alberta and British Columbia being able to successfully conclude the negotiations that expanded the TILMA to the MASH sector.

Alberta's government committed to a full consultative process with MASH sector to ensure its interests were reflected in any decision on the application of the TILMA. In 2007 province-wide meetings were held and we heard from over 200 MASH sector officials regarding both the benefits and the potential implications of the TILMA. The input received during the consultations was invaluable and integral to our discussions with British Columbia in determining how the TILMA will apply to the MASH sector.

As a result of those consultations and subsequent negotiations with British Columbia, I am pleased to inform you that a number of amendments will be made to the TILMA to address the interests of the MASH sector.

Primary among these will be a set of procurement thresholds unique to the MASH sector that will require open and competitive tendering for goods and services above \$75,000 and above \$200,000 for construction. This represents a modest decrease from the levels already in place under the pan-Canadian *Agreement on Internal Trade* but we believe will provide additional benefits to governments and suppliers alike both in Alberta and British Columbia. Other amendments to the TILMA will address issues related to municipal business licensing and the exclusion of land use measures.

.../2

Also, in terms of municipal interests, both the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association have agreed to the new provisions.

Work will now begin toward preparing for the implementation of the new TILMA provisions by April 1, 2009. To assist with this, the Government of Alberta is planning province-wide information sessions and you will be notified of the dates in the coming months. I also expect Alberta and British Columbia's formal adoption of the new MASH provisions into the TILMA to occur later this fall. You will be provided with a copy of the amended agreement when the new MASH provisions have been incorporated.

For your information, enclosed is the government's recent news release and a backgrounder on new TILMA provisions relating to the MASH sector. More information is available on the TILMA website at www.tilma.ca.

Finally, I would like to take this opportunity to thank you for your participation and support as we work together to finalize an agreement that sets the "gold standard" for interprovincial trade, investment and labour mobility within Canada.

Yours truly,



Ron Stevens, QC
Deputy Premier and Minister

Enclosures

Copy: Honourable Doug Horner
Minister of Advanced Education and Technology

Honourable David Hancock, QC
Minister of Education

Honourable Ron Liepert
Minister of Health and Wellness

Honourable Ray Danyluk
Minister of Municipal Affairs

Honourable Jack Hayden
Minister of Infrastructure

Honourable Heather Klimchuk
Minister of Service Alberta

July 25, 2008



TILMA set to expand to schools, hospitals and municipalities

Edmonton... Alberta and British Columbia have taken a major step toward full implementation of the Trade, Investment and Labour Mobility Agreement (TILMA), agreeing to special provisions that will extend the agreement to municipalities, academic institutions, school boards and the health sector (MASH).

Starting April 1, 2009, the MASH sector will open up procurement opportunities, beginning at \$75,000 for goods and services tenders and \$200,000 for construction projects. This represents a further opening of tendering contracts from current rules governed through the pan-Canadian *Agreement on Internal Trade* (AIT).

"Participation of the MASH sector is critical for Alberta and B.C. to fully realize the benefits of the TILMA" said Ron Stevens, Deputy Premier and Minister of International and Intergovernmental Relations. "Increased competition for purchasing contracts means our hospitals, schools, colleges, universities and municipal governments will be able to get the best possible price for the goods and services they need."

When Alberta and B.C. signed the TILMA in 2006, both governments agreed to a two-year transition period so each province could consult with its MASH sector before extending coverage under the TILMA. In 2007, Alberta held province-wide consultations with more than 200 MASH sector representatives and associations and continued discussions with these groups until an agreement was reached.

"We are pleased to have been involved in the consultation process on TILMA and to have had the opportunity to bring the concerns of our membership forward. We believe the revisions that came out of this collaborative process better meet the needs of local government and we hope that other provisions will follow suit," said Don Johnson, president of the Alberta Association of Municipal Districts and Counties.

The special MASH provisions also include an exemption for non-discriminatory municipal land-use bylaws.

"The Alberta Urban Municipalities Association is now satisfied that municipal concerns which the Association raised on behalf of its members have been addressed in the negotiation process regarding the MASH provisions," says AUMA President Lloyd Bertschi.

Between now and April 2009, the TILMA will be amended to incorporate the new MASH provisions. Alberta will work closely with MASH stakeholders to assist with the transition and implementation of the new provisions. For further details on the special provisions for the MASH sector, please visit www.tilma.ca.

- 30 -

Attachments: Backgrounder

Media inquiries may be directed to:

Mike Deising

International and Intergovernmental Relations

780-422-0037

To call toll-free within Alberta dial 310-0000.

MASH Consultations

What is the Alberta-B.C. *Trade, Investment and Labour Mobility Agreement*?

Alberta and British Columbia signed the *Trade, Investment and Labour Mobility Agreement* (TILMA) in April 2006. TILMA is a groundbreaking bilateral agreement between Alberta and B.C. on trade, investment and labour mobility.

The TILMA came into effect on April 1, 2007 and will be fully implemented by April 2009.

What are the key elements of the special MASH sector provisions (municipalities, academic institutions, school boards, and health sector)?

- Thresholds of \$75,000 for goods and services and \$200,000 for construction. Under the AIT thresholds were \$100,000 for goods and services and \$250,000 for construction projects.
- An exemption under the TILMA for all measures related to land-use bylaws as long as they operate to treat Alberta and B.C. persons equally.
- Special provisions that encourage the consideration of options for the reconciliation of business licensing requirements.

Who was consulted?

- Urban and rural municipalities
- Alberta Association of Municipal Districts and Counties
- Alberta Urban Municipalities Association
- Regional Health Authorities
- Universities, colleges and technical institutes
- Individual school boards, and the Alberta School Boards Association

A Background Report on the Alberta consultations initiative is available at www.tilma.ca

The TILMA Timeline:

April 2006 – Alberta and B.C. sign the *Trade, Investment and Labour Mobility Agreement*
 April 2007 – TILMA comes into force with certain sectors covered (commercial vehicles, energy sector, provincial government procurement)
 May 2007 to July 2008 – consult with the MASH sector
 Ongoing – Discussions involving Alberta and B.C. regulators for professional occupations and tradespersons
 Ongoing – Consultations with the financial services sector
 May 2008 – Bill 1 (*TILMA Statutes Implementation Act*) passed
 July 2008 – Agreement on MASH sector coverage
 April 2009 – Full implementation of the TILMA

- 30 -

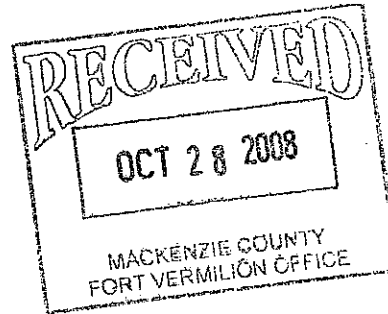
Media inquiries may be directed to:

Mike Deising
 International and Intergovernmental Relations
 780-422-0037
 To call toll-free within Alberta dial 310-0000



ALBERTA
TRANSPORTATION

Office of the Minister



AR37568

October 23, 2008

Mr. Gregory Alan Newman
Reeve
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Newman:

I am pleased to advise that the request of September 8, 2008 to increase funding for the Hill Crest Community School intersection upgrade has been approved.

The additional \$110,000 now brings our department's commitment for this project to \$410,000.

Mr. Frank Oberle, M.L.A. for Peace River, and I are very supportive of this project.

Should you have further questions on this issue, please contact Mr. Wayne Franklin, Regional Director in Peace River, at 780-624-6280, toll-free by first dialing 310-0000 or via e-mail at wayne.franklin@gov.ab.ca.

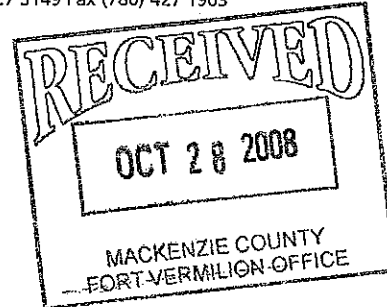
Sincerely,

Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

cc: Mr. Frank Oberle, M.L.A., Peace River
Mr. Wayne Franklin, Regional Director, Alberta Transportation

10th Floor, J.E. Brownlee Building
10365 - 97 Street
Edmonton, Alberta, Canada T5J 3W7
(780) 427 3149 Fax (780) 427 1903

October 24, 2008



Mr. William Kostiw
M.D. of Mackenzie No. 23
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw:

The Solicitor General and Public Security in conjunction with Service Alberta have released a Request for Proposal (RFP) for the purpose of creating the Alberta First Responders Radio Communication System (AFRRCS). This new system will improve safety for first responders (EMS, Fire, Police) and all Albertans.

Vendor proposed solutions to the RFP must meet the identified first responders requirements and without sacrificing quality, should optimize costs. To optimize costs, the solutions may use existing infrastructure where possible and practical. Municipalities have an important role to play in making this possible. There is a chance that one or more vendors may approach you to collect information on radio towers you own or operate and/or other towers that exist in your municipality that you are aware of. We are asking for your assistance in providing the vendors with the information that they will require, as these requests will be vital in the development of this system.

If you have towers beneficial to a proposed solution, vendors will need to understand if tower space is available and the associated costs. While we have provided them with sufficient time to gather this information, it is possible that vendors will ask for reasonably rapid turnaround for any of their queries. Once again we would ask for your cooperation, as your input is imperative for the effective development of this major infrastructure investment.

...2/

Completion of the project will improve the safety of first responders and the citizens of your community. AFRRCS usage is voluntary and first responder agencies have the option of becoming AFRRCS users if and when the time is right.

Thank you for your cooperation and assistance in moving this critical initiative forward.

Sincerely,

A handwritten signature in black ink that reads "Art Mackie". The signature is written in a cursive style with a long horizontal stroke at the bottom.

Art Mackie
AFRRCS Transformation Consultant
8th Floor, John E. Brownlee Building
10365 – 97 Street
Edmonton, Alberta
T5J 3W7

Tel: 780-643-1695
Fax: 780-422-8826

Email: art.mackie@gov.ab.ca

cc: Alberta Association of Municipal Districts & Counties (AAMDC)
Alberta Urban Municipalities Association (AUMA)

Fort Vermilion and Rural Area Community Health Council

P.O. Box 68

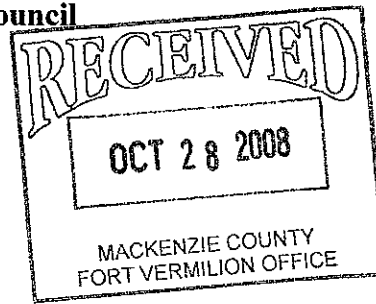
Fort Vermilion, Alberta, T0H 1N0

October 24, 2008

Mackenzie Housing Management Board

P.O. Box 350

La Crete, Alberta, T0H 2H0



Attention: Wally Schroeder, Chairman

Dear Sir,

The members of the Fort Vermilion and Rural Area Community Health Council would like to provide options for our local seniors and persons with disabilities enabling them to stay in our community close to family and friends, and receive the supportive living services that best meet their needs.

In view of this goal we are aware that close to 800 supportive living units are expected to be built or updated in Alberta with \$78 million in funding available through the Affordable Supportive Living Initiative (ASLI) and over \$15 million is available for modernization and improvements to senior's lodges to improve quality of life for residents.

Municipalities, not for profit organizations, housing management bodies and private sector companies have been invited to submit proposals for the development of new supportive living housing units or the modernization, renovation or addition to existing facilities. The Request for Proposal (RFP) is open from September 22 to November 17, 2008. The new funding is being allocated in order to provide Albertans with more options so they can age in the right place that meets their accommodation and personal needs.

With the above points in mind we would request that the Mackenzie Housing Management Board submit a request for funding to the Provincial Affordable Supportive Living Initiative with the goal of providing Fort Vermilion and surrounding rural area with a senior's lodge to bridge the gap between living at home or at the Pioneer Homes with minimal assistance and long term care as provided at St. Theresa Hospital.

Sincerely,

Joy Friesen, Vice Chair

Fort Vermilion and Rural Area Community Health Council

cc: MD of Mackenzie

Northern Lights Health Region

Files

Carol Gabriel

From: Ryan Becker
Sent: Monday, October 27, 2008 4:57 PM
To: Bill Neufeld; John Klassen; John W. Driedger; Peter F. Braun
Cc: Bill Kostiw
Subject: FW: Mackenzie County - LaCrete Admin Bldg - Tender drawings & Specs & Extra Engineering costs for the Geothermal drawings & documents

FYI

From: George Durocher [mailto:George.Durocher@focus.ca]
Sent: Monday, October 27, 2008 4:20 PM
To: Ryan Becker
Cc: Doug Schuler
Subject: Mackenzie County - LaCrete Admin Bldg - Tender drawings & Specs & Extra Engineering costs for the Geothermal drawings & documents

Ryan:

As discussed earlier today, I have summarized our discussions:

- Tender drawings & specifications will be complete this week.
 - Tender to start next week
 - Tender period to be from Nov. 3/08 to January 7/09 (9 1/2 weeks) minus 2-3 weeks that companies usually shut down for the Christmas season
 - Tender opening is to be on held on January 7/09
 - Recommendation to be submitted to Council by Tuesday, January 13/09.
 - We will keep the Geothermal contract separate from the building contract & we will open both these tenders at the same time in January.
- As the County has now requested that the Geothermal Supply, Installation & Engineering contract be publicly tendered, we have had to incorporate the Geothermal Engineering into our contract for the building design. The mechanical engineering firm, Vital Engineering was to have separately invoiced Threshold Energies for their Geothermal Engineering.
- We will now add Vitals' extra Geothermal Engineering fees (approx. \$25,000.00) to our fees when we invoice.

Regards,

George Durocher,
Senior Project Manager
Focus Corporation
5018-52 Street
Camrose, AB Canada T4V 1V7
Tel: 780.672-2468
Toll Free Tel: 866.473-2005
Cell: 780.910-6584
Fax: 780.672-9146
george.durocher@focus.ca
www.focus.ca

Carol Gabriel

From: Jeff Anderson [Jeff.Anderson@gov.ab.ca]
Sent: Monday, October 27, 2008 5:32 PM
To: Alex Bloss; Baptiste Metchooyeah; Bill Bereska; Bill Kostiw; Bob Grocholski; Dave Berg; garthd@qualitymotors.ca; Harvey Sewepagaham; Jason Gabriel; Jeremy.Beal@tolko.com; Jerry Faltus; John Watt; kbadger@hotmail.com; Kelly O'Shea; Kenneth Bailey; kris.vanderburg@atcoelectric.com; Marcel LeCoure; megan.bridger@apachecorp.com; michael mercredi; Murray Heinrich; Monty Moore; Paul Kitchen; peter.debruijn@icl-pplp.com; ron.bachmeier@apachecorp.com; STEW WALKINSHAW; Terry Broome ; Walter Krahn ; James Barnhill ; Lisa Wardley; Rodney Schmidt ; glen.greening@denetha.com
Subject: Good Bye

Good Afternoon:

It is at this time that I would like to thank you all for the support and collaboration that you have shown towards me and this department as I moved through my career in the Upper Hay. Yes, I have accepted a new position in Peace River in the Lands Division as an Operations Unit Head working with Oil & Gas, Forestry and a multitude of other industries in the area. I invite you to continue to work with those that I have left my work with: Michelle Shesterniak, Matt Johnson, Mitch Brown, Pam Slaney and Dana Williams for they are a good bunch and have been briefed thoroughly in their respective areas. I am very proud of the accomplishments that have been obtained over the past 9 years including the Partners in Prevention Working Group that has built one the most viable FireSmart programs in Alberta... and it could not have been done without you... for this I thank you. I hope to maintain contact with all of you and please look me up if you are ever in PR! My e-mail signature should be the same so drop me a line.

Take Care and Thank You

Jeff Anderson, RPFT
Wildfire Technologist
Upper Hay Area
Alberta Sustainable Resource Development
Forestry
Phone: 780-926-5440
Fax: 780-926-2656
E-Mail: jeff.anderson@gov.ab.ca

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Mackenzie Regional Waste Management Commission

Box 235, High Level, Alberta, T0H 1Z0
Phone No. (780) 926-2958 Fax No. (780) 841-0152



October 28, 2008

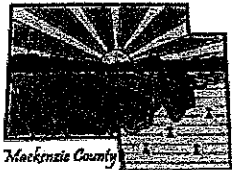
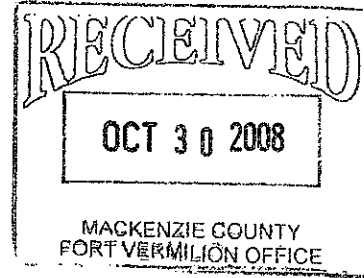
Mackenzie County
Box 640
Ft. Vermilion, AB
T0H 1N0

Town of High Level
10511-103 Street
High Level, AB
T0H 1Z0

Town of Rainbow Lake
Box 149
Rainbow Lake, AB
T0H 2Y0

Jake's Disposal
Box 901
LaCrete, AB
T0H 2H0

L & P Disposal
Box 179
High Level, AB
T0H 1Z0



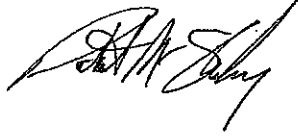
Dear Sirs:

The Mackenzie Regional Waste Management Commission, at their last meeting, has decided not to change the rates for 2009.

The tipping fees for waste streams will depend upon the source of the waste. If the source is within the Mackenzie County, the Town of Rainbow Lake, or the Town of High Level then the member tipping fees applies. All other sources use the non-member tipping fees. Please see attached Fee Schedule.

For further information please call the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read 'Pat Sliworsky', written in a cursive style.

Pat Sliworsky
Manager

Attachment

Mackenzie Regional Waste Management Commission
Fee Schedule "A" Bylaw 02-08
Effective May 24, 2008

Fees for Members of Mackenzie Regional Waste Management Commission		
Material	Fee	Additional Fees
Residential	\$49.25/Tonne	
Commercial Industrial	\$49.25/Tonne	
Construction & Demolition	\$49.25/Tonne	
Transfer Station	\$49.25/Tonne	
Liquid Sump	\$31.50/Tonne	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Assorted Metals	\$49.25/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
Wooden Burnable	No Charge	
Oil, Oil Container	No Charge	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Vehicle Tires	No Charge	
Industrial Tires	No Charge	
Freon Removal Charge	No Charge	
White Goods	\$49.25/Tonne	
Asbestos	\$150 min charge or \$49.25/Tonne	The waste hauler is also responsible for all fees associated for disposal of Asbestos
Animals	\$49.25/Tonne	For large animals or quantities the waste hauler is responsible for all fees associated for disposal. Bovine waste NOT accepted.
Clean Soil	No Charge	
Contaminated Soil requiring treatment	As per agreement	See agreement for rates
Contaminated Soil approved for Daily Cover	\$8.00/Tonne	Unless otherwise provided for by Agreement.

Fees for Non-Members of Mackenzie Regional Waste Management Commission		
Material	Fee	Additional Fees
Residential	\$125.00/Tonne	
Commercial Industrial	\$125.00/Tonne	
Construction & Demolition	\$125.00/Tonne	
Transfer Station	\$125.00/Tonne	
Liquid Sump	\$125.00/Tonne	Contamination or Spillage, waste hauler responsible for all associated clean up costs.
Assorted Metals	\$125.00/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
Wooden Burnable	No Charge	
Oil, Oil Container	No Charge	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Clean Soil	No Charge	
Vehicle Tires	No Charge	
Industrial Tires	No Charge	
Freon Removal Charge	No Charge	
Assorted Metals	\$125.00/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
White Goods	\$125.00/Tonne	
Asbestos	\$375 min charge or \$125.00/Tonne	The waste hauler is also responsible for all fees associated for disposal of Asbestos
Animals	\$125.00/Tonne	For large animals or quantities the waste hauler is responsible for all fees associated for disposal. Bovine waste NOT accepted.



Dermot O'Neill DIP.ARCH., MRAIC, AAA, SAA

Laura O'Neill DIP.ARCH., MRAIC, FRIAI, AAA, SAA

Daryl Procinsky B.E.D.S., M.ARCH., MRAIC, NCARB AAA

November 5, 2008
Proposal # 90947

Fort Vermilion School Division No. 52
P. O. Box # 1
5213 River Road
Fort Vermilion AB T0H 1N0

Via e-mail @ rogerc@fvsd.ab.ca

Attention: Roger Clark

Re: LaCrete Public School – Library Expansion Study

We would like to take this opportunity to thank you for considering our firm to be involved in this study and for the many years of involvement on your projects. We understand this project to be a study to determine planning options and potential capital costs to increase the size of the shared School and Community Library located within the LaCrete Public School.

On studies of this nature, we believe that most equitable method to deliver this service is through on hourly rate basis to an upset maximum. We propose the following work plan and deliverables:

Evaluate Program and space needs:

- Visit site and meet with stakeholders to determine capacity, needs and preferences
- Compile information and prepare statement of need
- Review statement of need by email and teleconference meetings

Develop Conceptual Plan

- Develop potential conceptual development alternatives for review and discussion through email and teleconference meetings
- Select a preferred option
- Perform costing analysis and project implementation analysis for review and discussion

Report

- Prepare a report to summarize process, preferred plan, discussion on options not selected and summary of project costs

Our upset maximum fee for this project is

Eleven Thousand Dollars (\$11,000)

This upset maximum includes the hourly rate costs for one trip to LaCrete. This fee does not include for disbursements such as printing, airfare, long distance charges and GST. Disbursement costs would be invoiced with a 10% administration fee.

We have attached our standard schedule of hourly rates as basis for our estimate and billing.

Please contact our office should you have any questions or require clarification. If this proposal is acceptable please notify our office by email.

Yours truly,

ONPA

Robert Black
Production Manager



Dermot O'Neill DIP.ARCH., MRAIC, AAA, SAA

Laura O'Neill DIP.ARCH., MRAIC, FRIAI, AAA, SAA

Daryl Procinsky B.E.D.S., M.ARCH., MRAIC, NCARB, AAA

**Schedule of Hourly Rates
@ January 1, 2007**

Staff Type	Hourly Billing Rate
Principal	\$190.00
Senior Designer	\$125.00
Senior Architect	\$150.00
Project Manager	\$165.00
Project Lead/Job Captain	\$125.00
Intermediate Architect	\$ 90.00 - \$100.00
Specification Writer	\$115.00
Senior Technologist	\$100.00 - \$120.00
Intermediate Technologist	\$ 80.00 - \$ 95.00
Junior Technologist/Support	\$ 75.00
Administration/Computer Systems	\$ 90.00
Secretarial/Clerical	\$ 75.00

Reimbursable Expenses

A percentage mark-up of 10% is added to the reimbursable expenses for administration charges. Expenses supported by actual receipts may include but are not limited to:

- Communication and shipping (e.g. long distance calls, facsimile and courier)
- Automobile travelling costs @ \$.50 per kilometre (outside local area)
- Reproduction instruments (e.g. photocopying @ \$.25 each, colour @ \$1.00 each)
- Rendering, Plotting, models and mock-ups
- Fees, levies, permits and licenses

Wendy Ward
Peggy

20 people

Concerned Citizens
Society.

Ken Hughes, Chair

Alberta Health Services Board

10101-Southport Road SW

Calgary, AB T2W 3N2

- 1.
2. why didn't we sign?
3. Changes to letter?

want to be pro-active. St
Theresa has been targeted!

Recent newspaper articles regarding plans for the health regions (Edmonton Journal, June 7, 2008) have raised concerns within Fort Vermilion and the surrounding communities served by our hospital, St. Theresa General Hospital. Our concerns were expressed in a letter from our Community Health Council to Minister Liepert dated June 17, 2008. The Ministers response, received July 15, 2008 referenced a 2005 study which said that "St. Theresa was an aged physical plant with a low occupancy, 10 out of 26 beds filled as well as the challenge in maintaining a sustainable physician service."

This response heightened our concern and we have organized to express our desire that Saint Theresa General Hospital remain an active treatment hospital.

The statements in the 2005 study do not accurately reflect the current reality of St. Theresa General Hospital. As stated by long time resident and Chief of Staff Doctor Frank Van Netten, (The Northern Pioneer, August 6, 2008, page 4). "this hospital serves seven aboriginal communities and two non-aboriginal communities. It serves as an acute care centre for paediatric, obstetrical, general medicine and geriatric patients. It also serves as a convalescent facility for patients from secondary and tertiary centres for post-surgical and continuing medical care."

Fort Vermilion does not have a problem retaining doctors, in fact our doctors often have to cover for doctors in High Level and also provide service to La Crete and the neighbouring First Nations.

Fort Vermilion has a well functioning privately-owned clinic which provides care, not only to our community but patients from High Level, Paddle Prairie, Meander River, La Crete, the First Nations of Dene Tha, Beaver First Nation, Tallcree Band and the Little Red River Cree Nation communities of Fox Lake, Jean D'or and Garden River.

The current St. Theresa General Hospital is only 25 years old. It is located in an area which readily allows for expansion and renovation. The staff at St. Theresa General Hospital feel the statistics regarding level of usage are not a reflection of reality.

St. Theresa General Hospital is central to all the communities it serves. Some people, such as those who reside in the communities of South Tallcree and and Garden River, travel over rough gravelled roads for two hours or more to reach services. If the acute care at St Theresa General Hospital was downgraded the residents of La Crete would travel an hour and a half to High Level. The isolated community of Fox Lake's nearest airport is Fort Vermilion. The reality of

support an acute care hospital.

increase level
of service

living in an isolated, northern area requires a hospital that can be accessed in a reasonable amount of time. To provide less than we now have would put our citizens at risk and would be extremely harmful to the overall health of our communities.

We are generally well served in our communities, La Crete has approximately one hundred long term and senior care beds and a Community Health Centre, although it is inadequately staffed. High Level has been established as the Surgical Centre of the region, we ask that St. Theresa General Hospital be left as an active treatment hospital because it is geographically the centre of the population area and has been providing good care to citizens for nearly one hundred years.

We request that you schedule a meeting in our region as soon as possible to see the need in our communities and the unique challenges we face because of the distances between us.

Attached is a list of supporters of St. Theresa Hospital.

Thank You

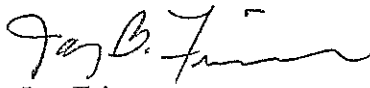


Ray Toews

Chair, Friends of St. Theresa Hospital

Greg Newman

Reeve, Mackenzie County



Joy Friesen

Chair, Community Health Council

Jed Randle
Metis Local 74

Noreen McAteer
Wildrose Native Women

Box 1404
La Crete, AB T0H 2H0

November 4, 2008

Mackenzie County
La Crete, AB T0H 2H0

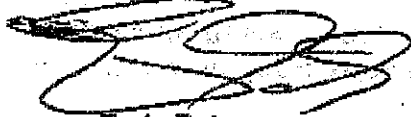
Attention: Mackenzie County Councilors

Subject: Addition of item for discussion at the next town council meeting

Over the years, all brushing in the La Crete area was awarded to an individual contractor without tender. There are currently other contractors in the area with the equipment to complete brushing. We are requesting that town council put brushing up for tender providing all contractors with a fair opportunity to be awarded this work. We are interested in this topic being discussed and considered at the next council meeting.

Thank you for your time and consideration of this matter.

Sincerely,



Ernie Peters

(780) 926-1788

Peace Citizens' Recycling Society



Box 6104 Peace River
Alberta, T8S 1S1
Phone: 780-624-1112

e-mail: pcrs@peacerecycling.com
contact: Wanda Laurin
cell : 780-625-6309

Alternative Energy Trade Fair **SPEAKERS**

Stephen Farrell is the owner and director of VerdaTech Energy Management & Consulting. Verda Tech's focus is on energy management and specializing in commercial and residential energy matters. Their goal is to reduce their client's energy consumption, saving them money and saving the environment. Stephen is a trainer for the Eco-Energy for Houses program.

Ron Funk, Arxx Insulated Concrete Form, Regional Manager – Northern Ontario, Western Canada (BC, AB, SK, MB, NW, NU, YK). Ron will lead this comprehensive training course focusing on providing designers and installers with the knowledge and skills required to efficiently and effectively utilize Arxx High Performance Wallsystem. **No experience necessary to participate. All participants will receive hands-on instruction along with an install DVD & technical CD. Sponsored by Arxx Teatree Developments. Pre-register – call 780-624-2751 or go to www.peacerecycling.com**

Drennen Hallett is CEO for Golden Sheep Inc, which was founded in 2007 in response to rising power costs. The company's goal is to make green power affordable and accessible to everyone. They offer both wind and solar heating options.

Rob Harlan is the Executive Director of the Northern Alberta Chapter of the Solar Energy Society of Canada and teaches a class in Renewable Energy at Grant MacEwan College. Mr. Harlan is a Solar Contractor and General Building Contractor with ten years of experience designing and installing over 150 solar electric and solar hot water installations in California. Mr. Harlan has also lived for 25 years in an off-grid house powered and heated by the sun.

Gordon Howell is a solar power system specialist with **Howell-Mayhew Engineering**, working with people to get their own systems designed and installed. Gordon lives in an energy efficient house that has a solar power system on his roof which provides 100% of his annual electricity use.

Peace River resident **Dana Laliberté** is doing her part to help others learn about climate change. Laliberte was one of 250 Canadians who participated in the Climate Change training project, held in Montreal at the beginning of April. Al Gore, David Suzuki and Andrew Weaver, the Science Adviser for the Intergovernmental Panel on Climate Change, led the training sessions. Dana is now a "Certified Presenter" for "The Climate Project – Canada". As a "climate change messenger", her role is to help spread the word about global warming and what each of us can do to turn it around.

Cory Klassen, Boreal Centre for Bird Conservation

Located just north of Slave lake on the Lesser Slave Lake, the Boreal Centre for Bird Conservation is the only educational and research facility in the world strategically located to study boreal birds on the breeding grounds. The Centre itself is a LEED building with energy efficiency built in the walls and windows, composting toilets, a rainwater catchment cistern, a geothermal heating and cooling system, solar cell electricity and passive solar heating. A must see if you are travelling near Slave Lake!

Alex Lewoniuk, Geothermal Utilities Inc.

Alex is General Manager of Geothermal Utilities, Alex has expertise in the installation and operating systems of geothermal systems.

Brenda Brochu, Peace River Environmental Society Brenda is the president of PRES group in the region. She is an advocate for sustainable and responsible living. The PRES is a non-profit group that explores environmental initiatives and advocates for residents to have a healthy environment.

Richard McKelvie Richard McKelvie's background is in agriculture, his forte is in building devices that work better or in finding different and energy conserving ways to do things. He calls himself a conservationist who believes in protecting wetlands and keeping our earth sustainable for future generations. He designed, built and lives in, an 'earth sheltered home' which was featured on *Weird Homes*. Richard has designed and built many eco-friendly and conservation-wise tools to save labour and manage a large and diverse business operation. Go to www.maxsphere.ca to see these interesting inventions!

Sam Glauser & Corinna Moor will talk about what it's like to live in an independent, small footprint house with several eco-friendly systems. The emphasis will be on the day-to-day decisions that contribute to making the whole system work satisfactorily. Focus will be on P.V. (solar) and energy conservation.

Godo Stoyke is an award-winning environmental researcher and presenter. Godo has been sharing his passion for sustainable design and education for the past 17 years. As president of **Carbon Busters** (www.carbonbusters.org) a sustainable building consultancy focusing on energy efficiency and green building design, he has saved clients over 67 million kilograms of CO2 and \$21 million in utility bills in North America and Europe. Godo's 2nd book, "The Carbon Buster's Home Energy Handbook" (New Society Publishers, 2007), describes how a typical North American family can save in energy costs over the years and cut their carbon emissions substantially.

Ken Herlinveaux & Judy Bowcot have been using biodiesel to operate their farming operation for the last 5 years. They have shared their system operation and experiences making the fuel with other groups and have a session designed to answer questions about its production and use.

Hi Friends--

A very important event is coming up in Peace River on Nov. 15 and 16. The Peace Citizens' Recycling Society is sponsoring our community's first Alternative Energy Trade Fair.

As indicated on the attached poster, the Fair will include displays, information sessions and tours of homes which are using renewable energy. A "100 Mile Meal" on the Saturday evening will feature food grown within 100 miles of Peace River instead of trucked in from thousands of miles away. If you live in the Peace Country, please run off a few copies of the poster and put them up where people can see them.

Volunteers are needed to do set-up, take admissions at the door, assist in the display area, greet speakers and do clean-up after the event. Wanda Laurin, the principal organizer of the event, is suggesting that people sign up for two-hour shifts between 8:30 a.m. and 4:30 p.m. on the Saturday and between 8:30 a.m. and 6:30 p.m. on the Sunday. The best way to sign up is to pick one or more two-hour slots and send her an e-mail at wlaurin@telusplanet.net.

I hope PRES members and supporters can be a major presence at this event. I will be giving a talk on both days from 3:30 to 4:30 p.m. on "Careers in Renewable Energy". Some time during the Fair, Dana Laliberte will be delivering her excellent presentation on climate change.

See you there!

Brenda

Alternative Energy Trade Fair

Peace Citizens' Recycling Society – www.peacerecycling.com



École des Quatres Vents School
(previously McGrath School)
7401 99 St. North End, Peace River

Dates : November 15th & 16th
Times : 9 a.m. to 5 p.m. both days

DISPLAYERS

- of Alternative Energy Systems
- of home energy conservation building supplies
- of alternative building materials to reduce your overall energy consumption
- home and business eco-friendly products

SESSIONS

- building green (reduce your energy bills!)
- getting connected to the electric grid
- installing alternative energy systems
- retrofitting your existing home to be more energy efficient
- living off-the-grid

TOURS

- of a straw bale house - solar heating system
- solar electric system - wind power
- living off-the-grid

« 100 Mile Meal » Saturday, November 15th, First Baptist Church
doors open 5 :30, supper at 6 :00. \$15 per person.
For tickets go to PCRS website or call 780-624-2751

For more information, or to pre-register for sessions, go to
www.peacerecycling.com

Peace Citizens' Recycling Society



Box 6104 Peace River
Alberta, T8S 1S1
Phone: 780-624-1112

e-mail: pcrs@peacerecycling.com
contact: Wanda Laurin
cell : 780-625-6309

Alternative Energy Trade Fair

Saturday, Nov 15 and Sunday, Nov 16

Entry fee: \$5/person

Tours: a bus will be running to the sites (\$2 boarding fee to cover some bus costs!)

Bale house/wind power – Weberville

Solar heat & water cistern system – Websdale's, Grimshaw

Solar heating/veggie oil burning furnace – Brown's by the airport

Displays:

Alternative Energy Systems: Solar, Wind, Geothermal Energy

Conservation building materials – foam wall construction

Energy Efficient Lighting

Environmental Design

Living off the Grid

Biodiesel

The Carbon Farmer

Sessions:

Carbon Busting: Godo Stoyke (Saturday only)

Low-Carbon Diet – how to calculate your Ecological Footprint: Godo Stoyke (Saturday only)

Making your home more energy efficient: Stephen Farrell

Low cost ways to improve the energy efficiency in your existing home: Stephen Farrell

Lighting & Home Appliances - Making your older home more energy efficient: Stephen Farrell

Living the lifestyle – off the grid: Sam Glauser & Corinna Moor

Straw bale construction: TBA

Eco-guide Plan for Homes: Stephen Farrell

Cistern water cachement and greywater heat exchange: Geothermal Utilities Inc.

Make your own biodiesel: TBA

Micro-wind – Is it for you?: Drennan Hallet

Grid Connected solar Power: Gordon Howell

Solar Domestic Water Heating – the Basics: Gordon Howell

Making your New House Solar Ready: Gordon Howell

Introduction to Net Zero Energy Homes: Gordon Howell

The Economics of Solar and Energy Efficiency – How does it fit with your values?: Gordon Howell

Eco-Kids Kormer: Boreal Centre for Bird Conservation

Going off-grid – What you need to know: Solar Energy Society: Rob Harlan

Arxx Insulated Concrete Form – Installer Training Seminar: Ron Funk

Geothermal Community-Based Electric Generation Plants: Richard McKelvie

Home and business geothermal systems: Geothermal Utilities Inc.

Climate Change: Dana Laliberté (Sunday only)

Alternative Energy Trade Fair

Saturday, Nov 15 and Sunday, Nov 16

Leave – return	TOURS	
9:00 – 11:00 am	Bale building/wind power	Weberville Road
12:30 – 2:00 pm	Solar heating/veggie oil burning furnace	Brown's by airport
3:00 – 5:00 pm	Solar heating/water cistern	Websdale's Grimshaw

TIME	SESSION/WORKSHOP	SPEAKER	LOCATION
9:00 am – 4:00 pm	All day WORKSHOP		
	Arxx Insulated Concrete Form - Installer Training Seminar	Ron Funk	114
9:00 – 10:15 am	SESSIONS		
	Lighting & Home Appliances – Making your Home More Energy Efficient	Stephen Farrell	111
	Straw Bale Construction	TBA	113
	Grid Connected Solar Power – The Basics	Gordon Howell	Library
	Carbon Busting for Fun & Profit Saturday only	Godo Stoyke	112
	Going Off Grid – What You Need to Know	Rob Harlan	Comfy Corner
	Micro-Wind – Is it for You?	Drennan Hallett	110
10:15 – 10:30 am	BREAK		
10:30 – 11:45 am	SESSIONS		
	Low Cost Ways to Improve the Energy Efficiency of your Home	Stephen Farrell	111
	Low-Carbon Diet – How to Calculate your Ecological Footprint Saturday only	Godo Stoyke	112
	Solar Domestic Water Heating	Gordon Howell	Library
	Make Your Own Biodiesel	TBA	Stage
	Micro-Wind – Is it for You?	Drennan Hallett	110
	Cistern Water Cachment and Greywater Heat Exchange	Alex Lewoniuk	Comfy Corner
	Geothermal Community-Based Electric Generation Plants	Richard McKelvie	113
11:45 – 1:00 pm	LUNCH		
1:00 – 3:15 pm	<i>Eco-Kids Korner</i> – Boreal Bird Centre Activities	Cory Klassen	Art Room
1:00 – 2:00 pm	SESSIONS		
	Making Your New House Solar Ready	Gordon Howell	Library
	Living the Lifestyle – Off the Grid - Part 1	Corinna Moor	113
	Low Cost Ways to Keep Your House Comfortable Through the Seasons	Stephen Farrell	111
	Home and Business Geothermal Systems - Part 1	Alex Lewoniuk	110
2:00 – 2:15 pm	BREAK		
2:15 – 3:15 pm	SESSIONS		
	Living the Lifestyle – Off the Grid - Part 2	Corinna Moor	113
	What's the Cost? What's the Savings? Making Your Home More Energy Efficient – Eco-Energy for Homes Program	Stephen Farrell	111
	Introduction to Net Zero Energy Homes	Gordon Howell	Library
	Home and Business Geothermal Systems – Part 2	Alex Lewoniuk	110
	Climate Change Sunday only	Dana Laliberté	112
3:15 – 3:30 pm	BREAK		
3:30 – 4:30 pm	SESSIONS		
	The Economics of Solar & Energy Efficiency – How Does it Fit With Your Values?	Gordon Howell	Library
	Employment in the Alternative Energy Systems Field	Brenda Brochu	112
	Geothermal Community-Based Electric Generation Plants	Richard McKelvie	111
	Cistern Water Cachment and Greywater Heat Exchange	Alex Lewoniuk	Comfy Corner
	Micro-Wind – Is it for You?	Drennan Hallett	110

9:00 – 4:00

Arxx Insulated Concrete Form – All day session

114

Presenter: **Ron Funk**

This comprehensive training course focuses on providing designers and installers with the knowledge and skills required to efficiently and effectively utilize Arxx High Performance Wall system. **No experience necessary to participate. All participants will receive hands-on instruction along with an install DVD and technical CD. Pre-registration is required. Call 780-624-2751 to register.**

9:00 - 10:15

Carbon Busting for Fun & Profit Saturday only

112

Presenter: **Godo Stoyke**

How can a typical family cut its carbon emissions by 73% and save \$17,800 over 5 years in the process? Learn about the most cost-effective approaches to reducing your carbon emissions from heating, cooling, power and water use, and transportation. From power vampires to on-demand water heaters, hybrid cars and biodiesel, this presentation tells you what works and what doesn't, and how to achieve an internal rate of return of 32%.

Grid Connected Solar Power – The Basics

Library

Presenter: **Gordon Howell, Howell-Mayhew Engineering**

Lots of solar research assembled into one place. What is solar power? How does it work? What can it do for your home? What equipment is there? What are the costs? Can you feed any excess electricity to the grid? How much does it save on your electricity bill? How does it compare with energy efficiency? Get the answer to these questions and make informed decisions.

Lighting & Home Appliances – Making your Home More Energy Efficient

111

Presenter: **Stephen Farrell**

The objective of this presentation will be to assist you in understanding what options are available, the cost implications of your choices and the benefits that you will likely realize by making these wise decisions. You will get a more detailed understanding of what to look for, the different government and agency labeling systems and how to interpret these. We will be reviewing different types of lights such as CFL's, incandescent, halogens, etc., the different appliance options including fuel source and go through calculations to better demonstrate the potential savings and payback periods.

Micro-Wind – is it for You?

110

Presenter: **Drennan Hallet, Golden Sheep Power Inc.**

Learn what micro-wind is and what it can do. Drennan will cover the basics of wind power from types of installations, how much they produce, sizing of wind turbines to various installations and choosing to be grid connected or stand alone.

Straw Bale Construction

113

Presenter: **(TBA)**

From the perspective of owners of a bale building, what are the benefits of a bale building? From the perspective of building a bale building, some styles and techniques will be examined (load bearing, post & beam or a hybrid type).

Going Off Grid – What You Need to Know
Presenter: **Rob Harlan, Solar Energy Society**

Comfy
Corner

What can I power with solar energy? Will the kids have to get on a bicycle to watch their favorite TV program? What happens when it's cloudy? Does a solar powered light bulb give off exceptionally good vibrations? What does it cost? Can I do it myself? What is the "Dark Side of Solar"? Living independent off the utility grid can be comfortable and satisfying if we can lighten our footprint and design the system carefully. Mr. Harlan will explain the joys and challenges as well as the technicalities of living with a solar electric system.

10:30 - 11:45

110

Micro-Wind – is it for You?
Presenter: **Drennan Hallet, Golden Sheep Power Inc.**

Learn what micro-wind is and what it can do. Drennan will cover the basics of wind power from types of installations, how much they produce, sizing of wind turbines to various installations and choosing to be grid connected or stand alone.

Solar Domestic Water Heating - The Basics
Presenter: **Gordon Howell, Howell-Mayhew Engineering**

Library

What is solar domestic water heating? How does it work? What can it do for your home? What equipment do you need? What are the costs? How much does it save on your heating bill? How does it compare with energy efficiency? Get the answers to these questions and make informed decisions.

Low Cost Ways to Improve Energy Efficiency in Your Existing Home
Presenter: **Stephen Farrell**

111

This session will provide a full review of options that are available to homeowners on ways to find the areas of their home that could be improved from an energy efficiency perspective: Where do you start? What options are available? What materials can or should one use? Accessing government grants. What can you do yourself? The building science behind an energy efficiency renovation. Costs & benefits to making these changes and how to consider a home as a system along with some calculations to better understand the benefits and see if it is right for you.

Low-Carbon Diet – How to Calculate Your Ecological Footprint! Saturday only
Presenter: **Godo Stoyke**

112

Did you know that the ecological footprint concept was invented in Canada? How much arable land is there per person on the planet? How many earths does it take to sustain our lifestyle? What has more environmental impact, driving to Edmonton or eating a pound of butter? Find out what makes up an ecological footprint, and how to calculate yours. Environmental expert Godo Stoyke runs the environmental numbers, from Apples to Zambonis, for your edification. This informative and entertaining look at the ecological footprint examines your daily environmental action: the good, the bad and the ugly!

Cistern water catchment and greywater heat exchange
Presenter: **Alex Lewoniuk, Geothermal Utilities Inc.**

Comfy
Room

Learn what blackwater, greywater and wastewater all mean. How can we reduce our consumption of potable water by over 30% and recover over 50% of the energy from your greywater. How do we recycle it and what is involved? Learn what rainwater collection is all about and how we can use this to reduce our potable water consumption inside the home and outside.

Biodiesel

Presenter: Ken Herlinveaux & Judy Bowcot

Anything you own that runs on #2 diesel fuel can be powered with biodiesel. Biodiesel has lots of advantages (from its cost to its smell!) Ken & Judy will discuss their own experiences with biodiesel production and use.

Geothermal Community Based Electric Generation plants

113

Presenter: **Richard McKelvie**

This session is targeted to municipal leaders, investors and advocacy groups. Richard will look at geothermal potential in Alberta and will demonstrate how large projects can offset municipal or large business energy costs. This session will also explore why Alberta has not largely pursued geothermal technology to date, and how this province could implement a program to embark on using geothermal power generation.

1:00 – 3:15

Kids Korner – Boreal Bird Centre Activities

Art Room

Presenter: **Cory Klassen, Boreal Centre for Bird Conservation**

For ages_____ Drop in and join the Boreal Centre for Bird Conservation for some hands-on activities that the whole family can enjoy! Find out how wind turbines generate electricity and create your own pinwheel to take home. Or maybe you would like to learn how to capture solar energy to cook some tasty treats? Then our pizza box solar oven activity is for you. All materials for the activities will be supplied, you just need to bring along your creativity!

1:00 - 2:00

Low Cost Ways to Keep Your House Comfortable Through the Seasons

111

Presenter: **Stephen Farrell**

This informative session will show how to keep your home comfortable year round, taking advantage of free cooling in the summer, using passive solar in your home and stopping the solar gain when you do not need it. This session will help you treat your home as a system and help you to know how to use it to your advantage – making your home more comfortable, safe and healthy.

Home and Business Geothermal Systems - Part 1

110

Presenter: **Alex Lewoniuk, Geothermal Utilities Inc.**

This geothermal session is for home and business owners, home builders, and commercial contractors who want an introduction to the technology. Topics covered include: general introduction to alternative energies, why we need to consider the alternates, economics and cost benefit analysis of geothermal, and the components of a geothermal system.

Living the Lifestyle – Off the Grid Part 1

113

Presenter: **Sam Glauser & Corinna Moor**

Sam & Corinna will talk about what it's like to live in an independent, small footprint house with several eco-friendly systems. The emphasis will be on the day-to-day decisions that contribute to making the whole system work satisfactorily. Focus will be on P.V. (solar), and energy conservation.

112

Making Your New House Solar Ready

Library

Presenter: **Gordon Howell, Howell-Mayhew Engineering**

What does it mean to make your house "solar ready"? What equipment is needed? What are the costs? What will it do for your home's marketability? Get the answer to these questions and make informed decisions. You will leave knowing how to get started.

2:15 – 3:15

Home and Business Geothermal Systems - Part 2

110

Presenter: **Alex Lewoniuk, Geothermal Utilities Inc.**

Living the Lifestyle – Off the Grid Part 1

113

Presenter: **Sam Glauser & Corinna Moor**

Sam & Corinna will talk about what it's like to live in an independent, small footprint house with several eco-friendly systems. The emphasis will be on the day-to-day decisions that contribute to making the whole system work satisfactorily. Focus will be on P.V. (solar), and energy conservation.

Climate Change

112

Presenter: **Dana Laliberté** Sunday only

As a "Certified Presenter" for "The Climate Project – Canada" Dana is spreading the word about global warming and what each of us can do to turn it around. Dana focuses on the science behind global warming and the solutions. Her hope is to inspire others to begin their own journeys as to what each can do to make a difference in our world and for future generations. Using Gore's slideshow presentation featured in his documentary, "An Inconvenient Truth", Dana hopes to entice you to accept environmental responsibility and begin moving from being part of the problem to part of the solution.

Introduction to Net Zero Energy Homes

Library

Presenter: **Gordon Howell, Howell-Mayhew Engineering**

What is a Net Zero Energy Home? Can you really get there? How does it work? What equipment is needed? What are the costs? Can you feed any excess electricity into the grid? What is the role of solar energy and energy efficiency in it? Where can you go to find designers, suppliers, and installers? Can you buy one yet? Get the answers to these questions and make informed decisions. You will leave knowing how this might fit into your 5-year home plans. The presentation focuses on being practical (including some homework for you!).

What's the Cost? What's the Savings? Making Your Home More Energy Efficient

111

Presenter: **Stephen Farrell**

This session will give you a step by step approach to starting a renovation of an older home; to make your home more energy efficient, reducing operating costs, using less energy and, of course, improving indoor comfort levels. Topics covered will be a review of options available, cost benefit analysis of available choices, available government grants and last, but not least, knowing what's right for you.

3:30 – 4:30

Geothermal Community Based Electric Generation plants

111

Presenter: **Richard McKelvie**

This session is targeted to municipal leaders, business, investors and advocacy groups. Richard will look at geothermal potential in Alberta and will demonstrate how large projects can offset municipal or large business energy costs. This session will also explore why Alberta has not largely pursued geothermal technology to date, and how this province could implement a program to embark on using geothermal power generation.

Micro-Wind – is it for You?

110

Presenter: **Drennan Hallet, Golden Sheep Power Inc.**

Learn what micro-wind is and what it can do. Drennan will cover the basics of wind power from types of installations, how much they produce, sizing of wind turbines to various installations and choosing to be grid connected or stand alone.

Employment Opportunities in the Alternative Energy Sector

112

Presenter: **Brenda Brochu, Peace River Environmental Society**

Brenda will give an overview of the micro power revolution now gripping the world and suggest some possibilities for green careers, including careers which promote the use of renewable energy. Several relevant educational programs will be discussed.

The Economics of Solar & Energy Efficiency – How Does it Fit With Your Values?

Library

Presenter: **Gordon Howell, Howell-Mayhew Engineering**

Gordon's company has done lots of research into the economics of solar power, solar heating and energy efficiency and assembled it into a very insightful session. What are the economics of these systems? Does it pay to use them? How does one get financing for using these systems? How do you decide what are your values that make it worthwhile for you? This session will show how to do a full cost/benefit analysis. Get the answers to these questions to decide if the economics of solar is right for you now. This presentation focuses on being practical and includes handouts.

Cistern water caching and greywater heat exchange

Comfy
Room

Presenter: **Alex Lewoniuk, Geothermal Utilities Inc.**

Learn what blackwater, greywater and wastewater all mean. How can we reduce our consumption of potable water by over 30% and recover over 50% of the energy from your greywater. How do we recycle it and what is involved? Learn what rainwater collection is all about and how we can use this to reduce our potable water consumption inside the home and outside.

RNAV (GNSS) RWY 26

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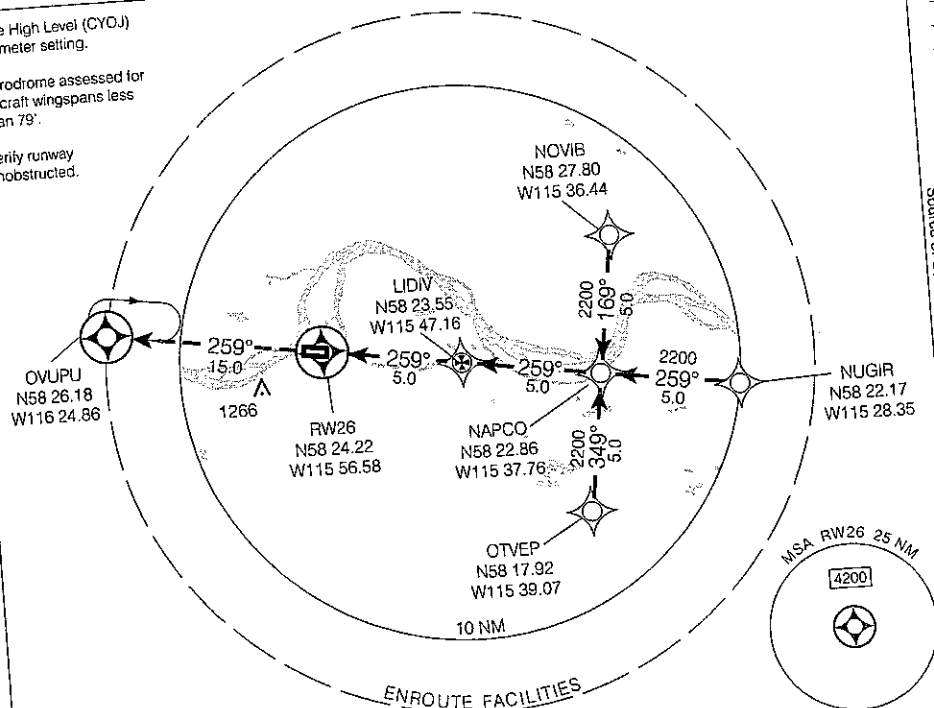
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DRT McMURRAY AB

ARR/DEP EDMONTON CENTRE 135.1	TFC 123.2 (ATF 5 NM)	ELEV 836
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		CEZ4

Use High Level (CYO.)
altimeter setting.

Aerodrome assessed for
aircraft wingspans less
than 79'.

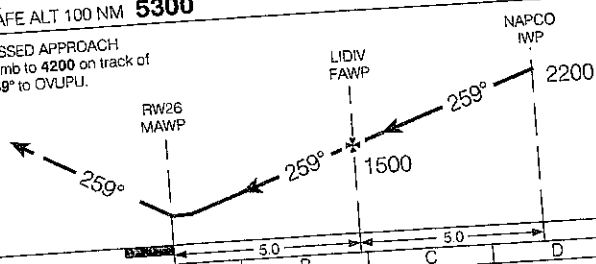
Verify runway
unobstructed.



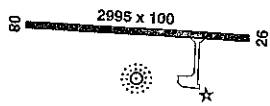
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SAFE ALT 100 NM **5300**

MISSED APPROACH
Climb to 4200 on track of
259° to OVJPU.



ARCAL 123.2 (K)



CATEGORY	NOT AUTHORIZED			
LNAV / VNAV				
LNAV	1320	(484)	1½	
CIRCLING	1360	(524)	1¼	1360 (524) 2 1700 (864) 2½

Knots	70	90	110	130	150
Min:Sec					

RNAV (GNSS) RWY 26

N58 24 15 W115 57 03

VAR 19° E (2008)

FORT VERMILION AB
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EFF 20 NOV 08

CHANGE: New procedure

RNAV (GNSS) RWY 08

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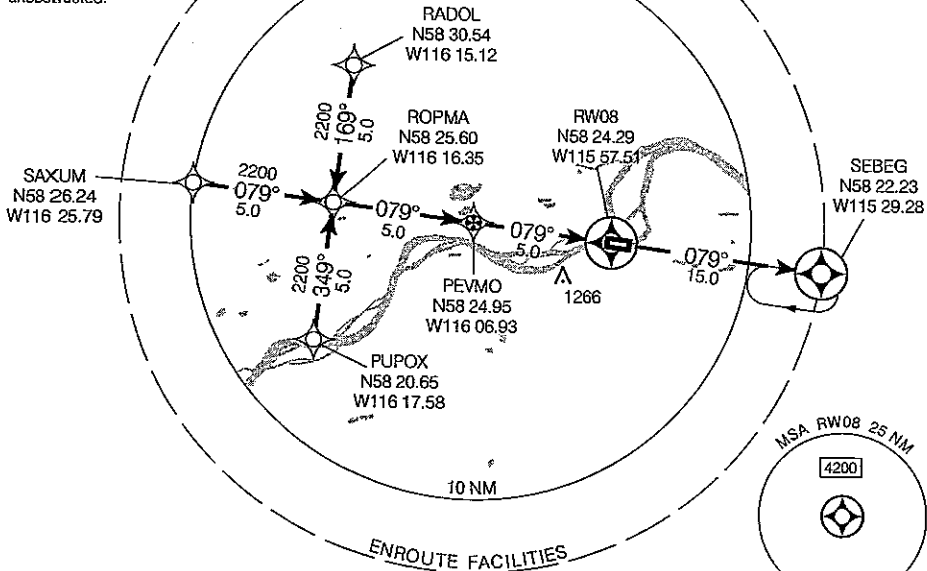
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		TDZE 08 836

Use High Level (CYOU) altimeter setting.

CEZA

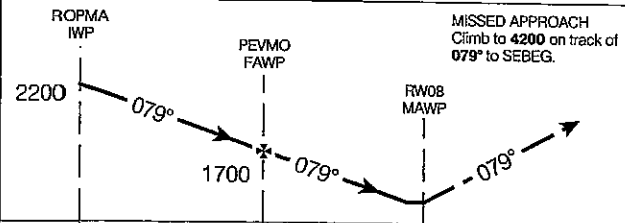
Aerodrome assessed for aircraft wingspans less than 79'.

Verify runway unobstructed.

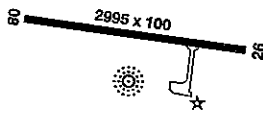


Source of Canadian Civil Aeronautical Data : © 2008 NAV CANADA All rights reserved

SAFE ALT 100 NM 5300



ARCAL 123.2 (K)



CATEGORY	A	B	C	D
LNAV / VNAV	NOT AUTHORIZED			
LNAV	1320	(484)	1½	
CIRCLING	1360	(524) 1¼	1360	1700
			(524) 2	(864) 2½

Knots	70	90	110	130	150
Min:Sec					

RNAV (GNSS) RWY 08

VAR 19° E (2008)

FORT VERMILION AB
FORT VERMILION
NAD83

EFF 20 NOV 08

CHANGE: New procedure

N58 24 15 W115 57 03

